



**User Manual
For
e-Intimation (by
applicant) of the
commencement of
Construction**

Department of Urban Development &
Municipal Affairs, Govt. of WB

Annexure-1

The Online Building Plan Approval System (OBPAS) has been envisaged by the Department of Urban Development & Municipal Affairs, Government of West Bengal to utilize the benefits of Information Technology to have a Common Application Form (CAF) based Single Window System (SWS) for various Building Construction related services with the facility of Auto-Scrutiny of Architectural Drawing of building / structure as per the requirements of Business Reform Action Plan (BRAP) for compliance under Ease-of-Doing-Business (EoDB) in order to improve the Accountability, Transparency & Effectiveness in Government administration.

SWS-OBPAS automates the lengthy and cumbersome manual process of checking of the statutory building plan requirements as per rules & regulations, thus reducing paper work, valuable time, effort of the LBSs/ Architects and the Permit granting Authorities. It facilitates quick processing and disposal of building plan permissions, standardization of building fee & other charges, automation of the technical scrutiny of the building plan, effective monitoring of file processing etc.

URL: <https://obpsudma.wb.gov.in/>

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After Approval of the building plan, citizen needs to apply for e-intimation for Commencement of Building Construction. Enter User Name & Password and type the Captcha as it appears in the screen then press Login to enter the home page of the application.

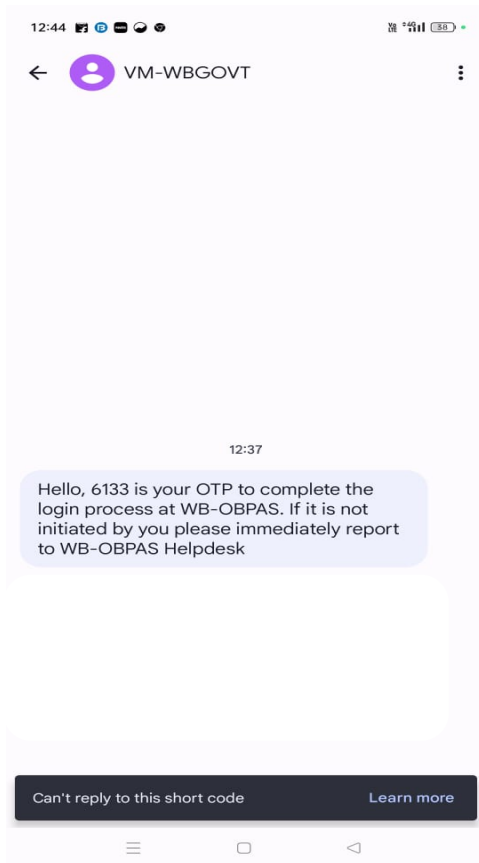


After click on Login Now, OTP sent to the registered mobile no. and email id of the applicant.

