

Recruitment Guidelines

State Mission for Clean Ganga West Bengal (SMCG WB)
under the Urban Development & Municipal Affairs Department, Govt. of West Bengal
"Unnayan Bhawan", Block - A, 3rd Floor, DJ - 11, Sector - II, Salt Lake City, Kolkata - 700091

National Mission for Clean Ganga, Government of India, Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation has been implementing the River Ganga Pollution Abatement Programme under the National Ganga River Basin Authority (NGRBA). At the State level, a registered Society named **State Mission for Clean Ganga West Bengal (SMCG WB)** has been set up by the Urban Development & Municipal Affairs Department, Government of West Bengal, to co-ordinate and implement schemes on conservation and comprehensive management and abatement of pollution of River Ganga in West Bengal.

For facilitating the smooth functioning of SMCG WB, a decision has been taken to appoint skilled personnel in the vacant posts of (i) Public Health Engineer, (ii) Procurement Specialist & the (iii) Assistant Communication & Public Outreach Co-ordinator. Applications are hereby invited from bonafide Indian Citizens for engagement in the posts on contractual basis on consolidated monthly remuneration initially for one year.

In respect of posts at Sl. no. (i) & (ii), the engagement of candidates will initially be for 1 (one) year period which is extendable for further period upto 65 (sixty five) years on requirement and satisfactory performance basis.

In respect of post at Sl. no. (iii), the engagement of candidate will initially be for 1 (one) year period which is extendable for further period upto 60 (sixty) years on requirement and satisfactory performance basis.

The service is terminable by giving one month's advance notice from either side.

Sl. No.	Name of Post	No. of Vacancy	Qualification, Experience & Eligibility Criteria	Nature of engagement & Age (in years as of 1 st October, 2025)	Consolidated Monthly Salary
1.	Public Health Engineer	1	B.E./B. Tech (Civil)/ Public Health Engineering/ Environmental Engineering with a minimum of 8 years of working experience in urban water supply & sanitation/ environmental engineering/ experience in design/ tendering in the field of sewerage network & he/she should be a Senior Officer not below the rank of Superintending Engineer. Desirable: Candidates having Master Degree in Public Health Engineering & having experience of working in Govt. Sector will be preferred.	Engagement of Official on Contractual basis. Entry Age limit upto 62 years as on 01/10/2025	Rs. 70,000/- per month
2.	Procurement Specialist	1	Graduate in any discipline with MBA having a minimum of 10 years of Work experience in procurement. Desirable: Candidates having knowledge on Indian Contract Act, Indian Evidence Act, Central Financial Rule, WBFR & Procurement (Engineering) and/ or Govt. Sector will be preferred.	Engagement of Official on Contractual basis. Age - 40 years to 62 years as on 01/10/2025	Rs. 70,000/- per month

Unnayan Bhawan, 3rd Floor, DJ-11, Sector-II, Salt Lake City, Kolkata-700 091 | Phone: +91-33-2321-7370, Email: spmg.programdirector@gmail.com

3.	Assistant Communication & Public Outreach Co-ordinator	1	<p>Graduate in Journalism & Mass Communication having at least 1 (one) year working experience in IEC Activities like creating awareness among general masses. Candidates having experience in working with Government Sector will be preferred.</p> <p>Job Profile:</p> <p>Assist in planning, design & implementation of strategies relating to Communication & Planning Outreach activities.</p> <p>Assist in Planning and Initiating Communication and Promotional Campaigns for SMCGWB along with DGCs and other Institutes.</p> <p>Assist in handling Public Relations.</p> <p>Assist in maintaining Liaison with District Ganga Committees of the State of West Bengal.</p> <p>Attending the Events/ Programs/ Seminars/Workshops in DGCs regularly.</p> <p>Assist in planning Press Conferences and Coordinating with Media.</p> <p>Making Power Point Presentation for Official Meetings, Workshops, Training Programs etc.</p> <p>Drafting Resolutions/ Minutes of Meeting.</p> <p>Assist in organizing various types of competition (Quiz, Drawing etc.)</p> <p>Assist in preparation of various report returns as well as PPT for various Communication & Public Outreach Activities.</p> <p>Assisting and reporting to the Higher Authority regarding uploading documents/ reports in the public domain through web portal of NMCG and SMCG WB</p>	<p>Engagement of Official on Contractual basis.</p> <p>Age - 25 years to 35 years as on 01/10/2025</p>	Rs. 40,000/- per month
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The candidates are advised to apply through online by uploading the CV with the following information in the <https://wbspmgs.wb.gov.in/> website furnishing therein the details as below and uploading copies of all documents and testimonials in support of age, qualification, ID proof, address and experience. Copies of all documents duly self-attested are to be uploaded. Please upload one passport size colour photograph duly signed across it and paste it on the CV.

- In the event copies of requisite documents are not enclosed the application may not be considered.

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Bio-data of the Candidate

- Name in full (in capital)
- Father's name (in capital)
- Nationality
- Address (a) Permanent Address (b) Local Address with Telephone No./ Mobile No. and the e-mail ID
- Date of Birth
- Age as on 1st October, 2025
- Academic and Technical Qualifications starting from Madhyamik or equivalent examination:

Sl. No.	Examination Passed	Stream	Percentage of Marks Obtained	Year of Passing

- Work Experience:

Sl. No.	Name of the Organization Served	Period	Details of Work done

- Please submit application **online** only clicking on the link provided against the post you want to apply.
- Please upload photocopies of all qualifications, work experience, identity proof, address proof & PAN along with one colour passport size photograph pasted on the Bio-Data. The Bio-data submitted should be signed by the candidate.
- Last date of submission of application is 28/11/2025.
- Please check all the information before submission. Once the application is submitted, no modification will be permitted.

The candidates are advised to apply through online mode using the links given below:-

SL No	Name of the Post	Online Link
1	Public Health Engineer	https://forms.gle/IxB5HR67g14xiq4Q6
2	Procurement Specialist	https://forms.gle/fMo6NMmKK5jyQ54q8
3	Assistant Communication & Public Outreach Co-ordinator	https://forms.gle/ePiC4fb4umZj96KDA

Sd/-

Nandini Ghosh, IAS

Program Director
State Mission for Clean Ganga West Bengal