

Government of West Bengal



User Manual for Permission for Alteration of Building Plan (Low Risk)

**Department of Urban Development &
Municipal Affairs, Govt. of WB**

Government of West Bengal

The Online Building Plan Approval System (OBPAS) has been envisaged by the Department of Urban Development & Municipal Affairs, Government of West Bengal to utilize the benefits of Information Technology to have a Common Application Form (CAF) based Single Window System (SWS) for various Building Construction related services with the facility of Auto-Scrutiny of Architectural Drawing of building/structure as per the requirements of [SBRAP & DBRAP 2020-21](#) for compliance under Ease-of-Doing-Business (EoDB) in order to improve the Accountability, Transparency & Effectiveness in Government administration.

SWS-OBPAS automates the lengthy and cumbersome manual process of checking of the statutory building plan requirements as per rules & regulations, thus reducing paper work, valuable time, effort of the LBSs/ Architects and the Permit granting Authorities. It facilitates quick processing and disposal of building plan permissions, standardization of building fee & other charges, automation of the technical scrutiny of the building plan, effective monitoring of file processing etc.

URL: <https://obpsudma.wb.gov.in/>

Government of West Bengal

Table of content:

1.0 Online Submission of Application along with the documents uploaded

1.1 Citizen Login & Caf Fillup4-14

1.2 Consultant Login & CAF Fillup15-20

1.3 ULB Actor Login & Task Perform20-39

2.0 Tracking Of Application Status By The Applicant40-42

3.0 Online Payment by the applicant43-49

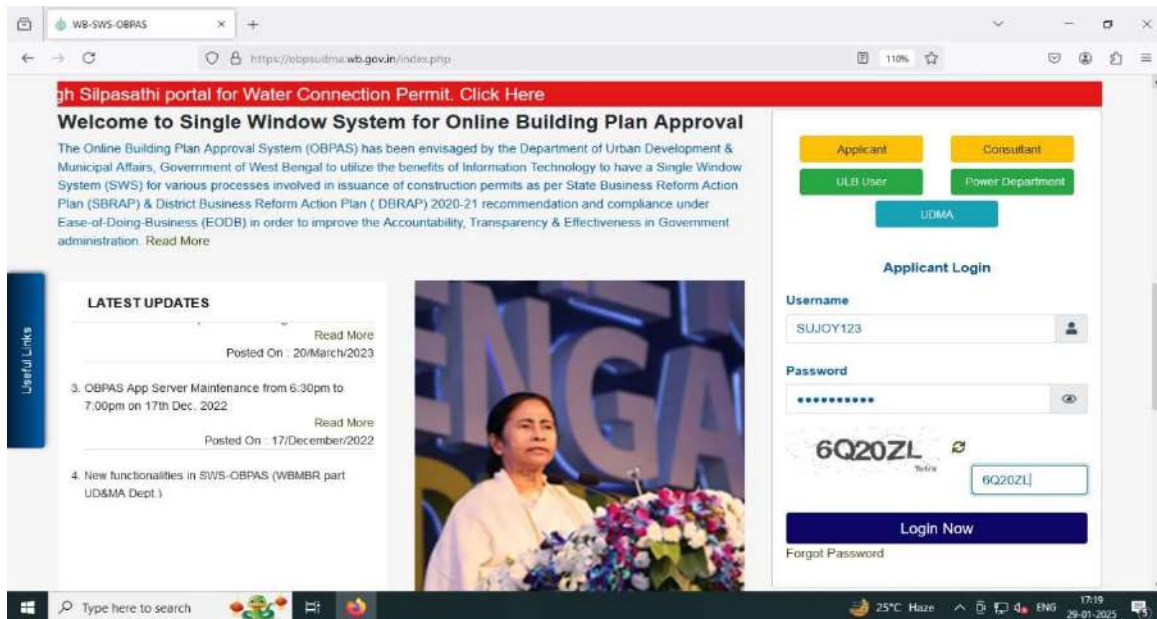
4.0 Download Of The Final Signed Certificate By The Applicant50-55

5.0 Third Party Verification56-57

Government of West Bengal

1.0 ONLINE SUBMISSION OF APPLICATION ALONG WITH THE DOCUMENTS UPLOADED

❖ URL Searching: After clicking the URL, OBPAS portal will open.

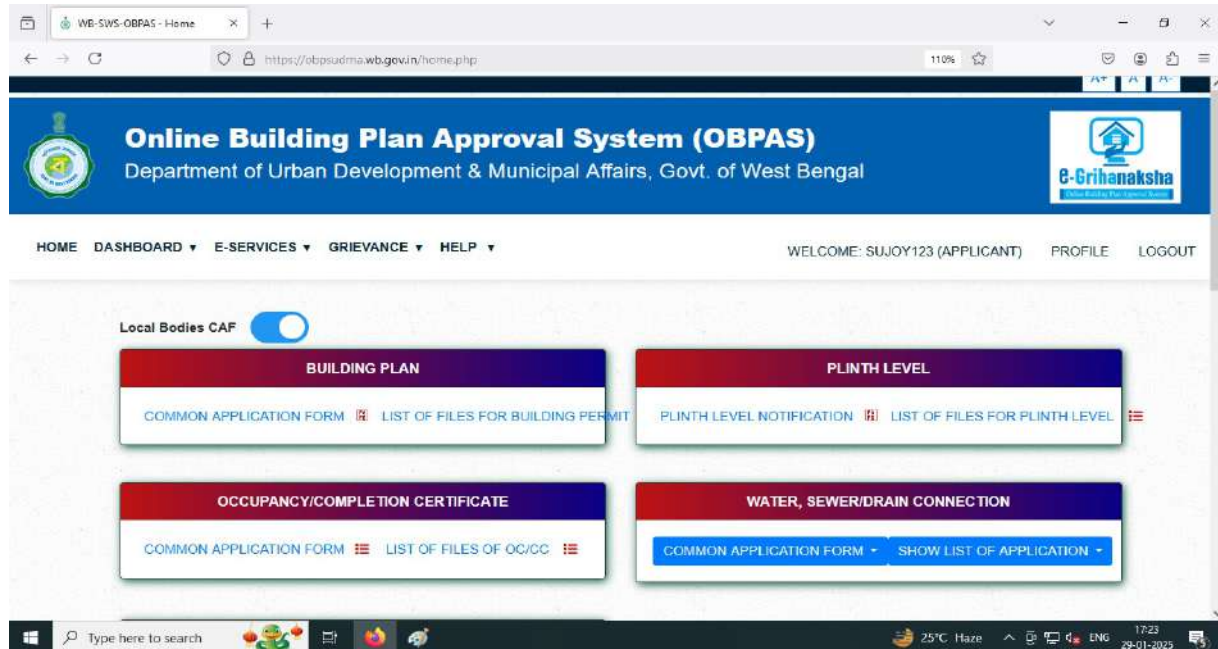


❖ URL Searching: After clicking the URL, the OBPAS portal will open using the registered user name and password, verified by the user name and password.



Government of West Bengal

❖ Applicant front page for the selection of the different services to choose. Click on the Building plan common application form for the approval of the Building plan for alteration.



❖ List of different services under building plan sanctioned.

The screenshot shows the 'BUILDING PLAN CAF INITIATION' form. It contains a table with the following options:

CAF Initiation	
Please select one of the following combination *	
Building Plan	<input type="radio"/>
Site Plan + Building Plan	<input type="radio"/>
Building Plan + Temporary Water Connection **	<input type="radio"/>
Site Plan + Building Plan + Temporary Water Connection **	<input type="radio"/>
Building Plan for Alteration	<input type="radio"/>
Building Plan for Addition	<input type="radio"/>
Building Plan Revalidation	<input type="radio"/>
Building Plan Renewal	<input type="radio"/>
Building Plan for Re-Construction (HMC)	<input type="radio"/>
Demolition and Reconstruction for all ULBs other than HMC	<input type="radio"/>

** Subject to water availability & decision of ULB Authority

Next →

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❖ After clicking on building plan for Alteration, Building plan CAF initiation page will open with mandatory question.

The screenshot shows a web browser window with the URL https://obpsudma.wb.gov.in/create_architect.php. The page title is "BUILDING PLAN CAF INITIATION". It contains the following form elements:

- A heading: "BUILDING PLAN CAF INITIATION"
- A question: "Please specify where you have obtained the sanction of your building permit ?"
- Two radio buttons: ☐ SWS-OBPAS and ☒ Other than SWS-OBPAS
- A question: "Please specify the stage of constructions ?"
- Three radio buttons: ☒ Before Plinth Level, ☐ Plinth Level, and ☐ Completed
- A question: "Please enter the validity date of the Building Permit (in dd/mm/yyyy format) and click on 'Verify Validity date'"
- A date input field containing "07/02/2025"
- A blue button labeled "VERIFY VALIDITY DATE"
- A red text instruction: "Please click on the Next button to fill the CAF"
- Two blue buttons: "Previous" and "Next"

The Windows taskbar at the bottom shows the system time as 17:24 on 29-01-2025.

❖ After providing the necessary data, the system will ask for the fill-up the CAF.

This screenshot is similar to the previous one but includes the header of the "Online Building Plan Approval System (OBPAS)". The header is blue and contains the following information:

- Logo of the Government of West Bengal
- Text: "Online Building Plan Approval System (OBPAS)"
- Text: "Department of Urban Development & Municipal Affairs, Govt. of West Bengal"
- Logo of "e-Grihanaksha"

Below the header, there is a navigation bar with links: HOME, DASHBOARD, E-SERVICES, GRIEVANCE, and HELP. On the right side of the navigation bar, it says "WELCOME: SWOY123 (APPLICANT)" and has links for "PROFILE" and "LOGOUT".

The main content area is the same "BUILDING PLAN CAF INITIATION" form as in the previous screenshot.

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❖ Building plan for Alteration CAF opens, Applicant Details.

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/create_architect.php

90%

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD E-SERVICES GRIEVANCE HELP

WELCOME: SUJOY123 (APPLICANT) PROFILE LOGOUT

BUILDING PLAN CAF INITIATION

Applicant Details

Applicant Type *	Owner / Lessee	Applicant Sub Type * (In case of Applicant Type is "Authorised by Registered Power of Attorney")	Select Sub-Type
Selutation *	Mr	Name *	Sujoy Ghosh
Mobile Number *	8777754613	Email ID *	sujoyorbm1@gmail.com
Address	Shyamnagar	Post Office	SHYAMNAGAR
PIN	743127	Police Station	
Aadhar Number	123645879012	Photo ID Type	Aadhaar
Photo ID No	123645879012	Photo ID Document	View Document
PAN *	ACVNIK1234J	PAN Document *	View Document

Previous Next

❖❖❖ Building plan for Alteration CAF opens Owner Personal Details.

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/create_architect.php

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Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD E-SERVICES GRIEVANCE HELP

WELCOME: SUJOY123 (APPLICANT) PROFILE LOGOUT

BUILDING PLAN CAF INITIATION

Owner Personal Details

Same as Applicant ? *	<input checked="" type="radio"/> Yes <input type="radio"/> No	Owner Type *	Individual
Selutation *	Mr	Organization Name/ Owner Name *	Sujoy Ghosh
Mobile Number *	8777754613	Email ID *	sujoyorbm1@gmail.com
Address *	Shyamnagar	PIN *	743127
Aadhaar Number	123645879012	Photo ID Type	Aadhaar
PAN *	ACVNIK1234J	PAN Document * (Please upload only JPEG, JPG, PNG or PDF format of 500KB or less)	Browse... No file selected. View
Photo ID No	123645879012	Photo ID Document * (Please upload only JPEG, JPG, PNG or PDF format of 500KB or less)	Browse... No file selected. View

Previous Next

29 January 2025 Wednesday

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❖ Building plan for Alteration CAF opens Site Details.

The screenshot shows the 'BUILDING PLAN CAF INITIATION' form in a web browser. The form is divided into two main sections: 'Site Details' and 'Other Details'. The 'Site Details' section includes fields for ULB Name, District, ULB Type, Ward No, Block, Location / Street Name, Police Station, Plot SubDivision No, Holding No, Premises Number, Jlt. No, Post Office, Assessee Number, and Type of proposed construction. The 'Other Details' section includes fields for Assessee Name and Subpart of Alteration. The form is currently in the 'Site Details' section, and the 'Type of proposed construction' is set to 'Alteration'. The 'Assessee Name' is 'SUJOY GHOSH'. The 'Subpart of Alteration' is 'Select some options'. The form has 'Previous' and 'Next' buttons at the bottom.

BUILDING PLAN CAF INITIATION			
Site Details			
ULB Name *	Bhatpara	District *	North 24 Pgs
ULB Type *	Municipality	Ward No. (If your ward is not listed here, please contact your ULB) *	25
Block *	---	Location / Street Name *	BASU DEV PUR ROAD
Please click on this button to add plot number details *	ADDVIEW PLOT NUMBERS		
Plot is Subdivided *	No	Police Station *	Jagaddal
Borough No. *	---	Plot SubDivision No *	
Premises Number *	4	Holding No. *	4
Jlt. No. *	18	Please click on this button to add Mouza *	ADDVIEW MOUZA
Post Office *	SHYAMNAGAR	Nearest Land Mark *	SHYAMNAGAR STATION
Assessee Number *	123456978	PIN *	743129
Type of proposed construction *	Alteration	Assessee Name *	SUJOY GHOSH
		Subpart of Alteration*(If Type of proposed construction other than "New") *	Select some options

Previous Next

❖ Building plan for Alteration CAF opens, Site Plan Status.

The screenshot shows the 'BUILDING PLAN CAF INITIATION' form in a web browser, specifically the 'Site Plan Status' section. The form is divided into two main sections: 'Site Details' and 'Other Details'. The 'Site Details' section includes fields for Site Plan Status and Reference Number. The 'Other Details' section includes fields for Assessee Name and Subpart of Alteration. The 'Site Plan Status' is set to 'Approved Offline'. The 'Reference Number' is 'RD-123'. The 'Assessee Name' is 'SUJOY GHOSH'. The 'Subpart of Alteration' is 'Select some options'. The form has 'Previous' and 'Next' buttons at the bottom.

BUILDING PLAN CAF INITIATION			
Site Plan Status (* If applied for Building Plan or Building Plan + Temp Water)			
Site Plan Status *	Approved Offline	Reference Number *	RD-123

Previous Next

History for citizen saving the CAF: * Mandatory for citizen before assigning to LBS/Architect * Mandatory for LBS/Architect before assigning to next personnel/AutoScrutiny # Mandatory for Geotechnical
Mandatory for Structural Engineer

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❖ Building plan for Alteration CAF opens, Specification.

BUILDING PLAN CAF INITIATION

Specifications			
Building Classification **	Residential	Residential Sub Type ** (only in case of Residential/Cooperative Housing buildings)	Self Use
Is the building fall under Govt. Scheme building*	No		
Site Coordinates Latitude *	22.8852	Site Coordinates Longitude *	88.2256
Site Photograph One * (Please upload only JPEG or JPG or PNG format of 600KB or less)	Browse... Annex-01.jpg		
Site Photograph Two * (Site Photograph covering the means of access) * (Please upload only JPEG or JPG or PNG format of 600KB or less)	Browse... Annex-01.jpg		
Temp water required	No	Site Plan approval required	No

Land Details	
Land Area as per deed (Square Meter) **	198.4320
Land area as per measurement (Square Meter) *	198.432

Demolition	
Whether Demolition is involved? **	No

Nature of Land	
Nature of Land	Rastu
Area of Selected Nature of Land (Square Meter)	198.4320

+ Add More Details about Nature of Land

❖ Building plan for Alteration CAF opens, Plot Abutting Details.

Plot Abutting Details

Plot Abutting Location *	Front	Plot Abutting Details *	Road
Plot Abutting Direction *	North	Plot Abutting Details (Width in meter)	3
Type of Means of Access *	Municipal Road		

Plot Abutting Details			
Plot Abutting Location *	Side 1	Plot Abutting Details *	Building
Plot Abutting Direction *	South		

Plot Abutting Details			
Plot Abutting Location *	Side 2	Plot Abutting Details *	Building
Plot Abutting Direction *	East		

Plot Abutting Details			
Plot Abutting Location *	Rear	Plot Abutting Details *	Building
Plot Abutting Direction *	West		

Plot situated at dead end of the road?	Select Option	Whether there is change in selection of front of the building?	Select Option
--	---------------	--	---------------

Previous Save Next

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❖ Building plan for Alteration CAF opens, Existing Building Details..

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/customer_form.php?sub_id=SW-S-OBPAS/2108/2025/0191/ALT/1

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Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD E-SERVICES GRIEVANCE HELP

WELCOME: SUIJOY123 (APPLICANT) PROFILE LOGOUT

BUILDING PLAN CAF EDIT

Applicant Details
Owners
Site Details
Specifications
Land and Building Specifications
Plot Abutting Details
Other Details
Existing Building Details
Engaged Personnel
NOC
Documents Upload
Save/Submit

Previously Sanctioned Parameters

Existing approval no. *	RB-123	Validity date of the Building Permit *	07 / 02 / 2025
-------------------------	--------	--	----------------

Existing Building details

Existing FAR (Ratio) *	1.2	FAR Area Consumed (Sq Meter) *	165.34
Area consumed beyond purview of FAR (square meters) *	115.762	Existing Ground Coverage (%) *	41.66
Covered Area (Sq.Meter)*	0	Distance Between Existing and Proposed Block (Meter) *	0
Existing Road Width (Meters)*	3.0	Existing Plot Area (Sq.Meters) *	198.432
Existing Driveway Width (Meters)*	3.0	Existing Building Height (Meters) *	6.65
Car Parking Provision (Count) *	0	Truck/Bus Parking Provision (Count) *	0
Approved Authority *	BM		

Previous Save Next

25°C Haze 17:53 29-01-2025

❖ Building plan for Alteration CAF opens, Other Details: Low Risk.

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/customer_form.php?sub_id=SW-S-OBPAS/2108/2025/0191/ALT/1

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HOME DASHBOARD E-SERVICES GRIEVANCE HELP

WELCOME: SUIJOY123 (APPLICANT) PROFILE LOGOUT

BUILDING PLAN CAF EDIT

Applicant Details
Owners
Site Details
Specifications
Land and Building Specifications
Plot Abutting Details
Other Details
Existing Building Details
Engaged Personnel
NOC
Documents Upload
Save/Submit

Other Details

Terrain Condition **	Plain	Type of Foundation **	Shallow
With basement/other underground structure **	No	Earthquake Zone **	II
Type of Soil **	None	Directly abutting Railway line? **	No
Directly abutting High Tension line? **	No	Directly abutting Electrical substation? **	No
Directly abutting Metro Railway line and alignment? **	No	Building Adjacent to water body of area more than 500 SqM? **	No
Other factors**	None	Risk Category **	Low Risk

Previous Save Next

17:48 29-01-2025

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❖ Building plan for Alteration CAF opens, Engaged Personnel Details.

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/customer_form.php?sub_id=SW5-OBPAS/2108/2025/0191/ALT/1

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HOME DASHBOARD E-SERVICES GRIEVANCE HELP

WELCOME: SWJOY123 (APPLICANT) PROFILE LOGOUT

BUILDING PLAN CAF EDIT

Based on the CAF input, it is required to select following type(s) of Consultant
LBS I or LBS II

Engaged Personnel Detail

Consultant Type **	LBS	Class ** (Not for Architect/Structural Reviewer)	I
Salutation	Mr.	Consultant Name **	Subrata Dey (Licenced Building Surveyor - v)
Email Address **	sbrdoy56@gmail.com	Mobile No. **	8910367734

Previous Save Next

❖ Building plan for Alteration CAF opens, NOC(s) has/have already been obtained.

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/customer_form.php?sub_id=SW5-OBPAS/2108/2025/0191/ALT/1

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Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD E-SERVICES GRIEVANCE HELP

WELCOME: SWJOY123 (APPLICANT) PROFILE LOGOUT

BUILDING PLAN CAF EDIT

NOC(s) has/have already been obtained?

