

Government of West Bengal
Department of Urban Development and Municipal Affairs
(Municipal Affairs Branch)
"NAGARAYAN", 6th Floor,
DF – 8, Sector – I, Salt Lake, Kolkata -700 064

ORDER

No. 737/UDMA-15011(11)/133/2024-LS-MA SEC

Dated, Kolkata, the 15th October, 2025

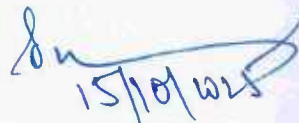
WHEREAS, in terms of provisions of sub-section (1) of section 71 of the West Bengal Municipal Act, 1993 (hereinafter referred to as the said Act), the State Government may, from time to time, give grants or financial assistance to a Municipality with or without direction as to the manner in which the sum shall be applied;

WHEREAS, in terms of provisions of sub-section (2) of section 71 of the said Act, the State Government may also lay down a pattern for distribution of such grants or assistance which may include the conditions of release of grants and classification of Municipalities for the purpose;

WHEREAS, in terms of provisions of section 73A of the said Act, no expenditure for any work or for purchase of any materials, as may be necessary for the purpose of this Act, shall be made by the Chairman, if the estimated cost of such work or purchase of such materials exceeds rupees one lakh, by the Chairman-in-Council, if cost of such work or purchase of such materials exceeds rupees five lakhs, and by the Board of Councillors if cost of such work or purchase of such materials exceeds rupees forty-five lakh;

AND WHEREAS it has been observed by this Department that some of the municipalities/Notified Area Authorities are issuing work orders of estimated cost exceeding rupees forty-five lakh without obtaining prior Administrative Approval and Financial Sanction (AAFS) from the State Government violating the above mentioned provisions of the said Act;

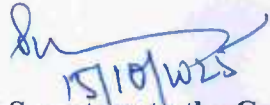
NOW THEREFORE, in the above noted context, the Department of Urban Development and Municipal Affairs hereby specifies that the Department will not take any responsibility of issuance of post-facto approval if any Municipality/Notified Area Authority issue work order of estimated cost exceeding rupees forty-five lakh without obtaining prior approval from the Department violating the provisions of section 73A of the West Bengal Municipal Act, 1993.


15/10/25

Special Secretary to the Government of West Bengal.

Copy forwarded for information and necessary action to the:

1. Senior Special Secretary (all), Urban Development & Municipal Affairs Department.
 2. Director of Local Bodies, W.B., Pura Prashasan Bhavan, DD-1, Sec-I, Salt Lake, Kolkata-64.
 3. Director, State Urban Development Agency.
 4. Special Secretary (all), Urban Development & Municipal Affairs Department.
 5. Financial Advisor & E O Special Secretary, Urban Development & Municipal Affairs Department.
 6. Additional Secretary, Urban Development & Municipal Affairs Department.
 7. Joint Secretary (All), Urban Development & Municipal Affairs Department.
 8. Sr. Deputy Secretary, Urban Development & Municipal Affairs Department.
 9. Special Law Officer & E O Deputy Secretary, Urban Development & Municipal Affairs Department.
 10. Chairman/ Chairperson, Board of Administrators/Administrator,
Municipality/Notified Area Authority
 11. Law Officer, Urban Development & Municipal Affairs Department.
 12. Private Secretary to Hon'ble Minister-in-Charge, U D & M A Department.
 13. Executive Officer, _____ Municipality/ Notified Area Authority.
 14. Finance Officer, _____ Municipality/ Notified Area Authority.
 15. Sr. P S to Principal Secretary, U D & M A Department.
 16. Section Officer, IT & e-Governance Cell, U D & M A Department.
- He is requested to upload the same in the departmental website.
17. Guard File of Statutory Wings, U D & M A Department.


Special Secretary to the Govt. of West Bengal