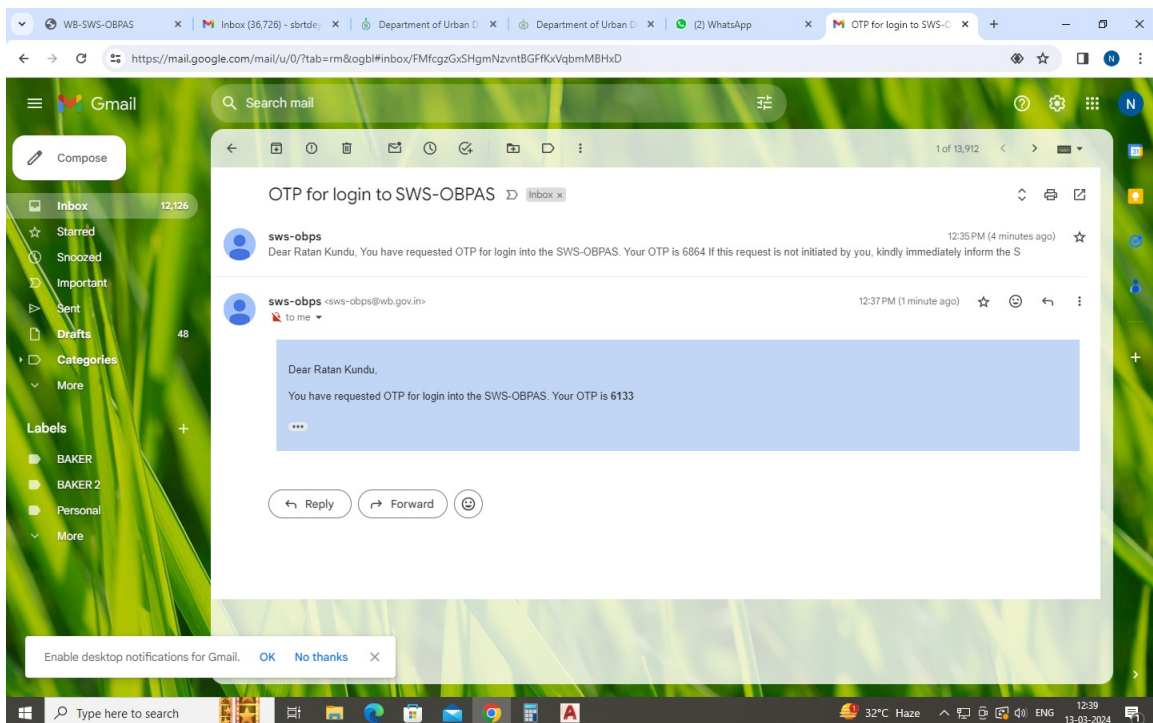


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Mobile OTP



Email OTP



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After Login, click on Building Plan tab

WB-SWS-OBPAS - Home

https://obpsudma.wb.gov.in/home.php

Online Building Plan Approval System (OBPAS)

Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD E-SERVICES GRIEVANCE HELP

WELCOME: KUNDURATAN (APPLICANT) PROFILE LOGOUT

Local Bodies CAF

BUILDING PLAN

COMMON APPLICATION FORM LIST OF FILES FOR BUILDING PERMIT

PLINTH LEVEL

PLINTH LEVEL NOTIFICATION LIST OF FILES FOR PLINTH LEVEL

OCCUPANCY/COMPLETION CERTIFICATE

COMMON APPLICATION FORM LIST OF FILES OF OC/CC

WATER, SEWER/DRAIN CONNECTION

COMMON APPLICATION FORM SHOW LIST OF APPLICATION

IDC(s) CAF

Type here to search 32°C Haze 12:41 13-03-2024

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/smart_dsr_list.php

Online Building Plan Approval System (OBPAS)

Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD E-SERVICES GRIEVANCE HELP

WELCOME: KUNDURATAN (APPLICANT) PROFILE LOGOUT

Payment Pending

BUILDING PLAN APPLICATION LIST

S. No	Applicant	Engaged Personnel Name(LBS/Architect)	ULB	Building Category	Alln	Land Area as per deed (Square Meter)	Building Height	Scrutiny Status	Application Status	Risk Category	Flag Status	Declin Assista status
1	Ratan Kundu	Subrata Dey	Bhatpara	Residential	SWS-OBPAS/2108/2023/1006	65.21	6.70	Scrutiny Return with query	Signatory Authority Approved	Low Risk	T3 T5 T6 T9 T13 T14 T15	Comple

Total Number of Records: 1

Type here to search Nifty smicap -3.96% 12:44 13-03-2024

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The screenshot shows the OBPAS interface with a modal window titled "DIGITAL SIGNATURE ON SANCTION / REJECTION LETTER(S) & SUPPORTING DRAWINGS". The modal contains a table with the following data:

S.N	AIN	Document Type	Unsigned Document	Signed Document	Apply Signature
1	SWS-OBPAS/2108/2023/1606	Building plan	Not Authorized	View Document	
2	SWS-OBPAS/2108/2023/1606	Scrutiny Pdf	View Document	View Document	
3	SWS-OBPAS/2108/2023/1606	Structural Drawing	View Document	View Document	
4	SWS-OBPAS/	House water supply layout	View Document	Pending for QR	

The background interface shows the "Generate Commencement Notification" button and various application details sections like "BUILDING PLAN APPLICATION", "APPLICANT DETAILS", "OWNER PERSONAL DETAILS", "SITE DETAILS", "ENGAGED PERSONNEL DETAILS", and "SITE PLAN STATUS".

Click on Generate Commencement Notification.