West Bengal Fire & Emergency Services (along with relevant drawing) (Maximum file size should be 5 MB, allowed file types: .pdf, .png, .jpeg, .jpg) Copy of the latest approved RPBR is required. If you have FBR and is required to upload RPBR, please do not upload copy of FBR here, else you will not be able to apply for RPBR.	Upload Document :	Browse... No file selected. Date Time 0000-00-00 00:00:00 Size :
National Monument Authority (NMA) (Maximum file size should be 1MB, allowed file types: .pdf, .png, .jpeg, .jpg)	Upload Document :	Browse... No file selected. Date Time 0000-00-00 00:00:00 Size :
West Bengal State Electricity Distribution Corporation Limited (WBSEDCL) (Maximum file size should be 1MB, allowed file types: .pdf, .png, .jpeg, .jpg)	Upload Document :	Browse... No file selected. Date Time 0000-00-00 00:00:00

Previous Save Next

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❖ Building plan for Alteration CAF opens, Documents upload for construction verifications.

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD E-SERVICES GRIEVANCE HELP

WELCOME: SUIJOY123 (APPLICANT) PROFILE LOGOUT

BUILDING PLAN CAF EDIT

Document Uploaded for construction verification

Copy of the Registered Deed of Conveyance / Lease Deed / Chain/Link Deed (Partition Deed/Exchange Deed/ Amalgamation Deed/Gift Deed) etc. (Maximum file size should be 15 MB, allowed file types: .pdf, .png, .jpeg, .jpg) *	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="button" value="Browse"/> SC RDY BATH-BATHROOM.pdf DateTime: 2025-1-29 17:55:25 Size: 661.46 KB
"Property under Will" duly certified by the Competent Authority if the land is transferred through testate succession (Maximum file size should be 1MB, allowed file types: .pdf, .png, .jpeg, .jpg)	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="button" value="Browse"/> SC RDY BATH-BATHROOM.pdf DateTime: 2025-1-29 17:55:33 Size: 661.46 KB
Up to date paid up Municipal Property Tax receipt of the concerned holding. (Maximum file size should be 100KB, allowed file types: .pdf, .png, .jpeg, .jpg) *	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="button" value="Browse"/> No file selected DateTime:

ADD MORE +

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/customer_form.php?sub_id=SW5-OBPAS/2108/2025/0191/ALT/1

BUILDING PLAN CAF EDIT

Certification from Structural Engineer Class II and Geotechnical Engineer Class II for medium risk building (Maximum file size should be 1MB, allowed file types: .pdf, .png, .jpeg, .jpg) Note: Certification of structural engineer is not required where structural engineer is engaged	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="button" value="Browse"/> SC RDY BATH-BATHROOM.pdf DateTime: 2025-1-29 17:58:39 Size: 661.46 KB
Copy of the Occupancy or Completion Certificate in case of any existing structure, if any (Maximum file size should be 1MB, allowed file types: .pdf, .png, .jpeg, .jpg)	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="button" value="Browse"/> SC RDY BATH-BATHROOM.pdf DateTime: 2025-1-29 17:58:33 Size: 661.46 KB
Approval document of State Govt (Maximum file size should be 1MB, allowed file types: .pdf, .png, .jpeg, .jpg)	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="button" value="Browse"/> SC RDY BATH-BATHROOM.pdf DateTime: 2025-1-29 17:58:26 Size: 661.46 KB
Any other relevant document (Maximum file size should be 1MB, allowed file types: .pdf, .png, .jpeg, .jpg)	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="button" value="Browse"/> SC RDY BATH-BATHROOM.pdf DateTime: 2025-1-29 17:58:44 Size: 661.46 KB

ADD MORE +

Previous Save Next

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❖ Building plan for Alteration CAF opens, Owner Declaration.

The screenshot displays the 'BUILDING PLAN CAF EDIT' page in the OBPAS. The left sidebar contains a menu with options: Applicant Details, Owners, Site Details, Specifications, Land and Building Specifications, Plot Abutting Details, Other Details, Existing Building Details, Engaged Personnel, NOC, and Documents. The main content area is titled 'OWNER DECLARATION' and contains the following text:

☒ I hereby declare that I am the owner/lessee of the property to be built upon and the copy of the registered deed of the land or other documents in support of ownership/lease of land are submitted herewith. That the aforesaid plot of land is the only plot of vacant land held by me in any of the urban agglomerations covered under the Urban Land (Ceiling and Regulation) Act, 1976 and that extent of that plot is within the ceiling limit on vacant land imposed by the said Act.

That I do not hold any other vacant land or any other land with building with a dwelling unit therein in any of the urban agglomerations referred to in the said Act.

That in the event of the aforesaid plot of land being declared as excess by the competent authority under the Urban Land (Ceiling and Regulation) Act, 1976, I shall abide by the decision of the competent authority under that Act.

Below the declaration is a section for 'CONSULTANT DECLARATION'.

The screenshot displays the 'CONSULTANT DECLARATION' page in the OBPAS. The main content area contains the following text:

holding (to be by the owner/lessee) Sujoy Ghosh for planning, designing, supervision and completion of the work as per the West Bengal Municipal (Building) Rules, 2001 (amended) and undertake to work in close association with each other and will be individually and/or collectively responsible for ensuring the safety of the building as a whole.

Certified that the site has been personally inspected while planning the building and/or designing the structural members of foundation and super structure, as well as has taken into account the findings of recommendation of stability analysis, Soil Test Results and other conditions, if any, as and when necessary under these rules including the consideration of bearing capacity and settlement of soil conforming to stipulations of all latest relevant IS Codes of Practice and National Building Code.

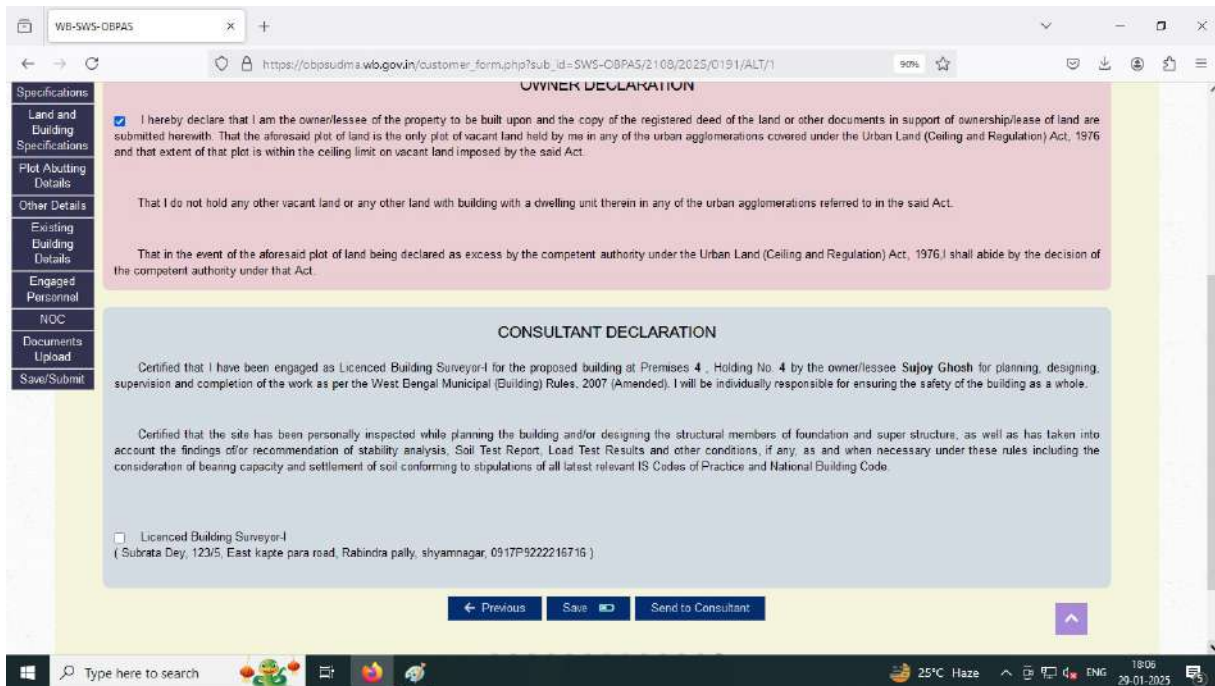
Below the text are five checkboxes for the consultant to declare:

- ☐ LBS -/II (Name, address and License/Empanelment No.)
- ☐ Architect (Name, address and License/Empanelment No.)
- ☐ Structural Engineer-II (Name, address and License/Empanelment No.)
- ☐ Geo technical Engineer-II (Name, address and License/Empanelment No.)
- ☐ Structural Reviewer (Name, address and License/Empanelment No.)

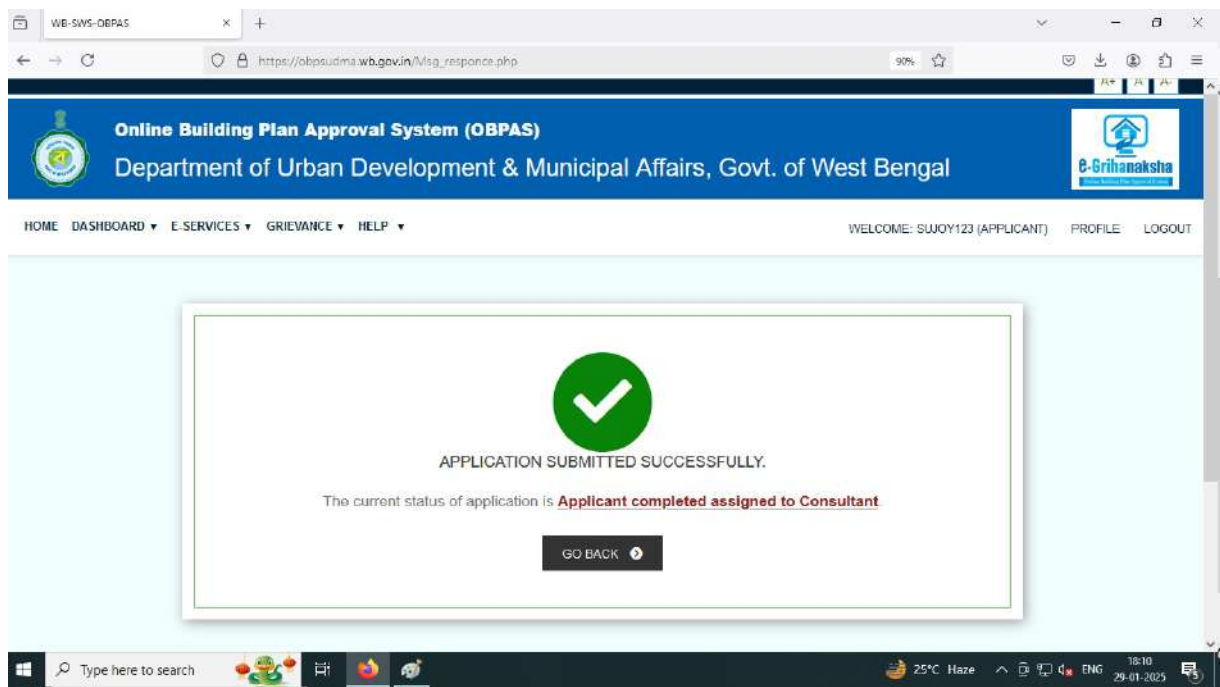
At the bottom of the form are three buttons: 'Previous', 'Save', and 'Send to Consultant'.

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❖ Building plan for Alteration CAF opens, Send to Consultant.



❖ Now, the current status is Applicant completed assigned to consultant.



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❖ Consultant Login using the User Name & Password.

Water Connection Permit. Click Here

Welcome to Single Window System for Online Building Plan Approval

The Online Building Plan Approval System (OBPAS) has been envisaged by the Department of Urban Development & Municipal Affairs, Government of West Bengal to utilize the benefits of Information Technology to have a Single Window System (SWS) for various processes involved in issuance of construction permits as per State Business Reform Action Plan (SBRAP) & District Business Reform Action Plan (DBRAP) 2020-21 recommendation and compliance under Ease-of-Doing-Business (EODB) in order to improve the Accountability, Transparency & Effectiveness in Government administration. [Read More](#)

LATEST UPDATES

- 4. New functionalities in SWS-OBPAS (WBMR part UD&MA Dept.) [Read More](#)
Posted On : 04/December/2022
- 5. New Risk based Classification (Order vide no. 1106/MAO/C-4/1M-31/2015(P1-V) dated 16.11.2022) has been migrated to the Production Server (WBMR part UD&MA Dept.) [Read More](#)
Posted On : 04/December/2022

Consultant Login

Username:

Password:

KQ4UZU

OTP:

[Verify OTP](#) [Resend OTP](#)

OTP has been sent to 9910367734 and to your registered email id. It is valid for 10 minutes only. Please verify it to complete your login.

❖ Consultant login page.

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD E-SERVICES HELP CONSULTANT RENEWAL WBSIDC

WELCOME: SUBRATA DEY (LICENCED BUILDING SURVEYOR) PROFILE LOGOUT

Local Bodies CAF ☒

BUILDING PLAN
[LIST OF FILES FOR BUILDING PERMIT](#)

PLINTH LEVEL
[LIST OF FILES FOR PLINTH LEVEL](#)

OCCUPANCY/COMPLETION CERTIFICATE
[LIST OF FILES OF OCC/C](#)

WATER, SEWER/DRAIN CONNECTION
[SHOW LIST OF APPLICATION](#)

IDC(s) CAF ☐

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- ❖ Consultant login, Action tab visible against the forwarded AIN for the further update.

The screenshot shows the OBPAS dashboard for a user named Subrata Deo. The 'Consultant Action' tab is selected, displaying a list of building plan applications. The first application is highlighted, showing its status as 'Applicant Completed Assigned To Consultant' and its AIN as 'SWS-OBPAS/2108/2025/0191/ALT/1'. The application details include CAF Applied For, CAF Initiation Details, Applicant Details, Owner Personal Details, Site Details, and Engaged Personnel Details.

- ❖ Consultant login, consultant action page, fill-up the required data to complete the CAF data.

The screenshot shows the 'Consultant Action Page' for the same application. It displays a table with columns for SN, Action Required, Engaged Consultant, Consultant Details, View Document, and Action. The first row shows the action required is to 'Upload drawing' and 'Upload structural drawing'. The 'Action' column shows a list of tasks with checkboxes: 'Mandatory Fields' (checked), 'Consultant's certificate of height clearance' (checked), 'APPLY FOR NOCS' (checked), 'Drawing' (checked), 'Structural Drawing' (checked), 'Declaration' (checked), and 'Send For scrutiny / ULB' (checked).

SN	Action Required	Engaged Consultant	Consultant Details	View Document	Action
1	Upload drawing Upload structural drawing	Licensed Building Surveyor	Subrata Deo	Drawing File Structural Drawing Structural Design Calculations	<input checked="" type="checkbox"/> Mandatory Fields <input checked="" type="checkbox"/> Consultant's certificate of height clearance <input checked="" type="checkbox"/> APPLY FOR NOCS <input checked="" type="checkbox"/> Drawing <input checked="" type="checkbox"/> Structural Drawing <input checked="" type="checkbox"/> Declaration <input checked="" type="checkbox"/> Send For scrutiny / ULB

Below the table, there is a 'Missing Fields' section with a table showing the status of various fields:

SN	Field Name	Status
1	Main Block in CAF	Missing Mandatory Fields
1	Land and Building Specifications	River Zone

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❖ Consultant login, Consultant Declaration.

The screenshot shows the 'CONSULTANT SELF DECLARATION' form within the OBPAS interface. The form is titled 'CERTIFICATE OF BUILDING PLAN' and contains the following details:

- Name:** Subrata Dey
- Address:** 123/5, East kapte para road, Rabindra pally, shyamnagar
- Empanelment No./Registration No.:** 0917P9222216716

The form also includes a 'SUBMIT' button and a 'CLOSE' button. The background shows the 'CONSULTANT ACTION PAGE' with a table of actions and a checklist of required documents.

SN	Action Required
1	Upload drawing Upload structural drawing

Action	Status
Mandatory Fields ...	✓
Consultant's certificate of height clearance	✓
Drawing	✓
Structural Drawing	✓
Declaration	✗
Send For Scrutiny / ULB	

❖ Consultant login, consultant action page, all the data fillip complete, green mark showing against all the fields.

The screenshot shows the 'CONSULTANT ACTION PAGE' with all fields filled and marked green. The page displays the following information:

- Status:** Consultant Pending
- AIN:** SWS-OBPAS/2108/2025/0191/ALT/1

SN	Action Required	Engaged Consultant	Consultant Details	View Document	Action
1	Upload drawing Upload structural drawing	Licensed Building Surveyor/	Subrata Dey	Drawing File Structural Drawing Structural Design Calculations	<ul style="list-style-type: none"> Mandatory Fields ... ✓ Consultant's certificate of height clearance ✓ Drawing ✓ Structural Drawing ✓ Declaration ✓ Send For Scrutiny / ULB

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❖ Consultant login, consultant action page: Confirmation for final submission.

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD E-SERVICES HELP CONSULTANT RENEWAL WEBSITE WELCOME: SUBRATA DEV (LICENCED BUILDING SURVEYOR) PROFILE LOGOUT

CONSULTANT ACTION PAGE :-

Status: Consultant Pending

Consultant Action(s)

SN	Action Required
1	upload drawing upload structural drawing

OTP VERIFICATION

3792

AIN : SW5-OBPAS/2108/2025/0191/ALT/1

Action

- Mandatory Fields ... ☒
- Consultant's certificate of height clearance ☒
- Drawing ☒
- Structural Drawing ☒
- Declaration ☒
- Send For Scrutiny / ULB ☒

Consultant login, consultant action page: OTP sent to applicant for Verification of final submission

Government of West Bengal

❖ Consultant login, OTP verification.

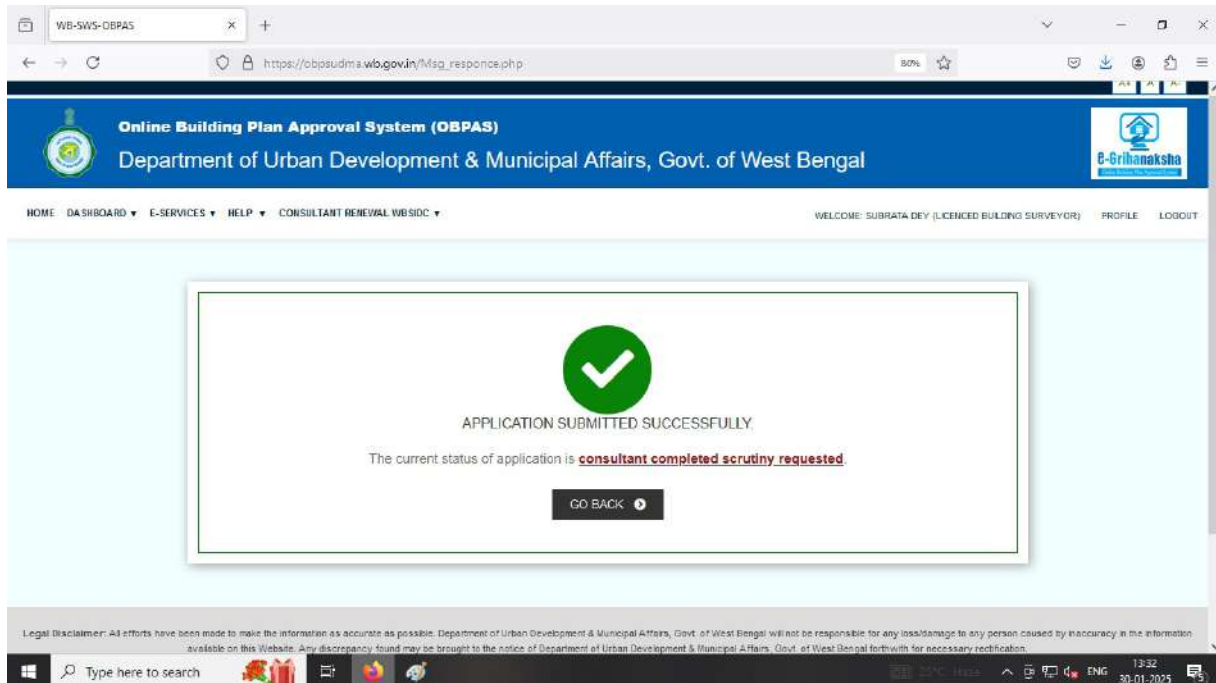
The screenshot shows the 'CONSULTANT ACTION PAGE' of the OBPAS system. The status is 'Consultant Pending'. A modal window for 'OTP VERIFICATION' is open, showing a text input field with the number '3792' and a 'Verify' button. The background table lists actions required for the consultant, such as 'Upload drawing' and 'Upload structural drawing'. On the right, a checklist shows completed steps like 'Mandatory Fields', 'Consultant's certificate of height clearance', 'Drawing', 'Structural Drawing', and 'Declaration'.

❖ Consultant login, Final Submit.

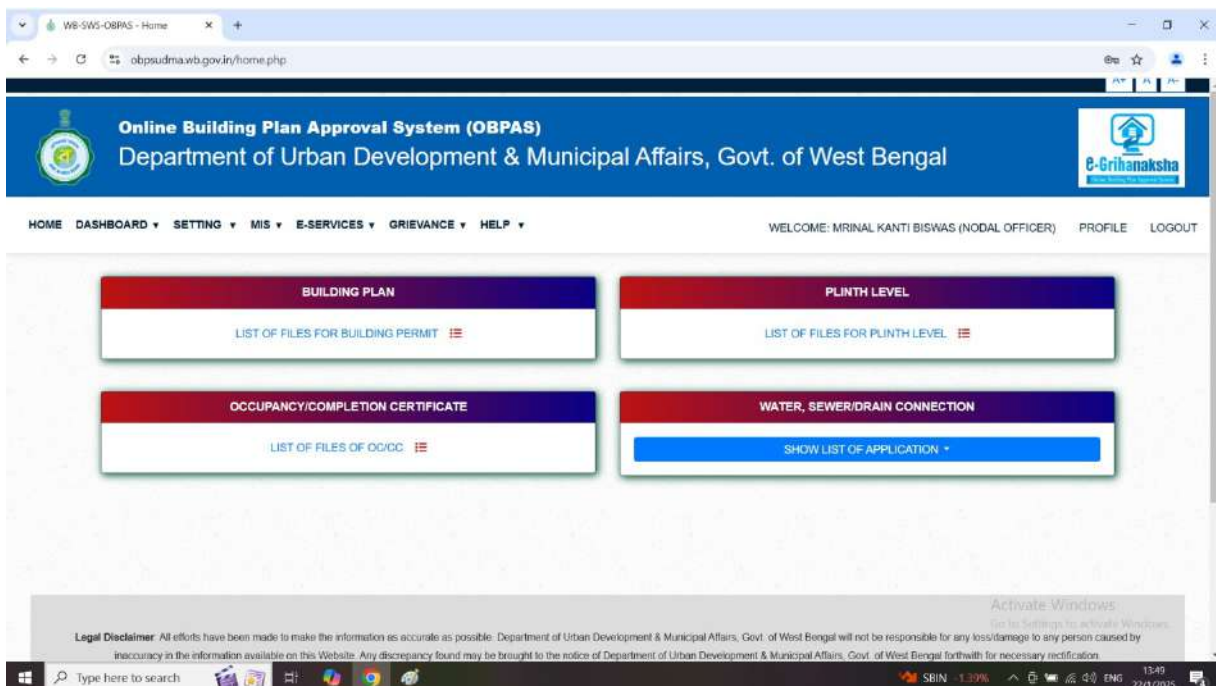
The screenshot displays the 'OWNER DECLARATION' and 'CONSULTANT DECLARATION' sections of the OBPAS system. The 'OWNER DECLARATION' section includes checkboxes for declaring ownership/lease and providing details about the plot. The 'CONSULTANT DECLARATION' section includes checkboxes for declaring engagement as a Licensed Building Surveyor and providing details about the site inspection. A progress bar at the bottom indicates the current step in the process.

Government of West Bengal

❖ Now, the current status is Consultant completed scrutiny requested. After successfully scrutiny, the file will automatically forward to the nodal login.



❖ Login from the Nodal Login.



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❖ After clicking on the AIN, the action button is visible for the approval.

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

WELCOME: MRINAL KANTI BISWAS (NODAL OFFICER) PROFILE LOGOUT

Actions

BUILDING PLAN APPLICATION DETAIL VIEW :-

Status: Consultant Completed Nodal Officer Action Pending **AIN :** SWS-OBPAS/2108/2024/1227/REC/1

CAF Applied For : Demolition And Reconstruction For All ULBs Other Than HMC

APPLICANT DETAILS +

OWNER PERSONAL DETAILS +

SITE DETAILS +

ENGAGED PERSONNEL DETAILS +

SPECIFICATIONS +

❖ After clicking on the AIN, the action button is visible for approval, the status of an action is visible: Forward and Send Back. After clicking on the forward button, the nodal will be forwarded to the dealing assistant and engg department actor and submitted.

Waste Management Plan Yes Download 2024-10-21 16:44:46 4.91 KB OK Not OK

NOCs (offline) Uploaded for construction verification

Application Fees

Re-construction Fees	1325.00	Development Charges	0.00
Stacking Fees	0.00	Labour Cess	0.00
Incremental FAR	0.00	Other Charges	0.00
Charges for collection, transportation & disposal of demolition waste		Total Fees	1325.00

Action

Status of Action: ☒ Forward ☐ Send back

Comments: TESTING PLAN

Dealing Assistant: SURAJIT DAS

Engg Department: Mithun Kumar Das

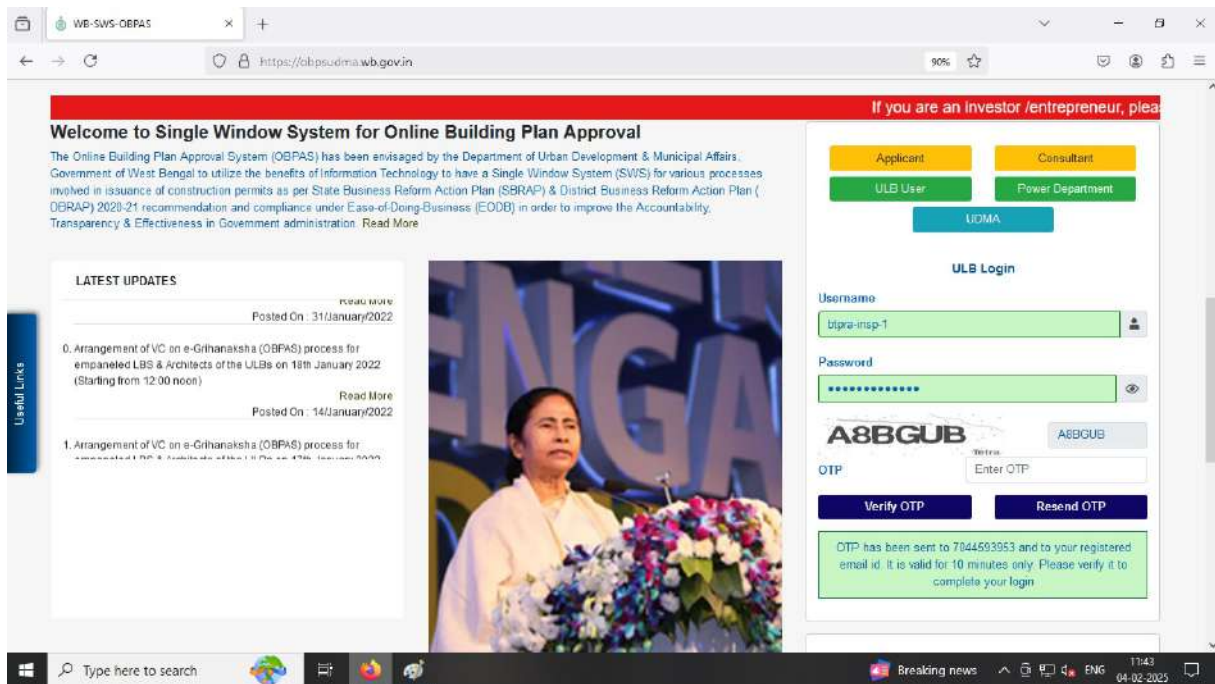
Inspection/Joint Inspection date: 29/10/2024

SAVE SUBMIT

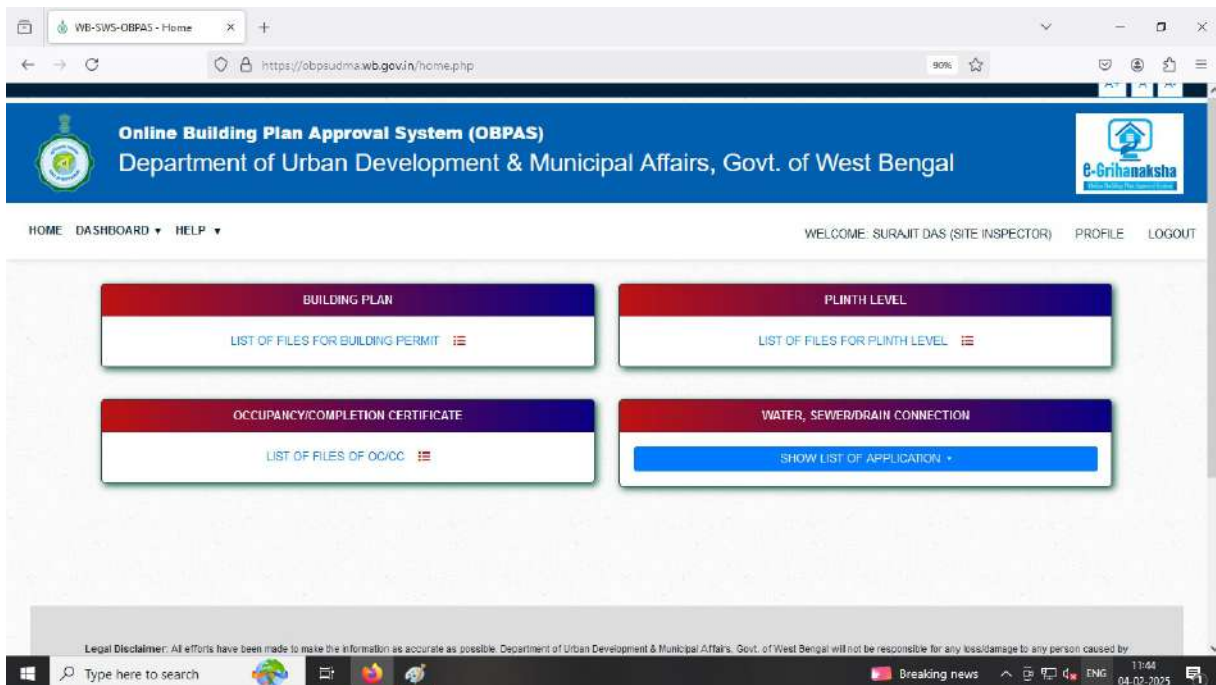
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❖ After forwarding the file, respective site inspector login.



❖ Respective site inspector login page.



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❖ Respective site Inspector Building Plan Application List view page.

The screenshot shows the 'BUILDING PLAN APPLICATION LIST' page for user SUJOY. The page header includes the OBPAS logo and the Department of Urban Development & Municipal Affairs, Govt. of West Bengal. The user is logged in as SURAJIT DAS (SITE INSPECTOR). The table displays two application records:

S. No	Applicant	Engaged Personnel Name (LB/Architect)	ULB	Building Category	AIN	Land Area as per deed (Square Meter)	Building Height	Scrutiny Status	Application Status	Risk Category	Flag Status	Dealing Assistant Status
1	Sujay Ghosh	Subrata Das	Bhadrans	Residential	SW5-OBPAS/2108/2025/119 1.ALT/1	108.432	8.50	Scrutiny Return with query	Pending For Engr Department	Low Risk	T13 T14 T15	Pending
2	Sujay Ghosh	Sandip Das	Bhadrans	Residential	SW5-OBPAS/2108/2024/123 8.ALT/1	108.432	8.50	Scrutiny Return with query	Pending For Engr Department	Low Risk	T13 T14 T15	Complete

Total Number of Records - 2

The screenshot shows the 'BUILDING PLAN APPLICATION LIST' page for user SUJOY, with a detailed view of the application status and actions. The table displays two application records:

S. No	Applicant	Engaged Personnel Name (LB/Architect)	ULB	Building Category	AIN	Land Area as per deed (Square Meter)	Building Height	Scrutiny Status	Application Status	Risk Category	Flag Status	Dealing Assistant Status	Site Inspection Status	Status Change Date & Time	Action
1	Sujay Ghosh	Subrata Das	Bhadrans	Residential	SW5-OBPAS/2108/2025/119 1.ALT/1	108.432	8.50	Scrutiny Return with query	Pending For Engr Department	Low Risk	T13 T14 T15	Pending	Pending	10 Jan 2025 at 01:14 PM	VIEW LOG
2	Sujay Ghosh	Sandip Das	Bhadrans	Residential	SW5-OBPAS/2108/2024/123 8.ALT/1	108.432	8.50	Scrutiny Return with query	Pending For Engr Department	Low Risk	T13 T14 T15	Complete	Complete	10 Jan 2025 at 02:32 PM	VIEW LOG

Total Number of Records - 2

Previous 1 Next

Status Flag Codes For HMC (Up To 6-9):

- T13: SMC
- T14: Legal
- T15: NDC - NDC Approval (If applicable)
- T16: NDC Other (As per)
- T17: MOD Building (If applicable)
- T18: Approval/Mutation decision by local authority
- T19: Pass confirmation by NDC
- T20: Signature Authority Approval

Status Flag Codes For HMC (Above 6-9):

- T21: NDC - NDC Approval (If applicable)
- T22: NDC Other (As per)
- T23: MOD Building (If applicable)
- T24: Approval/Mutation decision by local authority
- T25: Pass confirmation by NDC
- T26: Signature Authority Approval

Government of West Bengal

❖ Click on building permit checklist.

The screenshot shows the OBPAS dashboard for a user named SURAJIT DAS (SITE INSPECTOR). The page displays the 'Building Permit Checklist' for a specific application. The status is 'Pending For Engg Department'. The checklist includes sections for CAF Applied For, CAF INITIATION DETAILS, APPLICANT DETAILS, OWNER PERSONAL DETAILS, SITE DETAILS, and ENGAGED PERSONNEL DETAILS. The AIN is SWS-OBPAS/2108/2025/0191/ALT/1.

Site/Joint Inspection Date : 08-02-2025 Building Permit Checklist

BUILDING PLAN APPLICATION DETAIL VIEW :-

Status: Pending For Engg Department AIN : SWS-OBPAS/2108/2025/0191/ALT/1

CAF Applied For : Building Plan For Alteration

CAF INITIATION DETAILS +

APPLICANT DETAILS +

OWNER PERSONAL DETAILS +

SITE DETAILS +

ENGAGED PERSONNEL DETAILS +

The screenshot shows the 'Building Permit Checklist' form in the OBPAS system. The form is titled 'Building Permit Checklist' and includes a table with columns for SI No, Items, Whether checked or not, and Remarks. The form is for a user named SURAJIT DAS (SITE INSPECTOR).

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD ▾ HELP ▾ WELCOME: SURAJIT DAS (SITE INSPECTOR) PROFILE LOGOUT

SI No	Items	Whether checked or not	Remarks
A	PRESENT STATUS OF LAND		
1	Physical area of land	<input checked="" type="radio"/> Yes <input type="radio"/> No	
2	Type of soil (solid/filled up/black cotton soil)	<input checked="" type="radio"/> Yes <input type="radio"/> No	
3	Level of land with respect to road crown level	<input checked="" type="radio"/> Yes <input type="radio"/> No	
4	Existence of municipal drainage/sewerage system	<input checked="" type="radio"/> Yes <input type="radio"/> No	
5	Distance from nearby water course	<input checked="" type="radio"/> Yes <input type="radio"/> No	

Government of West Bengal

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/buildingPermitChecklist_new.php?sub_id=SW5-OBPAS/2108/2025/0191/ALT/1

6	Parking provided
6	Car marking

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/index.php

Welcome to Single Window System for Online Building Plan Approval

The Online Building Plan Approval System (OBPAS) has been envisaged by the Department of Urban Development & Municipal Affairs, Government of West Bengal to utilize the benefits of Information Technology to have a Single Window System (SWS) for various processes involved in issuance of construction permits as per State Business Reform Action Plan (SERAP) & District Business Reform Action Plan (DERAP) 2020-21 recommendation and compliance under Ease-of-Doing-Business (EODB) in order to improve the Accountability, Transparency & Effectiveness in Government administration. [Read More](#)

LATEST UPDATES

Commissioners/UL Commissioners/Executive Officers/Financial Officers/IT Coordinators/Engineers of ULBs on 11th April 2022 (Starting from 11:30am)

[Read More](#)
Posted On : 08/April/2022

8. Arrangement of Physical demonstration-cum-training on e-Grihanaksha (OBPAS) process for empaneled LBS & Architects of the ULBs on 10th March 2022 to 22nd March 2022 at ILGUS Bhawan

ULB Login

Applicant **Consultant**
ULB User **Power Department**
UDMA

Username
bipa-da-2

Password

SXADL4 **SXADL4**

OTP

Verify OTP **Resend OTP**

OTP has been sent to 7044593953 and to your registered email id. It is valid for 10 minutes only. Please verify it to complete your login.

Useful Links

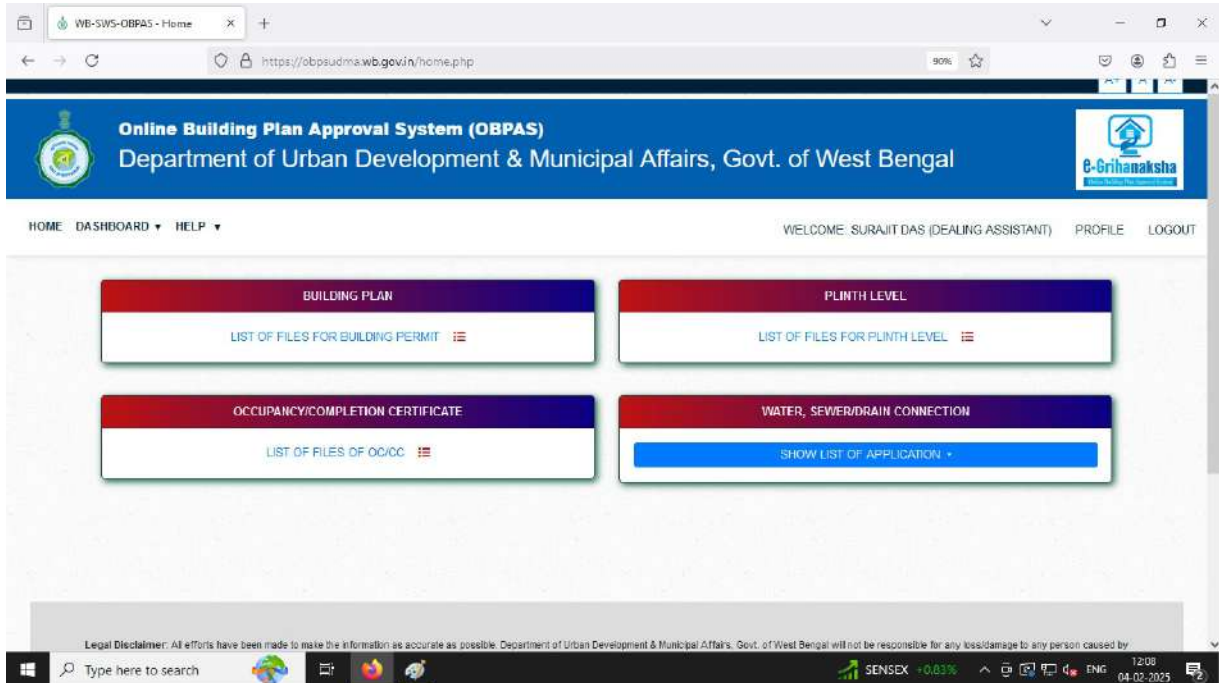
SENSEX +0.83%

12:08
04-02-2025

Respective Dealing Assistant login page.