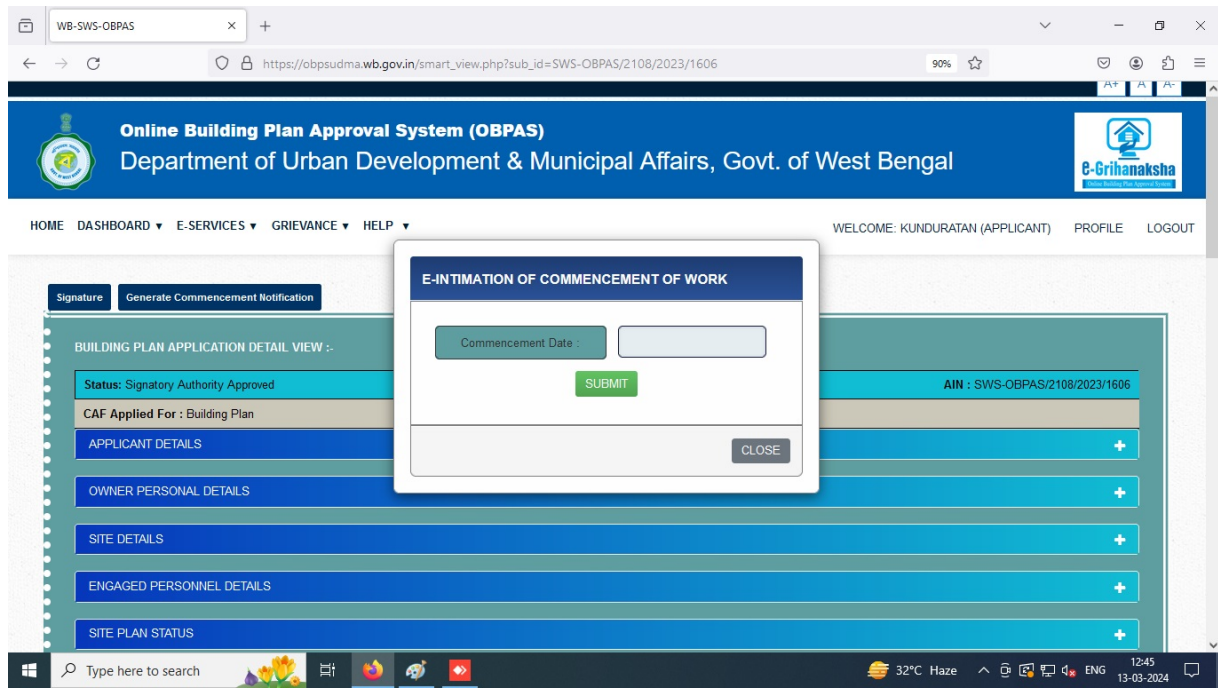
The screenshot shows the OBPAS interface with the "Generate Commencement Notification" button highlighted. The main content area displays "BUILDING PLAN APPLICATION DETAIL VIEW :-" with the following information:

- Status: Signatory Authority Approved
- AIN : SWS-OBPAS/2108/2023/1606
- CAF Applied For : Building Plan

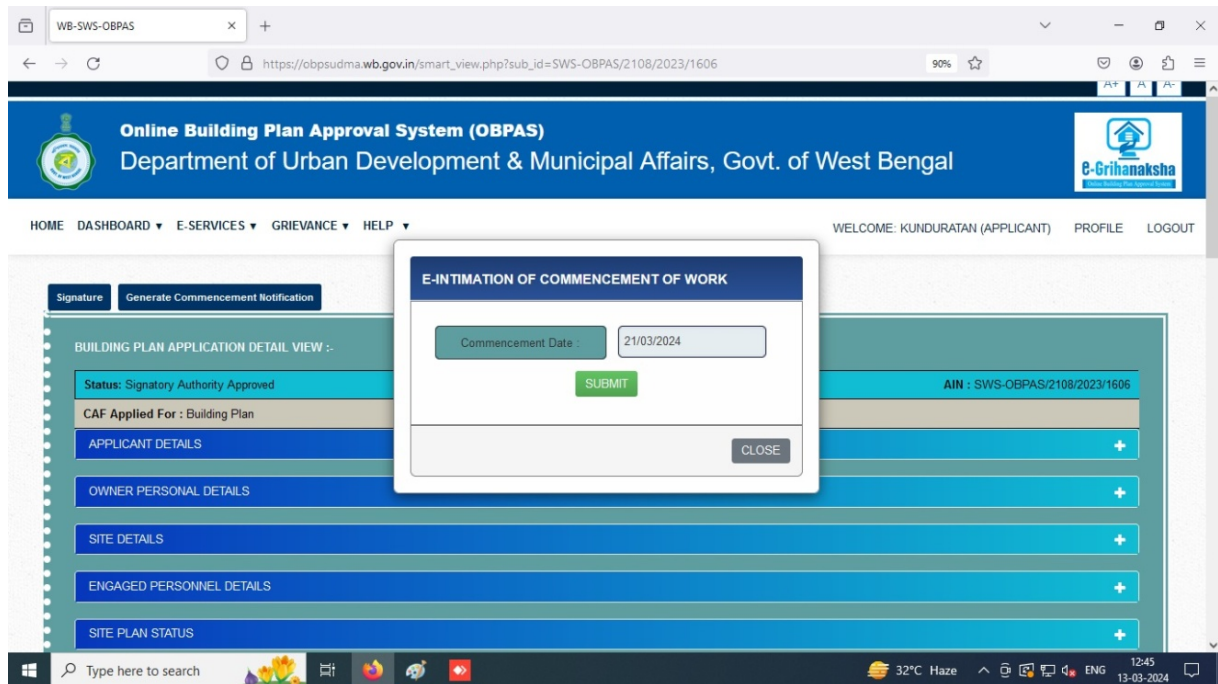
The interface also shows navigation tabs for "APPLICANT DETAILS", "OWNER PERSONAL DETAILS", "SITE DETAILS", "ENGAGED PERSONNEL DETAILS", and "SITE PLAN STATUS", each with a plus sign to expand the details.