Government of West Bengal

❖ Respective Actor's Building Plan Application List view page.



❖ Respective Actor's Building Plan Application List view page: click on the AIN and action tab is visible.



Government of West Bengal

❖ Respective Actor's Building Plan Application List view page: verifying the documents.

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/comments.php?sub_id=SWS-OBPAS/2108/2025/0191/ALT/1&process=smart_data

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD ▼ HELP ▼ WELCOME: SURAJIT DAS (DEALING ASSISTANT) PROFILE LOGOUT

Document Uploaded for construction verification					
Name of the Document		Document Link	Document Uploaded on	Document Size	Is this document OK or Not ? (To be filled by the Engineering department personnel against each document)
Copy of the Registered Deed of Conveyance / Lease Deed / Chain/Link Deed (Partition Deed/Exchange Deed/Amalgamation Deed/Gift Deed / Pancha Property) etc.	Yes	Download	2025-1-29 17:55:25	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Combined affidavit and undertaking for common passage, Power of Attorney and Indemnity Bond.	Yes	Download	2025-01-29 17:56:28	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Copy of the previous Approved Completion Plan / sanctioned plan in case of any existing structure (in case of unavailability of the above document, upload any other relevant Govt. document & newly prepared Architectural drawing of the existing building in .pdf format duly authenticated by the Architect/LDS concerned)	Yes	Download	2025-01-30 13:26:42	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Structural Design calculation as per Indian Standard Code of practices, duly authenticated by the concerned technical personnel with analysis done manually(restricted up to medium risk building)/ in form of input file(s) of STAAD /ETABS .	No				<input type="radio"/> OK <input type="radio"/> Not OK
Approved Site Plan if any	Yes	Download	2025-01-29 17:57:03	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/comments.php?sub_id=SWS-OBPAS/2108/2025/0191/ALT/1&process=smart_data

technical personnel as per provision of view/view, 2004 (as amended) with specifications of the work.					
Geo-technical investigation soil report – Mandatory for Medium Risk and High Risk Buildings.	Yes	Download	2025-01-29 17:57:00	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Copy of the Occupancy or Completion Certificate in case of any existing structure, if any	No				<input type="radio"/> OK <input type="radio"/> Not OK
House water supply layout drawing	Yes	Download	2025-01-29 17:57:29	661.46 KB	<input type="radio"/> OK <input type="radio"/> Not OK
House Sewer pipe/drain layout drawing	Yes	Download	2025-01-29 17:57:31	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Certification from Structural Engineer Class II and Geotechnical Engineer Class II for medium risk building	Yes	Download	2025-01-29 17:58:39	661.46 KB	<input type="radio"/> OK <input type="radio"/> Not OK

NOCs (offline) Uploaded for construction verification

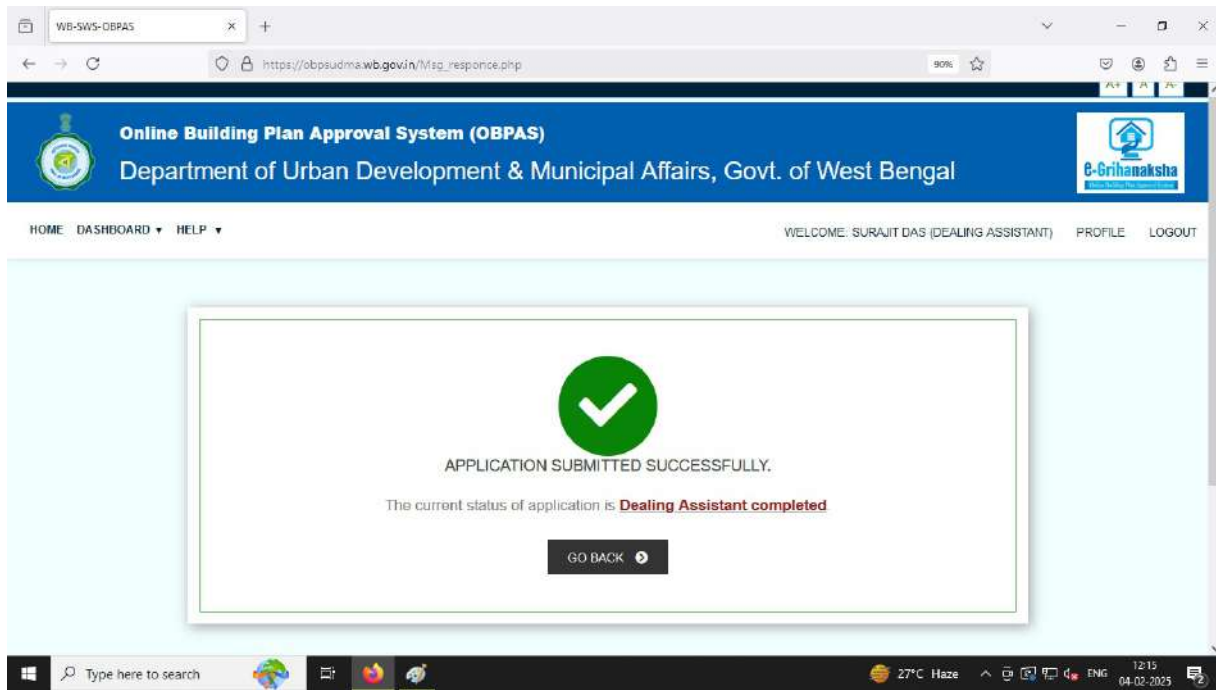
Comments						
Name	Designation	Acted On	Action	Comment	Supporting Document	
SURAJIT DAS	SURVEYOR	04-February-2025 11:51	Recommended	Comment :	Testing plan	
Minal Kanti Biswas	Executive Officer	31-January-2025 15:14	Recommended	Comment :	TESTING PLAN	

Action		
Status of Action	<input checked="" type="radio"/> Forward <input type="radio"/> Send back	Comments * TESTING PLAN

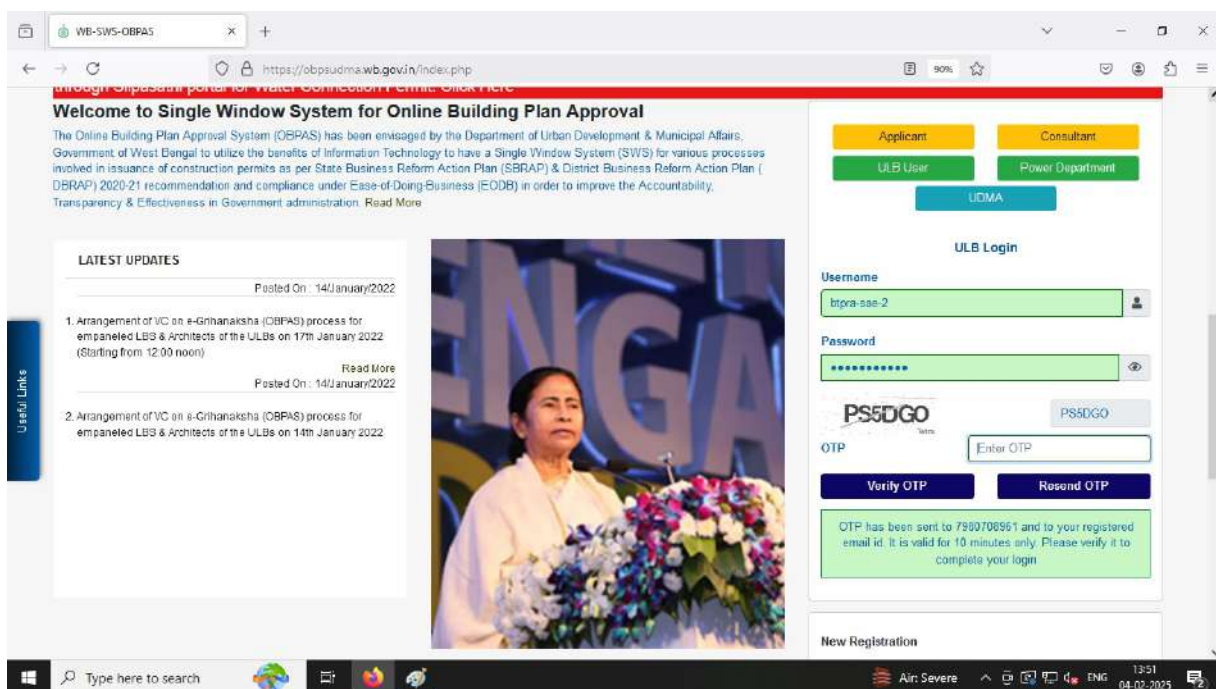
SUBMIT

Government of West Bengal

❖ The AIN status is Dealing Assistant Complete.



❖ Respective Engineer login page.



Government of West Bengal

❖ Respective Actor's Building Plan Application List view page.

S. No	Applicant	Engaged Personnel Name (B.S. Architect)	ULB	Building Category	AIN	Land Area as per deed (Square Meter)	Building Height	Scrutiny Status	Application Status	Risk Category	
1	Sujoy Ghosh	Subrata Dey	Bhatpara	Residential	SW5-OBPAS/2108/2025/0197/ALT/1	198.432	6.50	Scrutiny Return with query	SAE Recommended AE Action Pending	Medium Risk	T3 T13 T1
2	Sujoy Ghosh	Subrata Dey	Bhatpara	Residential	SW5-OBPAS/2108/2025/0191/ALT/1	198.432	6.50	Scrutiny Return with query	Pending For Engrg Department	Low Risk	T3 T13 T1
3	Sujoy Ghosh	Sandip Giri	Bhatpara	Residential	SW5-OBPAS/2108/2024/1239/ALT/1	198.432	6.50	Scrutiny Return with query	Pending For Engrg Department	Low Risk	T3 T13 T1

Total Number of Records - 3

Previous 1 Next

Status Flag Codes For HMC (Up To G+2)

T6_SAE : SAE T6_Legal : Legal Cell T7_NOC : NOC Approval (if applicable) T7_Nodal Officer (AE/EE) T11 : HOD Building (if applicable) T12 : Approval/Rejection decision by Nodal Officer T12 : Fees confirmation by Nodal T15 : Story Authority Approval

❖ Respective Actor's Building Plan Application List view page, Action tab against the AIN.

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD GRIEVANCE HELP WELCOME: MITHUN KUMAR DAS (SUB-ASSISTANT ENGINEER) PROFILE LOGOUT

Actions Building Permit Checklist

BUILDING PLAN APPLICATION DETAIL VIEW :-

Status: Pending For Engrg Department AIN : SW5-OBPAS/2108/2025/0191/ALT/1

CAF Applied For : Building Plan For Alteration

CAF INITIATION DETAILS +

APPLICANT DETAILS +

OWNER PERSONAL DETAILS +

SITE DETAILS +

Government of West Bengal

❖ Respective Actor's Building Plan Application List view page: verifying the documents.

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/comments.php?sub_id=SWS-OBPAS/2108/2025/0191/ALT/1&process=smart_data

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DASHBOARD ▾ GRIEVANCE ▾ HELP ▾

WELCOME: MITHUN KUMAR DAS (SUB-ASSISTANT ENGINEER) PROFILE LOGOUT

Document Uploaded for construction verification

Name of the Document		Document Link	Document Uploaded on	Document Size	Is this document OK or Not ? (To be filled by the Engineering department personnel against each document)
Copy of the Registered Deed of Conveyance / Lease Deed / Chain/Link Deed (Partition Deed/Exchange Deed/Amalgamation Deed/Gift Deed / Pancha Property) etc.	Yes	Download	2025-1-29 17:55:25	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Combined affidavit and undertaking for common passage, Power of Attorney and Indemnity Bond.	Yes	Download	2025-01-29 17:56:28	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Copy of the previous Approved Completion Plan / sanctioned plan in case of any existing structure (in case of unavailability of the above document, upload any other relevant Govt. document & newly prepared Architectural drawing of the existing building in .pdf format duly authenticated by the Architect/LBS concerned)	Yes	Download	2025-01-30 13:26:42	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Structural Design calculation as per Indian Standard Code of	No				<input type="radio"/> OK <input type="radio"/> Not OK

SENSEX +0.83% 13:57 04-02-2025

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/comments.php?sub_id=SWS-OBPAS/2108/2025/0191/ALT/1&process=smart_data

Comments

Name	Designation	Acted On	Action	Comment	Supporting Document
SURAJIT DAS	SURVEYOR	04-February-2025 12:14	Recommended	Comment :	TESTING PLAN
SURAJIT DAS	SURVEYOR	04-February-2025 11:51	Recommended	Comment :	Testing plan
Minnal Kanti Biswas	Executive Officer	31-January-2025 15:14	Recommended	Comment :	TESTING PLAN

Application Fees

Alteration Fees	1025.00	Balanced Sanctioned Fees	0.00
Development Charges	0.00	Stacking Fees	0.00
Labour Cess	0.00	Incremental FAR	0.00
Other Charges	0.00	Total Fees	1025.00

Action

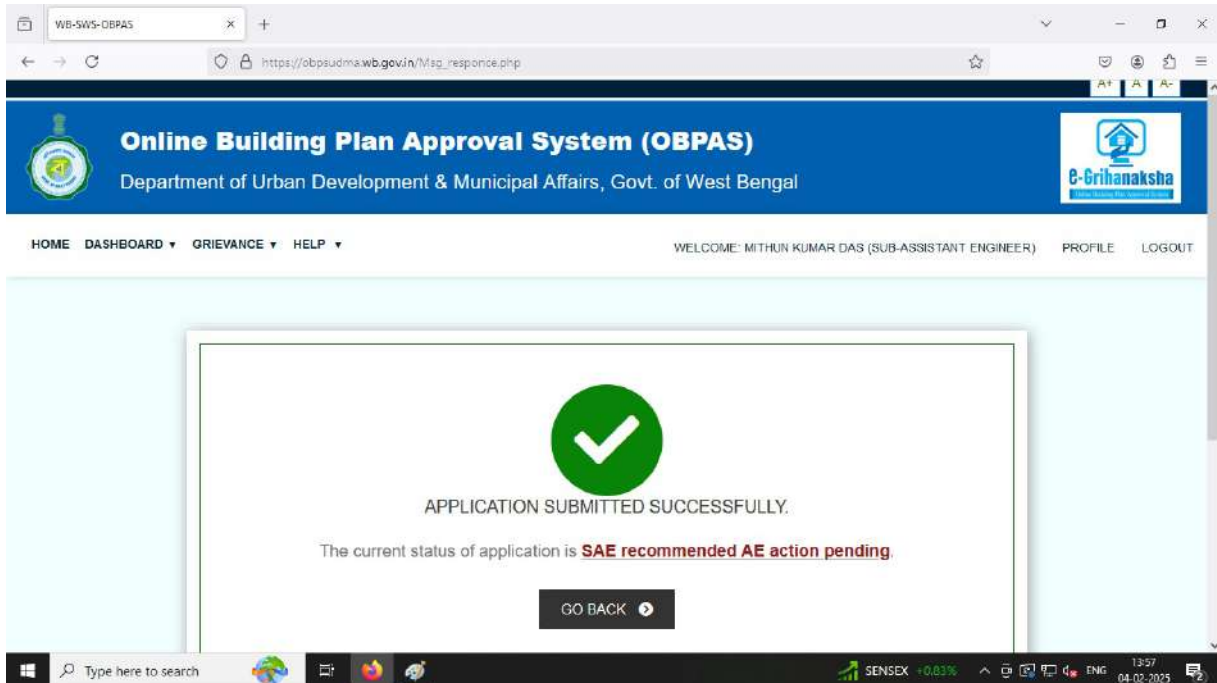
Status of Action	<input checked="" type="radio"/> Forward <input type="radio"/> Send back	Comments *	TESTING PLAN
Engg Department*	MILABRATA BISWAS	Supporting documents (Please upload only JPEG, JPG, PNG or PDF formats of 500KB or less)	Browse... No file selected.

SUBMIT

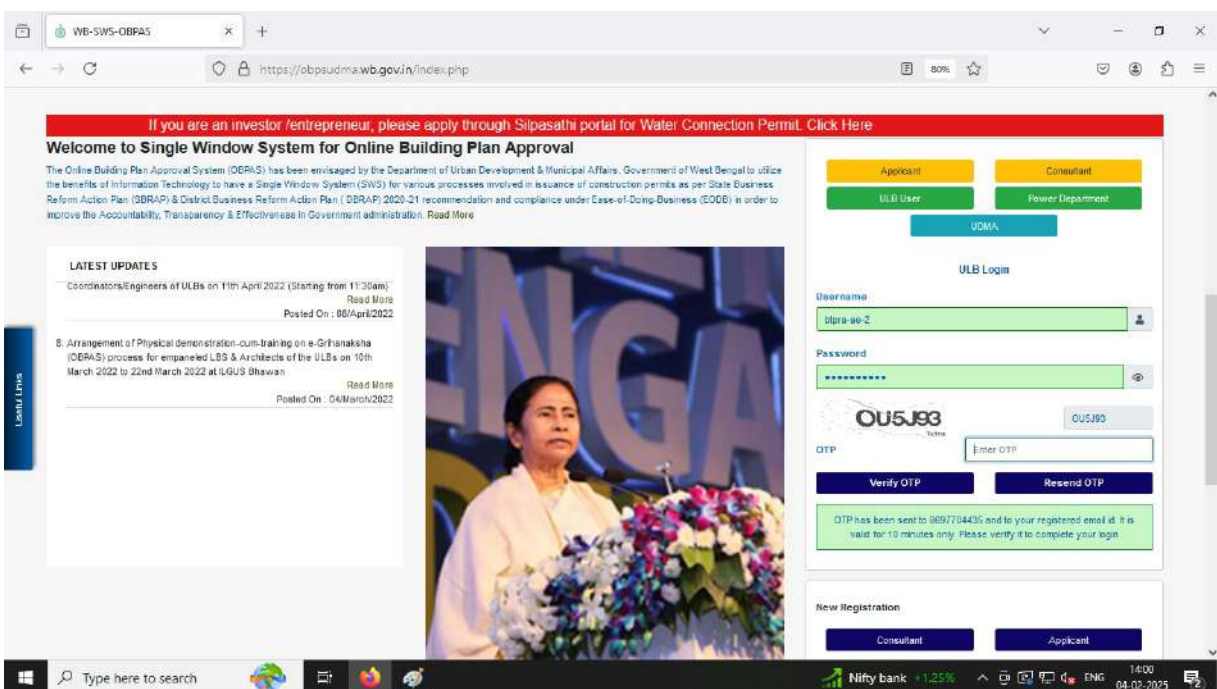
SENSEX +0.83% 13:57 04-02-2025

Government of West Bengal

❖ Current status is SAE recommended AE action pending.



❖ Respective Engineer login page.



Government of West Bengal

❖ Respective Engineer details page.

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

WELCOME, NILABRATA BISWAS (ASSISTANT ENGINEER) PROFILE LOGOUT

BUILDING PLAN
LIST OF FILES FOR BUILDING PERMIT

PLINTH LEVEL
LIST OF FILES FOR PLINTH LEVEL

OCCUPANCY/COMPLETION CERTIFICATE
LIST OF FILES OF OC/CC

WATER, SEWER/RAIN CONNECTION
SHOW LIST OF APPLICATION

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❖ Respective Engineer details page: Building Plan Application List.

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

WELCOME, NILABRATA BISWAS (ASSISTANT ENGINEER) PROFILE LOGOUT

BUILDING PLAN APPLICATION LIST

S. No	Applicant	Engaged Personnel Name (LEU/Architect)	ULD	Building Category	ABU	Land Area as per Land (Square Meter)	Building Height	Scrutiny Status	Application Status	Risk Category	Flag Status	Dooling Assistant Status	Site Inspection Status	St
1	Gujar Ghosh	Subrata Dey	Shapara	Residential	SWS-OBPAS/21/06/2024/919 T/AJ/1	196.432	5.50	Scrutiny Return with query	AE Recommended Nodal Officer Action Pending	Medium Risk	T1, T2, T3, T4, T5, T6, T7, T8, T9, T10, T11, T12, T13, T14, T15, T16, T17, T18, T19, T20, T21, T22, T23, T24, T25, T26, T27, T28, T29, T30, T31, T32, T33, T34, T35, T36, T37, T38, T39, T40, T41, T42, T43, T44, T45, T46, T47, T48, T49, T50, T51, T52, T53, T54, T55, T56, T57, T58, T59, T60, T61, T62, T63, T64, T65, T66, T67, T68, T69, T70, T71, T72, T73, T74, T75, T76, T77, T78, T79, T80, T81, T82, T83, T84, T85, T86, T87, T88, T89, T90, T91, T92, T93, T94, T95, T96, T97, T98, T99, T100	Complete	Complete	04 Feb
2	Gujar Ghosh	Subrata Dey	Shapara	Residential	SWS-OBPAS/21/06/2024/919 T/AJ/1	196.432	5.50	Scrutiny Return with query	SAE Recommended AE Action Pending	Low Risk	T1, T2, T3, T4, T5, T6, T7, T8, T9, T10, T11, T12, T13, T14, T15, T16, T17, T18, T19, T20, T21, T22, T23, T24, T25, T26, T27, T28, T29, T30, T31, T32, T33, T34, T35, T36, T37, T38, T39, T40, T41, T42, T43, T44, T45, T46, T47, T48, T49, T50, T51, T52, T53, T54, T55, T56, T57, T58, T59, T60, T61, T62, T63, T64, T65, T66, T67, T68, T69, T70, T71, T72, T73, T74, T75, T76, T77, T78, T79, T80, T81, T82, T83, T84, T85, T86, T87, T88, T89, T90, T91, T92, T93, T94, T95, T96, T97, T98, T99, T100	Complete	Complete	04 Feb
3	Sanjay Kumar Shari	Namita Pal	Shapara	Residential	SWS-OBPAS/21/06/2024/1359	25.3	9.75	Scrutiny Return with query	AE Recommended Nodal Officer Action Pending	Low Risk	T1, T2, T3, T4, T5, T6, T7, T8, T9, T10, T11, T12, T13, T14, T15, T16, T17, T18, T19, T20, T21, T22, T23, T24, T25, T26, T27, T28, T29, T30, T31, T32, T33, T34, T35, T36, T37, T38, T39, T40, T41, T42, T43, T44, T45, T46, T47, T48, T49, T50, T51, T52, T53, T54, T55, T56, T57, T58, T59, T60, T61, T62, T63, T64, T65, T66, T67, T68, T69, T70, T71, T72, T73, T74, T75, T76, T77, T78, T79, T80, T81, T82, T83, T84, T85, T86, T87, T88, T89, T90, T91, T92, T93, T94, T95, T96, T97, T98, T99, T100	Complete	In-process	31 Jan
4	Md. Taj Uddin	Dimple Debbarth	Shapara	Residential	SWS-OBPAS/21/06/2024/1258	138.76	9.72	Scrutiny Return with query	AE Return To SAE	Low Risk	T1, T2, T3, T4, T5, T6, T7, T8, T9, T10, T11, T12, T13, T14, T15, T16, T17, T18, T19, T20, T21, T22, T23, T24, T25, T26, T27, T28, T29, T30, T31, T32, T33, T34, T35, T36, T37, T38, T39, T40, T41, T42, T43, T44, T45, T46, T47, T48, T49, T50, T51, T52, T53, T54, T55, T56, T57, T58, T59, T60, T61, T62, T63, T64, T65, T66, T67, T68, T69, T70, T71, T72, T73, T74, T75, T76, T77, T78, T79, T80, T81, T82, T83, T84, T85, T86, T87, T88, T89, T90, T91, T92, T93, T94, T95, T96, T97, T98, T99, T100	Complete	Complete	31 Jan
5	Sunanda Mondal	Sandip Gai	Shapara	Residential	SWS-OBPAS/21/06/2024/1546	125.2	9.80	Scrutiny Return with query	AE Recommended Nodal Officer Action Pending	Low Risk	T1, T2, T3, T4, T5, T6, T7, T8, T9, T10, T11, T12, T13, T14, T15, T16, T17, T18, T19, T20, T21, T22, T23, T24, T25, T26, T27, T28, T29, T30, T31, T32, T33, T34, T35, T36, T37, T38, T39, T40, T41, T42, T43, T44, T45, T46, T47, T48, T49, T50, T51, T52, T53, T54, T55, T56, T57, T58, T59, T60, T61, T62, T63, T64, T65, T66, T67, T68, T69, T70, T71, T72, T73, T74, T75, T76, T77, T78, T79, T80, T81, T82, T83, T84, T85, T86, T87, T88, T89, T90, T91, T92, T93, T94, T95, T96, T97, T98, T99, T100	Complete	In-process	30 Jan

Government of West Bengal

❖ Respective Engineer details page: Action tab visible.

The screenshot shows the 'Online Building Plan Approval System (OBPAS)' interface for the Department of Urban Development & Municipal Affairs, Govt. of West Bengal. The user is logged in as NILABRATA BISWAS (ASSISTANT ENGINEER). The page displays the 'Building Permit Checklist' under the 'Actions' tab. The checklist includes sections for 'BUILDING PLAN APPLICATION DETAIL VIEW', 'CAF Applied For: Building Plan For Alteration', and various details like 'CAF INITIATION DETAILS', 'APPLICANT DETAILS', 'OWNER PERSONAL DETAILS', 'SITE DETAILS', 'ENGAGED PERSONNEL DETAILS', and 'SPECIFICATIONS'. The status is 'SAE Recommended AE Action Pending'.

❖ Respective Actor's Building Plan Application List view page: verifying the documents.

The screenshot shows the 'Document Uploaded for construction verification' page in the OBPAS interface. It displays a table with columns: Name of the Document, Document Link, Document Uploaded on, Document Size, and Is this document OK or Not? (To be filled by the Engineering department personnel against each document). The table lists several documents, including 'Copy of the Registered Deed of Conveyance / Lease Deed / Chain/Link Deed', 'Combined affidavit and undertaking for common passages', 'Copy of the previous Approved Completion Plan / sanctioned plan', 'Structural Design calculation as per Indian Standard Code of practices', 'Approved Site Plan if any', 'Any other relevant document', 'Certification from the appropriate authority for claim of additional FAR for Green Building, Mass Housing Projects, Hospitals, IT Buildings, Metro Corridor etc.', and 'Property under WII duty certified by the Competent Authority if the land is transferred'.

Name of the Document	Document Link	Document Uploaded on	Document Size	Is this document OK or Not? (To be filled by the Engineering department personnel against each document)
Copy of the Registered Deed of Conveyance / Lease Deed / Chain/Link Deed (Partition Deed/Exchange Deed/Amalgamation Deed/Gift Deed / Pancha Property) etc.	Yes Download	2025-1-29 17:55:25	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Combined affidavit and undertaking for common passages, Power of Attorney and Indemnity Bond.	Yes Download	2025-01-29 17:56:23	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Copy of the previous Approved Completion Plan / sanctioned plan in case of any existing structure (in case of unavailability of the above document, upload any other relevant Govt. document & newly prepared Architectural drawing of the existing building in .pdf format duly authenticated by the Architect/LDS concerned)	Yes Download	2025-01-30 13:26:42	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Structural Design calculation as per Indian Standard Code of practices, duly authenticated by the concerned technical personnel with analysis done manually (restricted up to medium risk building) / in form of input file(s) of STAAD .ETABS	No			<input type="radio"/> OK <input type="radio"/> Not OK
Approved Site Plan if any	Yes Download	2025-01-29 17:57:03	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Any other relevant document.	Yes Download	2025-01-29 17:56:44	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Certification from the appropriate authority for claim of additional FAR for Green Building, Mass Housing Projects, Hospitals, IT Buildings, Metro Corridor etc. as per G.O. 567/MAO/ C-439-20215 dated 28.12.2016 and Notification No. 773/MAO/C-439-20215 dated 01.12.2015 along with payment receipt / paid challan from certificate issuing Authority.	No			<input type="radio"/> OK <input type="radio"/> Not OK
Property under WII duty certified by the Competent Authority if the land is transferred	Yes Download	2025-01-29 17:55:33	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK

Government of West Bengal

❖ Respective Actor's Building Plan Application List view page: verifying the documents.

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/comments.php?sub_id=5WS-OBPAS/2108/2025/0191/ALT/1&process=smart_data

risk building

HOCs (offline) Uploaded for construction verification

Name	Designation	Added On	Action	Comment	Supporting Document
Mrinm Kumar Das	Sub Assistant Engineer	04-February-2025 13:57	Recommended	Comment :	TESTING PLAN
SURAJIT DAS	SURVEYOR	04-February-2025 12:14	Recommended	Comment :	TESTING PLAN
SURAJIT DAS	SURVEYOR	04-February-2025 11:51	Recommended	Comment :	Testing plan
Mrinal Kanti Biswas	Executive Officer	31-January-2025 15:14	Recommended	Comment :	TESTING PLAN

Application Fees

Alteration Fees	1025.00	Balanced Sanctioned Fees	0.00
Development Charges	0.00	Stamping Fees	0.00
Labour Cess	0.00	Incremental FAR	0.00
Other Charges	0.00	Total Fees	1025.00

Action

Status of Action	Forward () Send back	Comments*
Engg Department*	Mrinal Kanti Biswas	TESTING PLAN

Supporting documents (Please upload only JPEG, JPG, PNG or PDF format of 500KB or less)

[Browse](#) [File already selected](#)

SUBMIT

❖ Now, the current status is AE recommended Nodal Officer Action Pending.

WB-SWS-OBPAS

https://obpsudma.wb.gov.in/Mag_response.php

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

HOME DA SHIBBOARD GRIEVANCE HELP

WELCOME: NILABRATA BISWAS (ASSISTANT ENGINEER) PROFILE LOGOUT

APPLICATION SUBMITTED SUCCESSFULLY

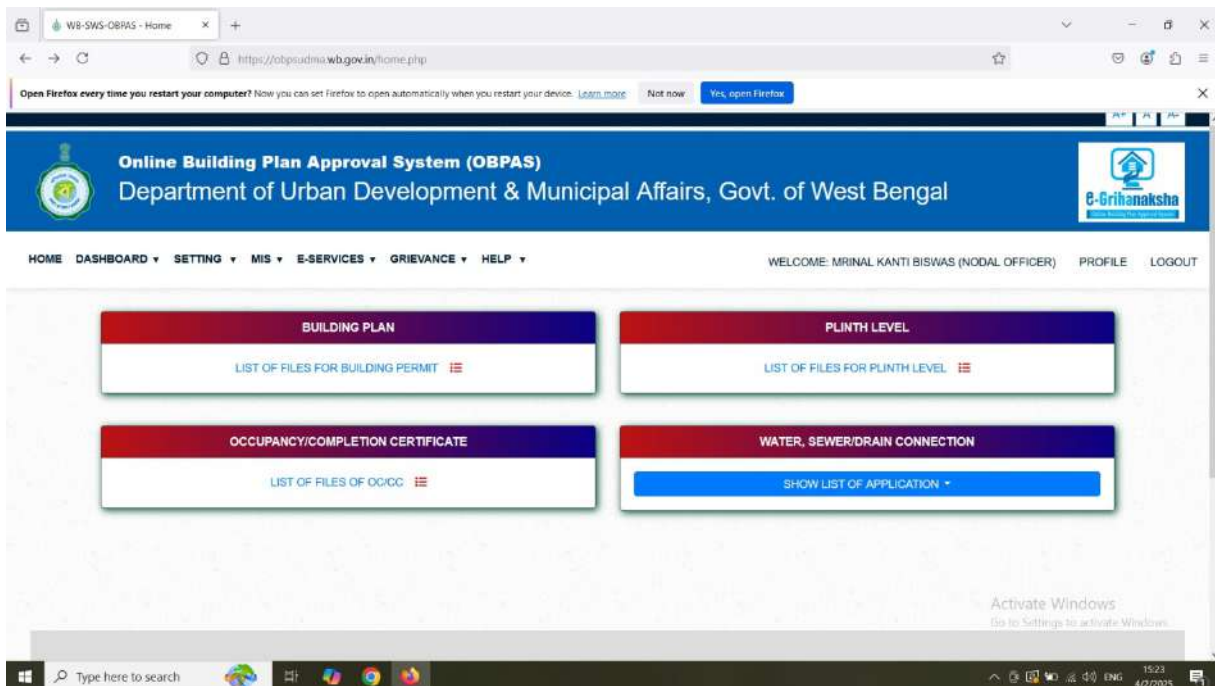
The current status of application is **AE recommended Nodal Officer action pending**.

[GO BACK](#)

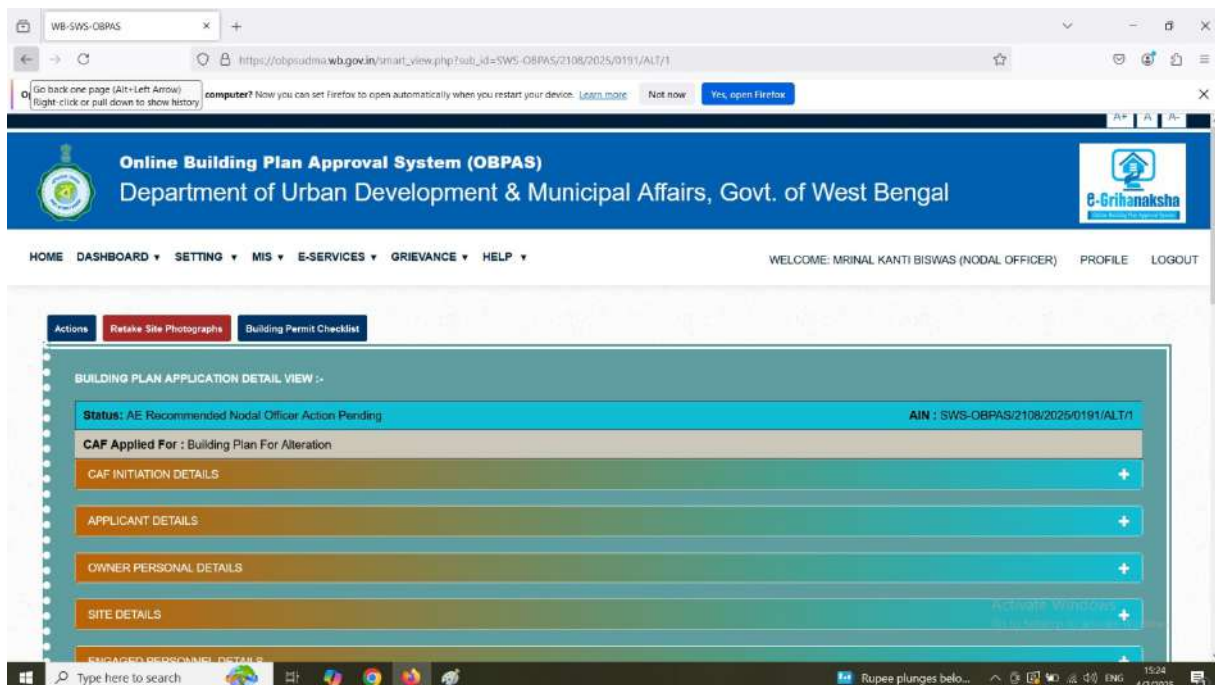
Legal Disclaimer: All efforts have been made to make the information as accurate as possible. Department of Urban Development & Municipal Affairs, Govt. of West Bengal will not be responsible for any loss/damage to any person caused by inaccuracy in the information available on this Website. Any discrepancy found may be brought to the notice of Department of Urban Development & Municipal Affairs, Govt. of West Bengal forthwith for necessary rectification.

Government of West Bengal

❖ Nodal officer login page.



❖ Nodal officer Action tab visible.



Government of West Bengal

❖ Nodal login page, verifying the documents before the file forwarding the BOC meeting.

Online Building Plan Approval System (OBPAS)
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

WELCOME: MRINAL KANTI BISWAS (NODAL OFFICER) PROFILE LOGOUT

Name of the Document	Document Link	Document Uploaded on	Document Size	Is this document OK or Not ? (To be filled by the Engineering department personnel against each document)
Copy of the Registered Deed of Conveyance / Lease Deed / Chain/Link Deed (Partition Deed/Exchange Deed/Amalgamation Deed/Gift Deed / Parcha Property) etc.	Download	2025-1-29 17:55:25	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Combined affidavit and undertaking for common passage, Power of Attorney and Indemnity Bond.	Download	2025-01-29 17:56:28	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Copy of the previous Approved Completion Plan / sanctioned plan in case of any existing structure (in case of unavailability of the above document, upload any other relevant Govt. document & newly prepared Architectural drawing of the existing building in .pdf format duly authenticated by the Architect/LBS concerned)	Download	2025-01-30 13:26:42	661.46 KB	<input checked="" type="radio"/> OK <input type="radio"/> Not OK
Structural Design calculation as per Indian Standard Code of practices, duly authenticated by the concerned technical personnel with analysis done manually(restricted up to medium risk building) / In form of Input file(s) of STAAD/ETABS .				<input type="radio"/> OK <input checked="" type="radio"/> Not OK Activate Windows Go to Settings to activate Windows.

❖ Nodal login page, verifying the documents before the file forwarding the BOC meeting, click on forward tab.

Name	Designation	Acted On	Action	Comment	Supporting Document
NILABRATA BISWAS	Assistant Engineer	04-February-2025 14:06	Recommended	Comment :	TESTING PLAN
Mithun Kumar Das	Sub Assistant Engineer	04-February-2025 13:57	Recommended	Comment :	TESTING PLAN
SURAJIT DAS	SURVEYOR	04-February-2025 12:14	Recommended	Comment :	TESTING PLAN
SURAJIT DAS	SURVEYOR	04-February-2025 11:51	Recommended	Comment :	Testing plan
Mrinal Kanti Biswas	Executive Officer	31-January-2025 15:14	Recommended	Comment :	TESTING PLAN

Application Fees

Alteration Fees	1025.00	Balanced Sanctioned Fees	0.00
Development Charges	0.00	Stacking Fees	0.00
Labour Cess	0.00	Incremental FAR	0.00
Other Charges	0.00	Total Fees	1025.00

Action

Status of Action: ☒ Forward ☐ Send back

☐ Send back to Dealing Assistant
☐ Send back to Engineering Cell
☐ Reset Current Selection

BOC Meeting Date: 04/02/2025

Comments: TESTING PLAN

SAVE SUBMIT

Government of West Bengal

❖ Now, the current status is Meeting Date has been finalized by Nodal Officer.

The screenshot shows the OBPAS interface with a success message: "APPLICATION SUBMITTED SUCCESSFULLY. The current status of application is **Meeting date has been finalized by nodal officer**". A "GO BACK" button is visible below the message.

The screenshot shows the OBPAS dashboard with a "BUILDING PLAN APPLICATION LIST" table. The table has 13 columns: S. No, Applicant, Engaged Personnel Name (LBS/Architect), ULB, Building Category, AIN, Land Area as per deed (Square Meter), Building Height, Scrutiny Status, Application Status, Risk Category, Plan Status, and Dealing Assistant. Two applications are listed, both with the status "Meeting Date Has Been Finalized By Nodal Officer" and a meeting date of "BOC - 04Feb/2025".