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Choose the Commencement Date



After choose commencement Date, click on Submit



Notice of Commencement

The screenshot shows a web browser window with the address bar displaying <https://obpsudma.wb.gov.in/commencement.php>. The page content is a form titled "NOTICE OF COMMENCEMENT".

From
Ratan Kundu
sundia village road

To
The Executive Officer
Bhatpara Municipality

Subject: Notice of commencement under rule 28 of the West Bengal Municipal (Building) Rules, 2007 under the West Bengal Municipal Act, 1993

Building Particulars:

Premises No	116/3	Holding No	116/3
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The Windows taskbar at the bottom shows the search bar, taskbar icons, system tray with weather (32°C Haze), and date/time (12:46, 13-03-2024).

The screenshot shows a web browser window with the address bar displaying <https://obpsudma.wb.gov.in/commencement.php>. The page content is a form titled "NOTICE OF COMMENCEMENT".

Building Particulars:

Premises No	116/3	Holding No	116/3
Street/Lane	SUNDIA VILLAGE ROAD	Borough No	--
Ward	10	Block No	--
Plot No : Kahtian No	LR-873 : 432	Mouza	SUNDIA
JL	14		

Sir,
I hereby give notice that the **New Construction** of the said building will be commenced on **21-March-2024** as per Permit Number **SWS-OBPAS/2108/2023/1606** dated **15-January-2024** granted by you, with the plans and specifications sanctioned.

Yours faithfully,

(Ratan Kundu)

The Windows taskbar at the bottom shows the search bar, taskbar icons, system tray with weather (32°C Haze), and date/time (12:46, 13-03-2024).

Government of West Bengal

The screenshot shows a web browser window with the address bar displaying <https://obpsudma.wb.gov.in/commencement.php>. The page content is a document titled "NOTICE OF COMMENCEMENT".

NOTICE OF COMMENCEMENT

From
Ratan Kundu
sundia village road

To
The Executive Officer
Bhatpara Municipality

Subject: Notice of commencement under rule 28 of the West Bengal Municipal (Building) Rules, 2007 under the West Bengal Municipal Act, 1963

Building Particulars:

Premises No	116/5	Holding No	116/5
Street/Lane	SUNDIA VILLAGE ROAD	Borough No	--
Ward	10	Block No	--
Plot No : Khatian No	LR-872 : 432	Mouza	SUNDIA
JL	14		

Sir,
I hereby give notice that the New Construction of the said building will be commenced on 21-March-2024 as per Permit Number SWS-OBPA/2168/2023/1606 dated 15-January-2024 granted by you, with the plans and specifications sanctioned.

Yours faithfully,

(Ratan Kundu)

The browser's taskbar at the bottom shows the Windows logo, a search bar with "Type here to search", and system tray icons including "Breaking news", "ENG", and the date "13-03-2024" with the time "12:47".

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After complete the process, current status show “Notice of Commencement to Nodal Authority”.

The screenshot displays the Online Building Plan Approval System (OBPAS) interface. The header includes the system name and the Department of Urban Development & Municipal Affairs, Govt. of West Bengal. A navigation menu is visible with options like HOME, DASHBOARD, E-SERVICES, GRIEVANCE, and HELP. The user is identified as KUNDURATAN (APPLICANT). A 'Payment Pending' notification is shown. The main section is titled 'BUILDING PLAN APPLICATION LIST' and contains a table with the following data:

S. No	Applicant	Engaged Personnel Name(LBS/ Architect)	ULB	Building Category	AIN	Land Area as per deed (Square Meter)	Building Height	Scrutiny Status	Application Status	Risk Category	Flag Status	Dealin Assist status
1	Ratan Kundu	Subrata Dey	Bhatpara	Residential	SWS-OBPAS/2108/2023/1806	65.21	6.70	Scrutiny Return with query	Notice Of Commencement To Nodal Authority	Low Risk		Comple

The Windows taskbar at the bottom shows the system time as 12:48 on 13-03-2024.