S. No	Applicant	Engaged Personnel Name (LBS/Architect)	ULB	Building Category	AIN	Land Area as per deed (Square Meter)	Building Height	Scrutiny Status	Application Status	Risk Category	Plan Status	Dealing Assistant
1	Subjoy Ghosh	Subrata Dey	Bhatpara	Residential	SWIS-OBPAS/2105/2025/0197/ALT/1	106.432	6.50	Scrutiny Return with query	Meeting Date Has Been Finalized By Nodal Officer BOC - 04Feb/2025	Medium Risk	T3 T5 T6 T7 T9 T11 T14 T15	Complete
2	Subjoy Ghosh	Subrata Dey	Bhatpara	Residential	SWIS-OBPAS/2105/2025/0197/ALT/1	106.432	6.50	Scrutiny Return with query	Meeting Date Has Been Finalized By Nodal Officer BOC - 04Feb/2025	Low Risk	T3 T5 T6 T7 T9 T11 T14 T15	Complete

Government of West Bengal

❖ Now the status is changed to meeting date has been finalized by the nodal officer. Then the action button available in the nodal for the further forward for approval and rejection of the file.

The screenshot shows the 'Online Building Plan Approval System (OBPAS)' interface. The header includes the system name and the Department of Urban Development & Municipal Affairs, Govt. of West Bengal. The user is logged in as MRINAL KANTI BISWAS (NODAL OFFICER). The main content area displays the 'BUILDING PLAN APPLICATION DETAIL VIEW' for AIN: SWS-OBPAS/2108/2025/0191/ALT/1. The status is 'Meeting Date Has Been Finalized By Nodal Officer'. The application is for 'CAF Applied For : Building Plan For Alteration'. The interface includes expandable sections for 'CAF INITIATION DETAILS', 'APPLICANT DETAILS', 'OWNER PERSONAL DETAILS', 'SITE DETAILS', and 'ENGAGED PERSONNEL DETAILS'. The bottom of the screen shows a Windows taskbar with the date 4/2/2025.

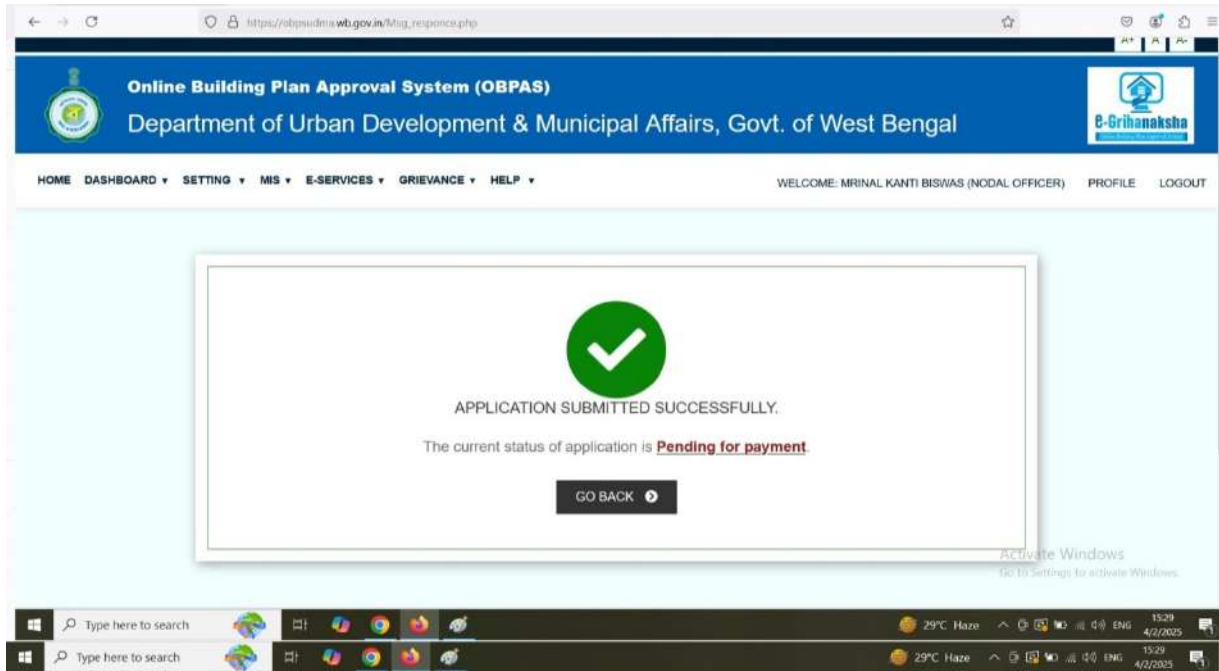
❖ The AIN is approved in the BOC, Nodal click on the forward of the file and submit.

The screenshot shows the 'BOC' (Building Officer's Office) action screen. It displays a table of actions taken by various officers, including Mrinal Kanti Biswas, Nilabrata Biswas, Mithun Kumar Das, and Surajit Das. Below the table, there is a section for 'Application Fees' with input fields for Alteration Fees, Development Charges, Labour Cess, Other Charges, Balanced Sanctioned Fees, Stacking Fees, Incremental FAR, and Total Fees. The 'Action' section includes a 'Status of Action' dropdown (set to 'Forward'), a 'Comments' field (containing 'TESTING PLAN'), a 'Whether Meeting Held on the Scheduled Date?' dropdown (set to 'Yes'), and a 'BOC Meeting Date' field (set to '04/02/2025'). There is also a 'BOC Meeting Documents' section with a 'Browse' button. The bottom of the screen shows a Windows taskbar with the date 4/2/2025.

Name	Designation	Acted On	Action	Comment	Supporting Document
Mrinal Kanti Biswas	Executive Officer	04-February-2025 15:25	Recommended	Comment : TESTING PLAN	
NILABRATA BISWAS	Assistant Engineer	04-February-2025 14:06	Recommended	Comment : TESTING PLAN	
Mithun Kumar Das	Sub Assistant Engineer	04-February-2025 13:57	Recommended	Comment : TESTING PLAN	
SURAJIT DAS	SURVEYOR	04-February-2025 12:14	Recommended	Comment : TESTING PLAN	
SURAJIT DAS	SURVEYOR	04-February-2025 11:51	Recommended	Comment : Testing plan	
Mrinal Kanti Biswas	Executive Officer	31-January-2025 15:14	Recommended	Comment : TESTING PLAN	

Government of West Bengal

❖ The AIN is approved in the BOC, Nodal click on the forward of the file and submit and file status is changed to Pending for payment.



Government of West Bengal

2.0 TRACKING OF APPLICATION STATUS BY THE APPLICANT

❖ Login with the Applicant login using the login credentials.

WB-SWS-OBPAS

https://obpsudma.wb.gov.in

Welcome to Single Window System for Online Building Plan Approval

The Online Building Plan Approval System (OBPAS) has been envisaged by the Department of Urban Development & Municipal Affairs, Government of West Bengal to utilize the benefits of Information Technology to have a Single Window System (SWS) for various processes involved in issuance of construction permits as per State Business Reform Action Plan (SBRAP) & District Business Reform Action Plan (DBRAP) 2020-21 recommendation and compliance under Ease-of-Doing-Business (EODB) in order to improve the Accountability, Transparency & Effectiveness in Government administration. [Read More](#)

LATEST UPDATES

5. New Risk based Classification (Order vide no. 1106/MAO/C-4/1M-31/2015(PL-V) dated 16.11.2022) has been migrated to the Production Server (WEMBR part UD&MA Dept.)
[Read More](#)
Posted On : 04/December/2022

6. Arrangement of VC on e-Grihanaksha (OBPAS) process for empaneled LBS & Architects, Engineers of the ULBs
[Read More](#)

Applicant Login

Username:

Password:

OTP:

OTP has been sent to 8777754613 and to your registered email id. It is valid for 10 minutes only. Please verify it to complete your login.

UDMA

❖ Verified by the OTP send in the registered mobile no of the applicant.

WB-SWS-OBPAS

https://obpsudma.wb.gov.in

Welcome to Single Window System for Online Building Plan Approval

The Online Building Plan Approval System (OBPAS) has been envisaged by the Department of Urban Development & Municipal Affairs, Government of West Bengal to utilize the benefits of Information Technology to have a Single Window System (SWS) for various processes involved in issuance of construction permits as per State Business Reform Action Plan (SBRAP) & District Business Reform Action Plan (DBRAP) 2020-21 recommendation and compliance under Ease-of-Doing-Business (EODB) in order to improve the Accountability, Transparency & Effectiveness in Government administration. [Read More](#)

LATEST UPDATES

empaneled LBS & Architects of the ULBs on 17th January 2022 (Starting from 12:00 noon)
[Read More](#)
Posted On : 14/January/2022

2. Arrangement of VC on e-Grihanaksha (OBPAS) process for empaneled LBS & Architects of the ULBs on 14th January 2022 (Starting from 12:00 noon)
[Read More](#)
Posted On : 13/January/2022

Applicant Login

Username:

Password:

OTP:

OTP has been sent to 8777754613 and to your registered email id. It is valid for 10 minutes only. Please verify it to complete your login.

UDMA

Government of West Bengal

obpsudma.wb.gov.in/smart_dsr_list.php

Export to Excel Export to CSV (For large dataset)

BUILDING PLAN APPLICATION LIST

S. No	Applicant	Engaged Personnel Name (B.S. Architect)	ULB	Building Category	AIN	Land Area as per deed (Square Meter)	Building Height	Sanitary Status	Application Status	Risk Category	Flag Status	Dwelling Assistant Status	Site Inspection Status	Status Change Date
														mm/dd/yyyy
1	Najma Khatoon	Shreeda Kumar Thakur	Asansol	Residential	SWS-OBPAS/1191/2025/0028	112.54	6.70	Completed	Pending For Engrg Department	Low Risk	T1 T2 T3 T4 T5 T6 T7 T8 T9 T10 T11 T12 T13 T14 T15 T16	Complete	Complete	06 Feb 2025 at 04:42
2	Panna Bhutta	Ekta Thapa	Dootooling	Residential	SWS-OBPAS/0101/2025/0061	58.21	11.50		Consultant Pending	Medium Risk				06 Feb 2025 at 04:42
3	Sanjay Kumar Shaw	Bhagwat Kundu	Howrah	Residential	SWS-OBPAS/1902/2025/0118	0	6.700		Consultant Pending			NA	NA	06 Feb 2025 at 04:42
4	Pinkal Parv Das	Ashmita Halder	Durgapur	Residential	SWS-OBPAS/1162/2025/0123	295.31	7.00		Applicant Pending	Medium Risk				06 Feb 2025 at 04:42
5	Amit Chandra Ray	Sanjay Garman	Mathabhanga	Residential	SWS-OBPAS/0404/2025/0016	100.0	3.72	Sanitary Return with query	Meeting Date Has Been Finalized By Nodal Officer BOC - 09/04/2024	Low Risk	T1 T2 T3 T4 T5 T6 T7 T8 T9 T10 T11 T12 T13 T14 T15 T16	Complete	Complete	06 Feb 2025 at 04:41
6	Debabrata Adhikary	Sit, Jeet Dutta Neogi	Raigang	Residential	SWS-OBPAS/0604/2024/0368	133.62	6.65	Completed	Pending For Payment	Medium Risk	T1 T2 T3 T4 T5 T6 T7 T8 T9 T10 T11 T12 T13 T14 T15 T16	Complete	Complete	06 Feb 2025 at 04:41

Type the AIN No. for tracking

obpsudma.wb.gov.in/smart_dsr_list.php

Export to Excel Export to CSV (For large dataset)

BUILDING PLAN APPLICATION LIST

S. No	Applicant	Engaged Personnel Name (B.S. Architect)	ULB	Building Category	AIN	Land Area as per deed (Square Meter)	Building Height	Sanitary Status	Application Status	Risk Category	Flag Status	Dwelling Assistant Status	Site Inspection Status	Status Change Date
					SWS-OBPAS/2108/2025									mm/dd/yyyy
1	Shyam Sunder Sharma	Ranjeet Kum Prasad	Digun	Educational	SWS-OBPAS/0104/2025/0051	5403.21	14.68		Applicant Pending	High Risk				06 Feb 2025 at 04:44
2	Malika Poddar	Sandip Saha	Raigang	Residential	SWS-OBPAS/0004/2024/0356	90.75	0.20	Sanitary Return with query	Pending For Payment	Medium Risk	T1 T2 T3 T4 T5 T6 T7 T8 T9 T10 T11 T12 T13 T14 T15 T16	Complete	Complete	06 Feb 2025 at 04:44
3	Magdalen Nag	SUBHASIS BASU	Asansol	Residential	SWS-OBPAS/1101/2024/1720	100.350	0.70	Sanitary Return with query	EE Recommended Nodal Officer Action Pending	Low Risk	T1 T2 T3 T4 T5 T6 T7 T8 T9 T10 T11 T12 T13 T14 T15 T16	Complete	Complete	06 Feb 2025 at 04:44
4	Sahil Sarkh	Monika Singha Roy	Old Madha	Residential	SWS-OBPAS/0803/2025/0038	85.91	0.20	Sanitary Return with query	Pending For Engrg Department	Low Risk	T1 T2 T3 T4 T5 T6 T7 T8 T9 T10 T11 T12 T13 T14 T15 T16	Complete	Pending	06 Feb 2025 at 04:44
5	Sanjay Gh	TAPENDU PRINDA	Egra	Residential	SWS-OBPAS/1702/2025/001 A(E)T(1)	190.3502	0.80	Sanitary Return with query	Signatory Authority Approved	Low Risk	T1 T2 T3 T4 T5 T6 T7 T8 T9 T10 T11 T12 T13 T14 T15 T16	Complete	Complete	06 Feb 2025 at 04:43
6	Sanjay Kumar Shaw	Bhagwat Kundu	Howrah	Residential	SWS-OBPAS/1902/2025/0118	200.000	6.700		Consultant Pending			NA	NA	06 Feb 2025 at 04:43
7	Vamshi Pandey	Gopal Paul	Barasat	Residential	SWS-OBPAS/2108/2025/0081	73.42	7.00	Sanitary Return with	Pending For Payment	Low Risk	T1 T2 T3 T4 T5 T6 T7 T8 T9 T10 T11 T12 T13 T14 T15 T16	Complete	Complete	06 Feb 2025 at 04:43

Government of West Bengal

Show the application status.

← → ↻ 📄 obsudma.wb.gov.in/smart_dsr_list.php?c=sub_id=SWS-OBPAS/2108/2025/0191/ALT/1

🔍 ☆ 🗑️ 👤

📁 (1999) YouTube 📁 Personal 🗨️ (!) WhatsApp 🕒 Zimbra Web Client... 🌐 mail.wb.gov.in/web... ➕ WB SWS UAT2 Shee... ➕ UD&MA Helpdesk...

📖 All Bookmarks

⚙️ Export to Excel ⚙️ Export to CSV (no page change)

BUILDING PLAN APPLICATION LIST

S. No.	Applicant	Designated Personnel Name (S.S.R.C. Officer)	H.O.	Building Category	A.M.	Last Date as per last Review Status	Building Height	Scrutiny Status	Application Status	Dist. Category	Flag Status	Issuing Authority Status	M.A. Issuance Status	Status Change Date	Action
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	SWS-OBPAS/2108/2025	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	mm/dd/yyyy	<button>Submit</button>
1	Sagar Ghosh	Subrata Chy	Shripada	Residence	SWS-OBPAS/2108/2025	18.12.22	6.55	Scrutiny Return with query	Signatory Authority Approved	Local Plan	<input checked="" type="checkbox"/> T1 <input checked="" type="checkbox"/> T2 <input checked="" type="checkbox"/> T3 <input checked="" type="checkbox"/> T4 <input checked="" type="checkbox"/> T5	Complete	Complete	04 Feb 2026 at 05:28 PM	<input checked="" type="checkbox"/> ALIST TRIAL <input type="button" value="Logout"/>

Total Number of Records : 1

1

Below Flag Codes For HMC (Up To GoD)

T1_SAC / SAC	T2_Legal / Legal Cell	T3_NOC / NOC Approval (if applicable)	T4_Visitor Officer / V/O	T5_T1 / HOD Building (if applicable)	T6_T2 / Approval/Reaction decision by Visitor Officer	T7_T3 / Final confirmation by legal	T8_T4 / Signatory Authority Approval
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Status Flag Codes Per HMC (Before GoD)

T9_SAF / SAF	T10_Legal / Legal Cell	T11_NOC / NOC Approval (if applicable)	T12_HOD (Building)	T13_Designation Commission	T14_Approval/Reaction decision by Commission	T15_Plan validation by Commission	T16_Signatory Authority Approval
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Status Flag Codes For Other than HMC

T17_Designing Assistant	T18_Engineering Department	T19_Joint Inspection	T20_NOC Approval	T21_Visitation of meeting	T22_T3 / NOC Meeting	T23_Plan confirmation by HMC	T24_Signatory Authority Approval
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Flag Color Code

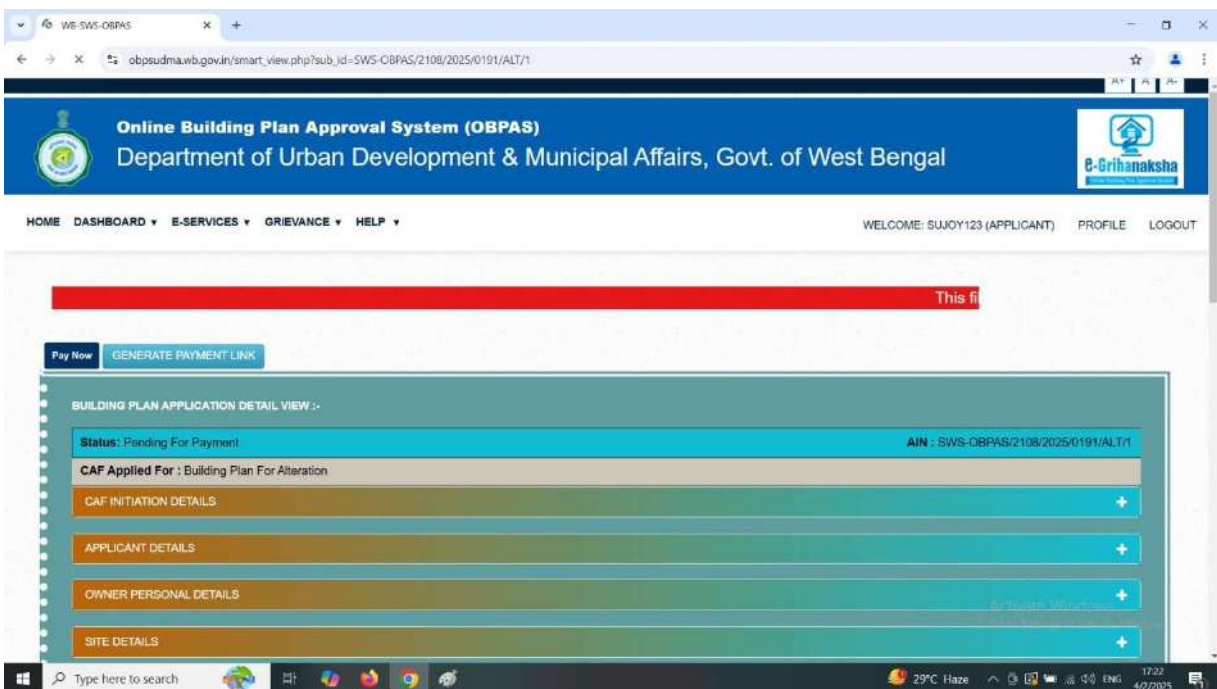
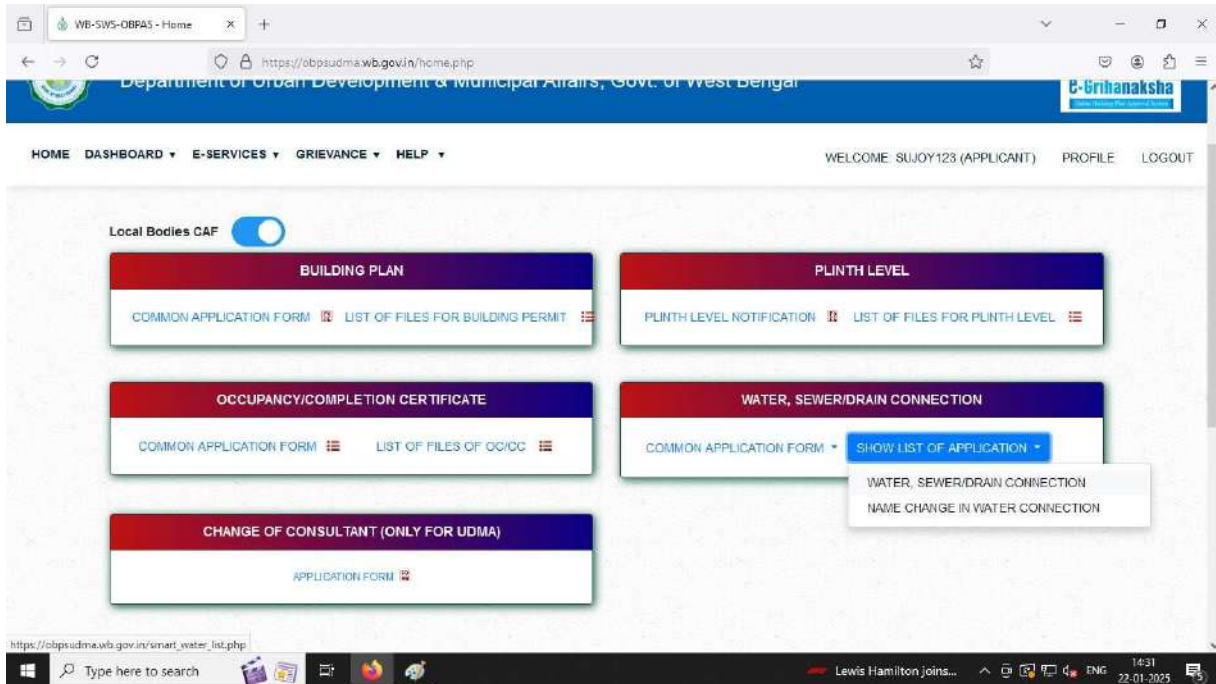
	Task Done		> 90% of the elapsed time is remaining and task is not done		> 90% of the elapsed time has elapsed since TC and task is not done		About time has elapsed and task is not done
--	-----------	--	---	--	---	--	---

Go to Settings to ...
Go to Settings to ...

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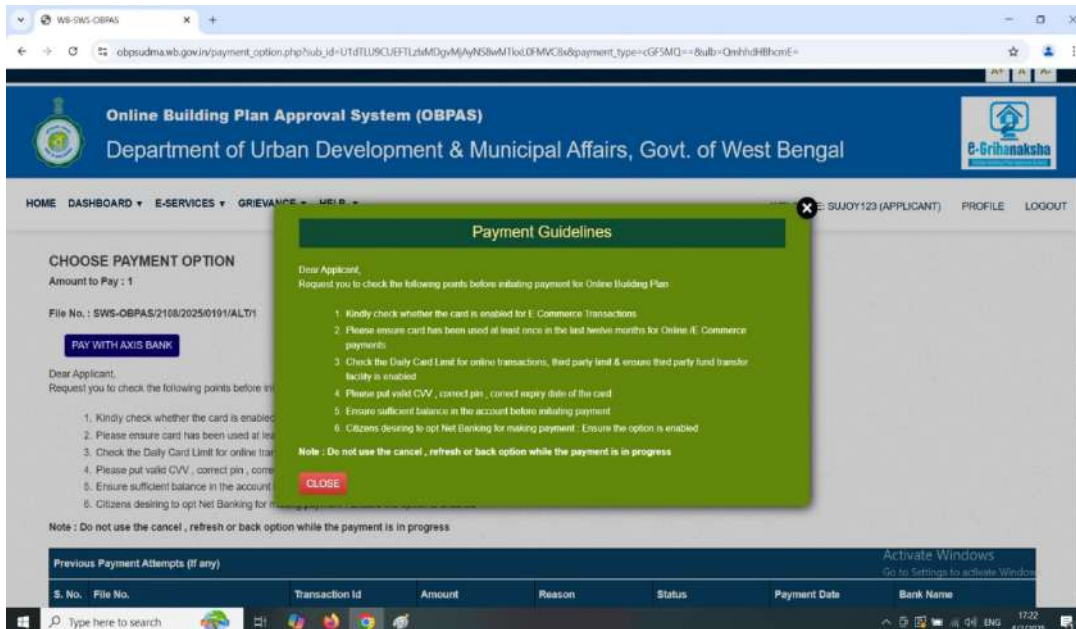
3.0 ONLINE PAYMENT BY THE APPLICANT

❖ Now, the applicant login to the console and process for the payment clicking on the pay now tab.

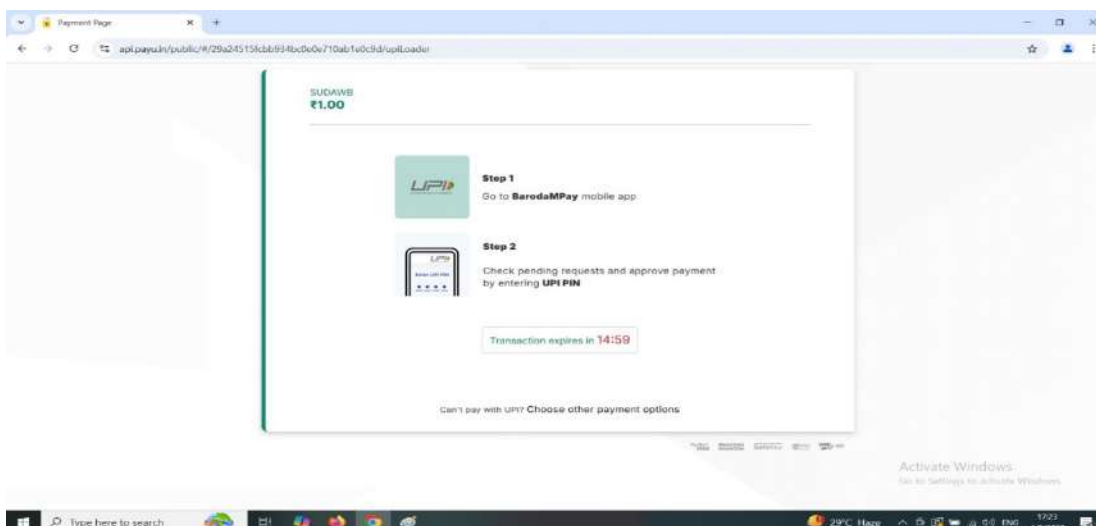


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❖ Now, the applicant login to the console and process for the payment clicking on the pay now tab: Payment guidelines tab appeared and process further.

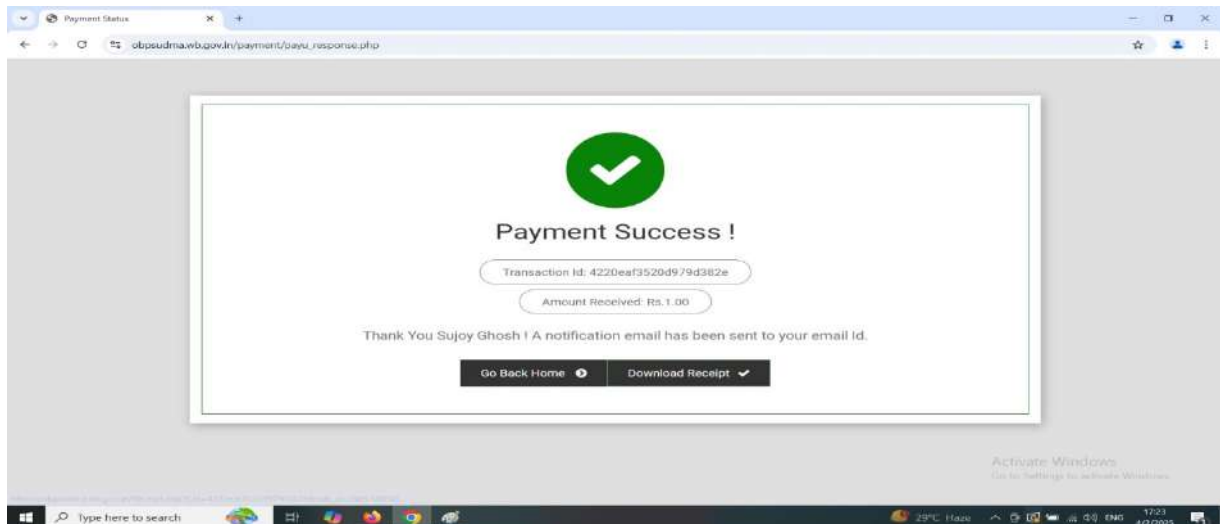


❖ Now, the applicant login to the console and process for the payment clicking on the pay now tab: Payment guidelines tab appeared and process further.



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❖ Now, the applicant login to the console and process for the payment clicking on the pay now tab: Payment guidelines tab appeared and process further, payment successful.



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❖ Now, the applicant login to the console and process for the payment clicking on the pay now tab: Payment guidelines tab appeared and process further, payment successful, system generated Payment receipt generated.

Payment Receipt

Application NO SWS-OBPAS/2108/2025/0191/ALT/1		Application Created on 29-January-2025
Applicant Details	Name	Sujoy Ghosh
	Mobile	8777754613
	Email	surveyorbm1@gmail.com
	Address of correspondance	Shyamnagar
Site Address	Building Category	Residential
	Premises No	4
	Holding No	4
	Street/Lane	BASU DEV PUR ROAD
	Borough No	--
	Ward	25
	Block No	--
	Plot No : Kahtian No	LR-102 : 102
	Mouza	MULAZORE
	JL	18
	ULB	Bhatpara Municipality
	District	North 24 Pgs
Transaction Details	Transaction Number	4220eaf3520d979d382e
	Transaction Date	2025-02-04 17:22:39
	Amount	Rs 1.00
	Payment Gateway	AXIS
	Any Previous payment done	Nil

Generated on - 04-Feb-2025 17:24:20

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❖ Now the status is Payment done pending for action by signatory authority.

The screenshot shows the home page of the Online Building Plan Approval System (OBPAS) for the Department of Urban Development & Municipal Affairs, Govt. of West Bengal. The page features a navigation bar with links to HOME, DASHBOARD, SETTING, MIS, GRIEVANCE, and HELP. A welcome message for MRINAL KANTI BISWAS (SIGNATORY AUTHORITY) is displayed. The main content area contains four large buttons: BUILDING PLAN, PLINTH LEVEL, OCCUPANCY/COMPLETION CERTIFICATE, and WATER, SEWER/DRAIN CONNECTION. Each button has a corresponding link to a list of files. The page also includes a legal disclaimer and a Windows taskbar at the bottom.

The screenshot shows the BUILDING PLAN APPLICATION LIST page. The page displays a table with the following columns: S. No, Applicant, Engaged Personnel Name (LBS/Architect), ULB, Building Category, AIN, Land Area as per deed (Square Meter), Building Height, Scrutiny Status, Application Status, Risk Category, and Flag Status. The table contains four rows of data, all with the status 'Payment Done Pending For Action By Signatory Authority'.

S. No	Applicant	Engaged Personnel Name (LBS/Architect)	ULB	Building Category	AIN	Land Area as per deed (Square Meter)	Building Height	Scrutiny Status	Application Status	Risk Category	Flag Status
1	Sujay Ghosh	Subrata Dey	Bhatpara	Residential	SWS-OBPA/52108/2025/019 T/ALT11	198.432	8.50	Scrutiny Return with query	Payment Done Pending For Action By Signatory Authority	Low Risk	13 14 15 16 17 18 19 20 21 22 23 24 25
2	Sujay Ghosh	Subrata Dey	Bhatpara	Residential	SWS-OBPA/52108/2025/019 T/ALT11	198.432	6.00	Scrutiny Return with query	Payment Done Pending For Action By Signatory Authority	Medium Risk	13 14 15 16 17 18 19 20 21 22 23 24 25
3	Rahul Kumar Singh	Nirmal Das	Bhatpara	Residential	SWS-OBPA/52108/2024/1270	100.372	6.00	Scrutiny Return with query	Payment Done Pending For Action By Signatory Authority	Low Risk	13 14 15 16 17 18 19 20 21 22 23 24 25
4	Shamsher Ali	Sumit Kumar Sarkar	Bhatpara	Residential	SWS-OBPA/52108/2024/0944	66.51	3.70	Scrutiny Return with query	Payment Done Pending For Action By Signatory Authority	Low Risk	13 14 15 16 17 18 19 20 21 22 23 24 25

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❖ Now, login from the signatory authority login console after the successful of the payment made by the Applicant & click on the action button.

❖ Click on the status of the action button for approval of the AIN and submit.

Name	Designation	Acted On	Action	Comment	Supporting Document
Mrinal Kanti Biswas	Executive Officer	04-February-2025 15:29	Recommended	Comment : TESTING PLAN	
Mrinal Kanti Biswas	Executive Officer	04-February-2025 15:25	Recommended	Comment : TESTING PLAN	
NILABRATA BISWAS	Assistant Engineer	04-February-2025 14:06	Recommended	Comment : TESTING PLAN	
Mithun Kumar Das	Sub Assistant Engineer	04-February-2025 13:57	Recommended	Comment : TESTING PLAN	
SURAJIT DAS	SURVEYOR	04-February-2025 12:14	Recommended	Comment : TESTING PLAN	
SURAJIT DAS	SURVEYOR	04-February-2025 11:51	Recommended	Comment : Testing plan	
Mrinal Kanti Biswas	Executive Officer	31-January-2025 15:14	Recommended	Comment : TESTING PLAN	

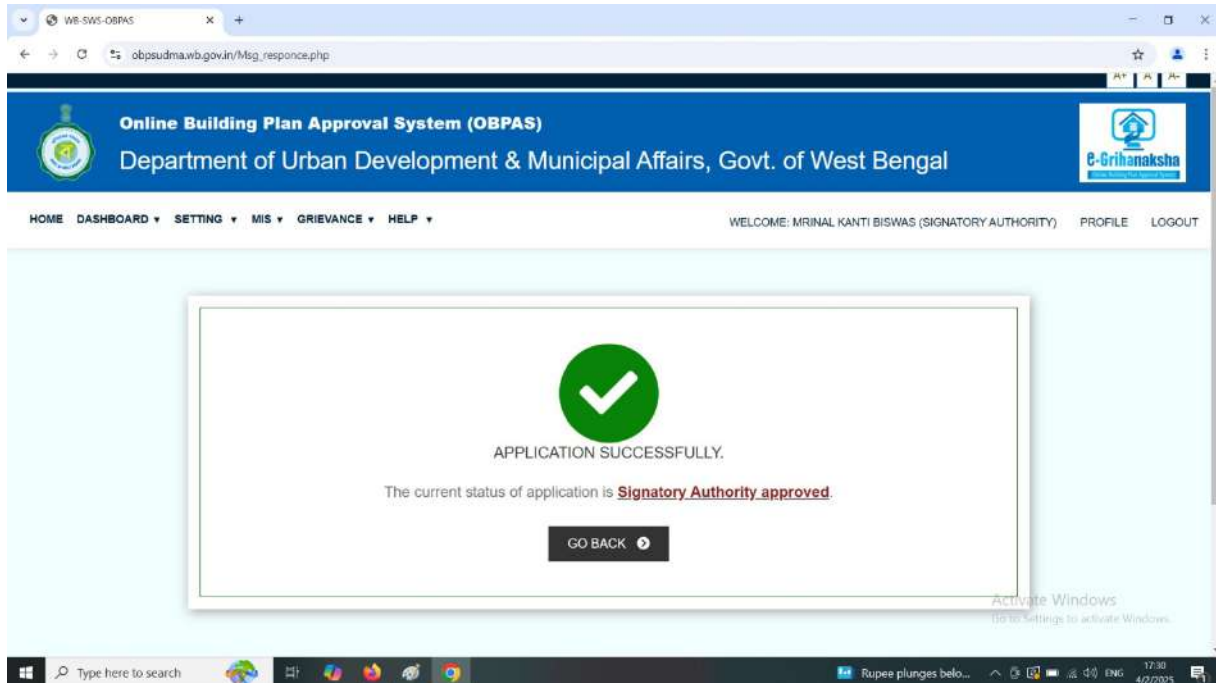
Application Fees			
Alteration Fees	1.00	Balanced Sanctioned Fees	0.00
Development Charges	0.00	Stacking Fees	0.00
Labour Cess	0.00	Incremental FAR	0.00
Other Charges	0.00	Total Fees	1.00

Action	
Status of Action	Approved
Comments *	TESTING PLAN

SUBMIT

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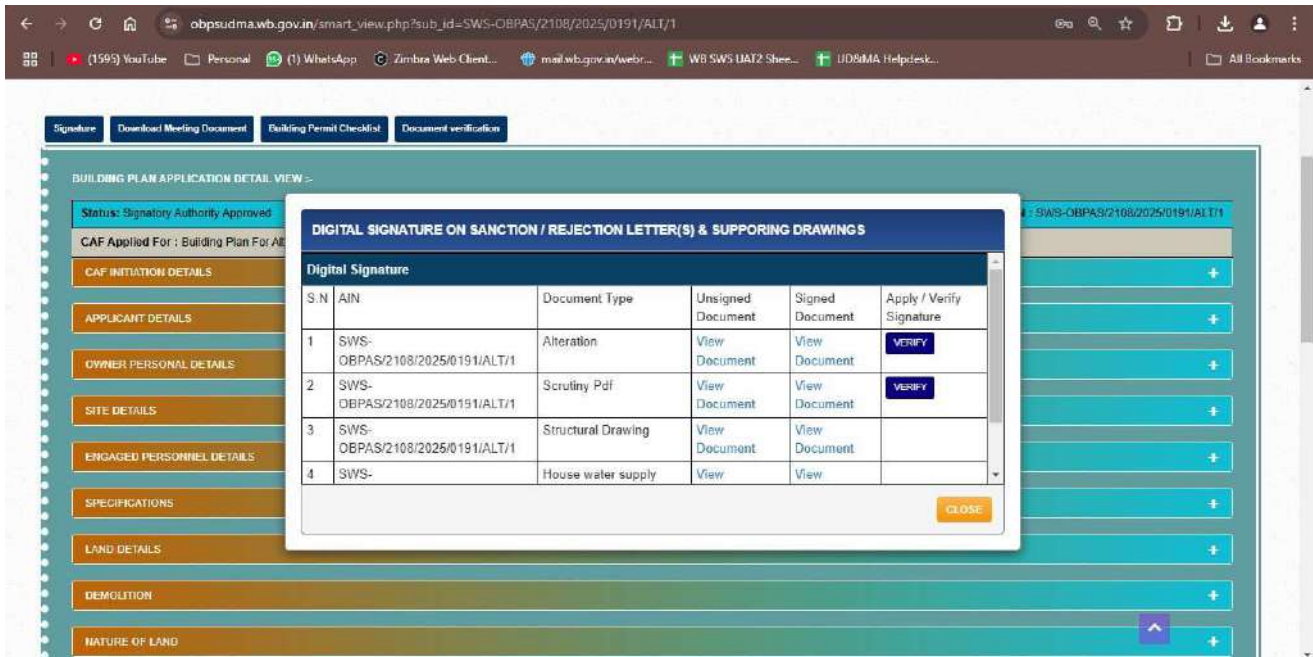
❖ Now, the status is Signatory Authority Approved.



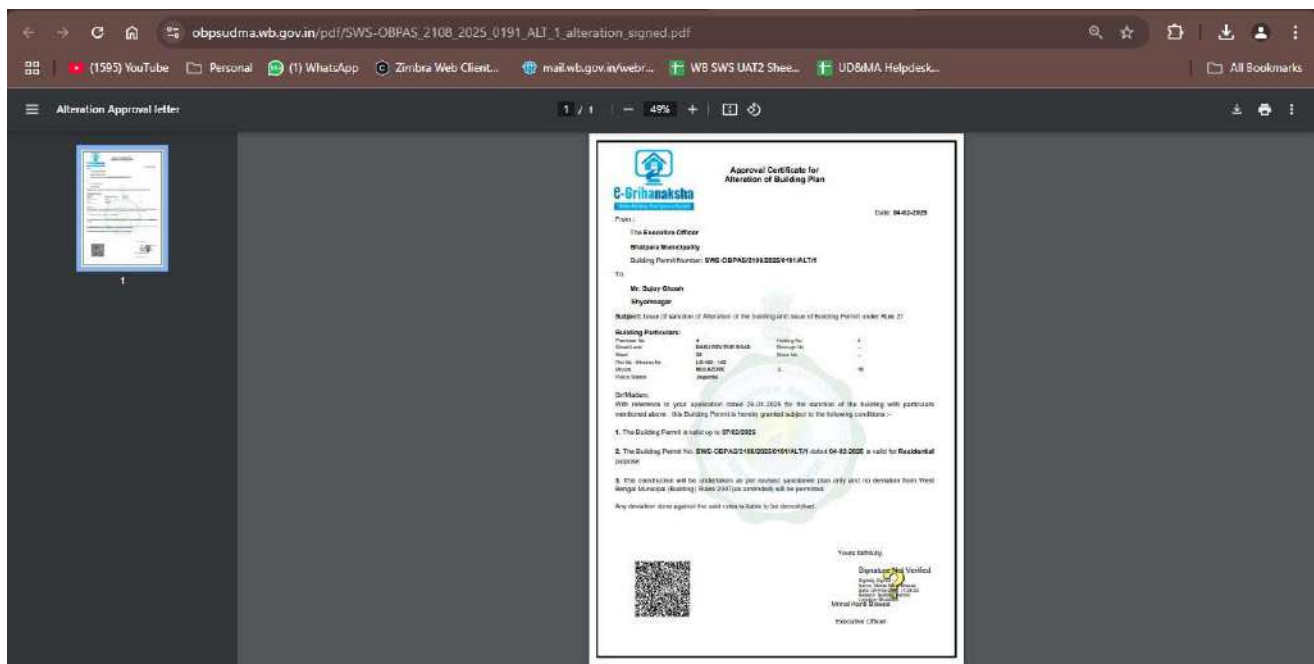
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4.0 DOWNLOAD OF THE FINAL SIGNED CERTIFICATE BY THE APPLICANT

❖ After approval of the application, applicant views the Certificate.




View the Certificate



Government of West Bengal

❖ Approval Certificate for Alteration of Building Plan.



**Approval Certificate for
Alteration of Building Plan**

Date: 04-02-2025

From :
The Executive Officer
Bhatpara Municipality
Building Permit Number: SWS-OBPAS/2108/2025/0191/ALT/1

To:
Mr. Sujoy Ghosh
Shyamnagar

Subject: Issue of sanction of Alteration of the building and issue of Building Permit under Rule 21


Building Particulars:

Plot/Block No	4	Holding No	4
Street/Lane	BASU DEV PUR ROAD	Borough No	—
Ward	15	Block No	—
Plot No : Khata No	LR-102 : 102		
Mouza	MULAZORE	JL	18
Police Station	Jagaddal		

Sir/Madam,
With reference to your application dated 29-01-2025 for the sanction of the building with particulars mentioned above, this Building Permit is hereby granted subject to the following conditions :-

1. The Building Permit is valid up to 07/02/2025
2. The Building Permit No. SWS-OBPAS/2108/2025/0191/ALT/1 dated 04-02-2025 is valid for Residential purpose
3. The construction will be undertaken as per revised sanctioned plan only and no deviation from West Bengal Municipal (Building) Rules 2007(as amended) will be permitted.

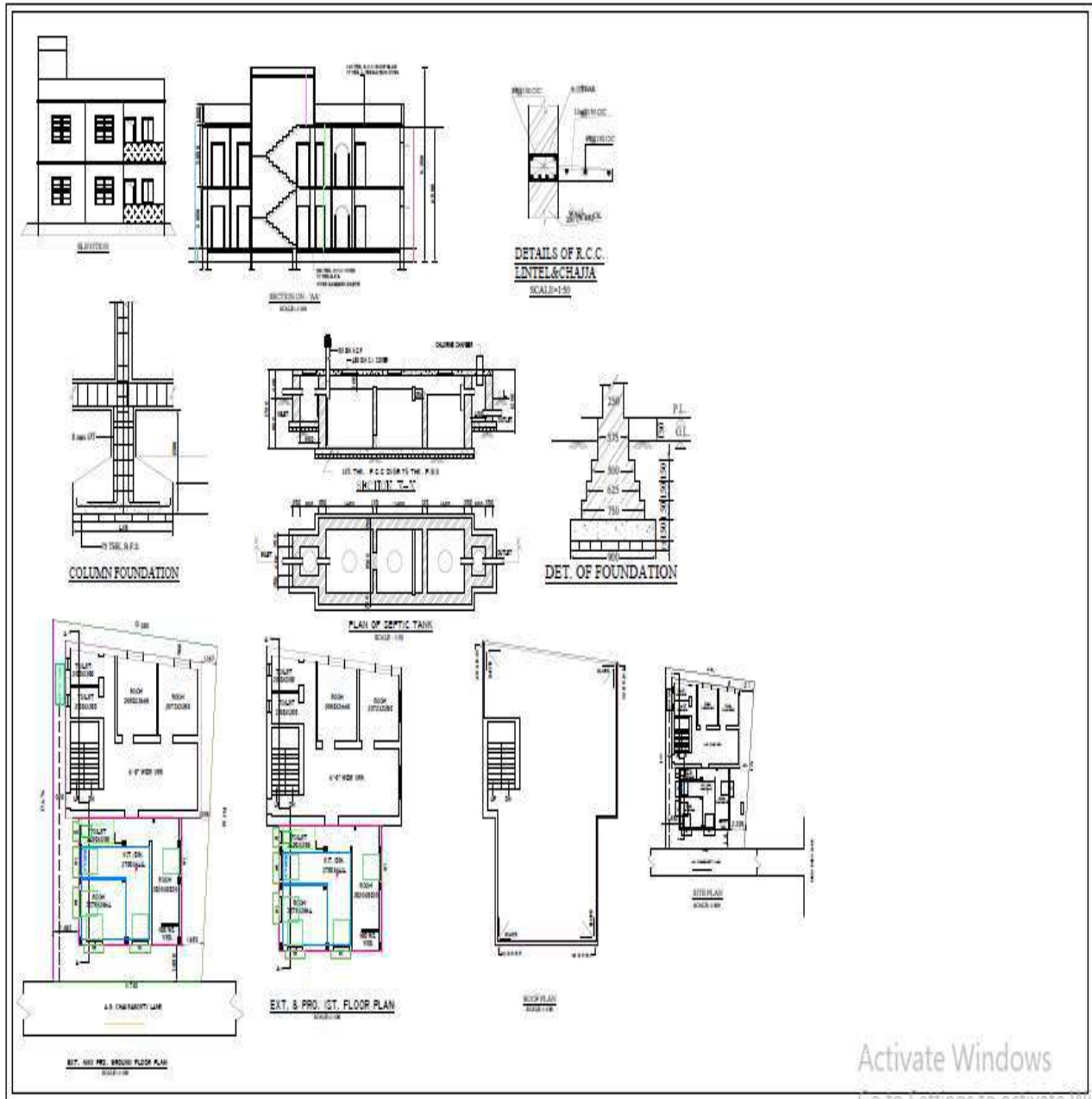
Any deviation done against the said rules is liable to be demolished.



Yours faithfully,
Validity unknown
Digitally signed by
Name: Mrinal Kant Biswas
Date: 04-Feb-2025 12:54:33
Reason: Digitally signed
Location: Bhatpara
Mrinal Kant Biswas
Executive Officer

Government of West Bengal

❖ Approved plan with DSC and QR Code.



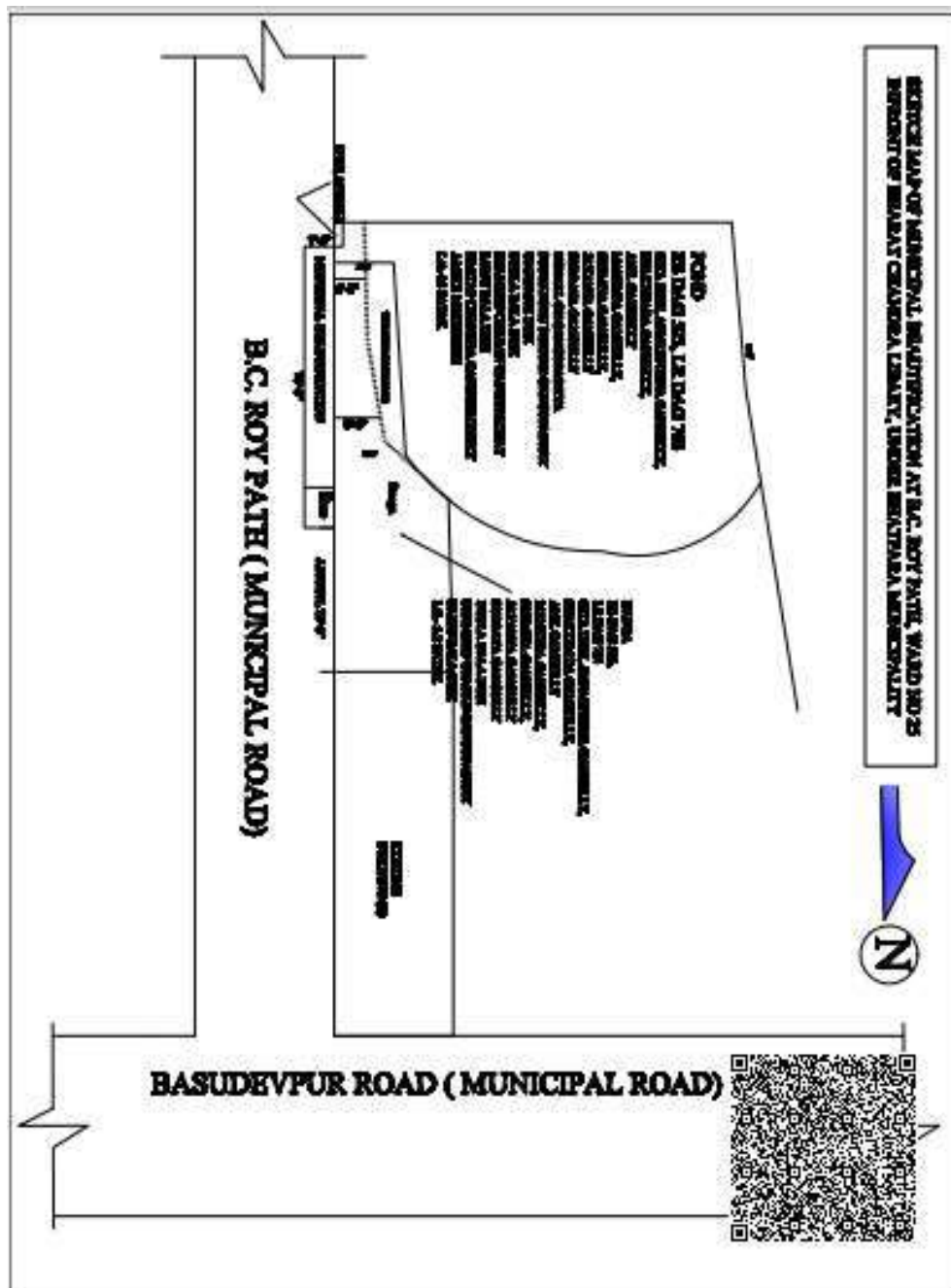
Activate Windows
Go to Settings to activate Windows

❖ Approved Structural Drawing.



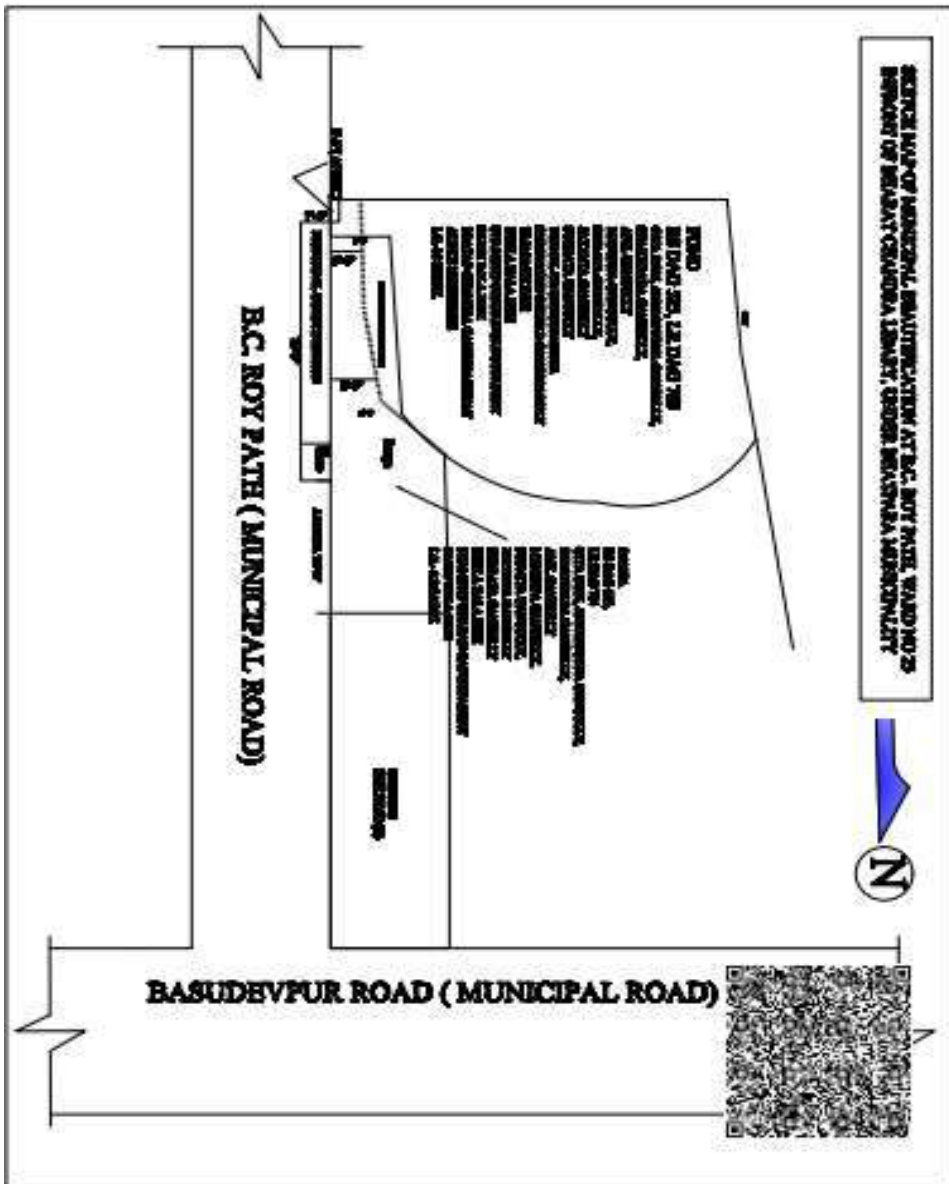
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❖ Approved House water supply layout drawing.



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❖ Approved House Sewer pipe/drain layout drawing.



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5.0 THIRD PARTY VERIFICATION

Screenshots for verification of approval certificate

Certificate can be downloaded by user post approval, even without login through Third Party Verification

<https://obsudma.wb.gov.in/thirdParty.php>

The screenshot shows the homepage of the Online Building Plan Approval System (OBPAS) for the Government of West Bengal. The page features a navigation bar with links to HOME, E-SERVICES, FEES STRUCTURE, EODS DASHBOARD, USER MANUAL, NOC, NOTIFICATION, DOWNLOADS, CONTACT US, and GRIEVANCE REDRESSAL. A red banner at the top right contains the text: "If you are an investor/entrepreneur, please apply through Sipasathi portal for Water Connection Permit Click Here". The main content area is titled "Third Party Verification Interface" and contains a search box with the placeholder text "Ain for search" and a "Search" button. Below the search box, there are four statistics: TOTAL APPLICATION SUBMITTED (124063), TOTAL APPLICATION APPROVED (84378), CALL CENTER TOLLFREE (1800 345 8251), and VISITOR COUNT (5183544). A legal disclaimer is present at the bottom, stating that the Department of Urban Development & Municipal Affairs, Govt. of West Bengal will not be responsible for any loss/damage to any person caused by inaccuracy in the information available on this Website. The footer includes contact information for Nagarayan Bhavan, DF-8, Sector - I, Salt Lake City, Kolkata - 700054, and a help desk contact number (033-23340025).

Enter the AIN no. SWS-OBPAS/2108/2025/0191/ALT/1 and then click on the Search link.

This screenshot shows the same "Third Party Verification Interface" as the previous one, but with the AIN number "SWS-OBPAS/2108/2025/0191/ALT/1" entered into the search box. The "Search" button is highlighted with a red border. The statistics and footer information remain the same as in the previous screenshot.

Government of West Bengal

The Sanction details will appear on this web-page and user is required to click on the link under 'View Document' to view the certificate.

The screenshot shows the OBPAS website interface. At the top, there's a navigation bar with links like HOME, E-SERVICES, FEES STRUCTURE, USER MANUAL, NOC, NOTIFICATION, DOWNLOADS, and CONTACT US. Below this is a red banner with a message: "If you are an investor/entrepreneur, please apply through Stpasat portal for Water Connection Permit. Click Here". The main content area is titled "Third Party Verification Interface" and contains a search box with the text "SWS-OBPAS/2108/2025/0191/ALT/1" and a "Search" button. Below the search box is a table titled "Sanction Details".

S.No.	Alt	Sanction Type	Sanction Letter	Sanction Date
1	SWS-OBPAS/2108/2025/0191/ALT/1	Building Permit Alteration (Deviation)	View Document	04-Feb-2025
2	SWS-OBPAS/2108/2025/0191/ALT/1	Building Plan (Alteration)	View Document	
3	SWS-OBPAS/2108/2025/0191/ALT/1	Structural Drawing	View Document	
4	SWS-OBPAS/2108/2025/0191/ALT/1	House water supply layout drawing	View Document	
5	SWS-OBPAS/2108/2025/0191/ALT/1	House sewerage (drainage) supply layout drawing	View Document	

On clicking on the link under 'View certificate' the certificate opens in the web-page.

The screenshot shows the online building plan approval certificate for alteration. The certificate is titled "Approval Certificate for Alteration of Building Plan" and is dated 04-02-2025. It is issued by the Executive Officer, Bhatpara Municipality, under Building Permit Number: SWS-OBPAS/2108/2025/0191/ALT/1. The certificate is addressed to Mr. Sany Ghosh, Bhatpara. The subject of the certificate is the issue of sanction of Alteration of the building and issue of Building Permit under Rule 21. The certificate contains the following details:

- Building Particulars:**

Particulars	Alt	Original	Alteration
Plot Area	4	40000/10000	4
Plot Area	4	40000/10000	4
Plot Area	4	40000/10000	4
Plot Area	4	40000/10000	4
Plot Area	4	40000/10000	4
Plot Area	4	40000/10000	4

- Sanction:**

 - 1. The Building Permit is valid up to 07/02/2025.
 - 2. The Building Permit No: SWS-OBPAS/2108/2025/0191/ALT/1 issued 04-02-2025 is valid for Residential purpose.
 - 3. The construction shall be undertaken as per relevant sanctioned plan only and no deviation from said Design (Building) Rules 2015 (as amended) will be permitted.

- Any deviation from the sanctioned plan shall be null and void.**

The certificate also features a QR code and a signature of the Executive Officer.