Department of Urban Development & Municipal Affairs
Office of the Sub-Divisional Officer
Salt Lake Water Supply Sub-Division
Nirman Bhavan, 2nd Floor
Salt Lake City, Kolkata- 700 091

NOTICE INVITING TENDER NO. - 01 of 2025-2026 OF SUB-DIVISIONAL OFFICER, SALT LAKE WATER SUPPLY SUB-DIVISION

1. Separate Sealed Tenders in printed form [W.B. Form No. 2911(ii)] are hereby invited by the **Undersigned** on behalf of the Governor of West Bengal, for the work as per list enclosed here with from eligible bonafide, reliable and resourceful contractors having sufficient experience in execution of similar type of works, detailed herein under. **Prayer for issue of tender papers may be addressed to the Sub Divisional Officer, Salt Lake Water Supply Sub-Division, Nirman Bhavan, Dept. U.D. & M.A., Salt Lake, Kolkata: 700091** and to be submitted in his office at, 2nd Floor, Nirman Bhavan, Salt Lake, Kolkata- 700 091.

Details of Works and others are mentioned herewith in annexure:-

Activities	Date and Time for	Remarks
Last Date and time for submission of Prayer /Application for issuance of Tender Papers	20/06/2025 at 12:00 Hrs.	At the office of the Under signed, at 2nd Floor, Nirman Bhavan, Salt Lake
Last Date of issue of tender papers is on:	*20/06/2025 at 16-00 hrs.*	At the office of the Under signed, at 2nd Floor, Nirman Bhavan, Salt Lake
Last Date of dropping of tender papers :	*24/06/2025 at 14-00 hrs.*	At the office of the Under signed, at 2nd Floor, Nirman Bhavan, Salt Lake
Date of opening of tender papers :	*24/06/2025 at 14-30 hrs.*	At the office of the Under signed, at 2nd Floor, Nirman Bhavan, Salt Lake

b) a) Intending Tenderer should apply for Tender papers in their respective Letter Heads enclosing copies of the following documents, **duly Self Attested**, Originals of which and other documents like Registered Partnership (for Partnership Firms) etc. are to be produced on demand. Original Documents should be neat and clean without any tampering by scraping/whitening.

c) **GST Registration, Professional Tax Payment Certificate (PTPC), IT, PAN, valid at least up to the date of opening of the Tenders.** Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.

d) **Completion Certificate/Payment Certificate(s) for one single similar work worth at least 40% of the value of the work for which Tender Papers is desired, executed within last 5 (five) years (to be determined from the actual year of completion, considering current financial year as Year-1).**

e) Government Order indicating Fixed Security Deposit (if any).

e) Eligibility Certificate issued by the A.R.C.S. (for Engineers' Co-operative sand Labour Cooperatives);

f) A statement showing number and value of works presently under execution by the Tenderer under the Government Department/Organizations as stated hereunder;

g) ***Declaration by the applicant to the effect that there is no other applications for Tender paper for work in the NIT in which he/she/they has/have common interests.***

Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of tender paper.

2. Credentials of work executed under Irrigation & Waterways Department will be accepted. Credentials of work executed under Public Works Department/Public Works (Roads) Department, P.W(C.B), P.W.D.(Housing), Public Health Engineering Department, P & RD,K.M.D.A. , H.R.B.C. , K.M.C. , Different Municipalities/Corporation in West Bengal, Zilla Parishads, WBHIDCO, Central Government Department, Mackintosh Burn Ltd., Westinghouse Saxby Farmer Ltd, may also be considered. ***Completion certificates, containing name of work, tender number, actual year of completion (as per MB) and gross final value of works, are to be issued by competent authority as per prevailing norms. Such certificates are to be countersigned by the Executive Engineers (or, Payment Authority e.g. Executive Officer etc.) of the State Government Departments, if those are issued by some other authority.***

3. Intending tenderer not satisfied with the decision of the Tender Paper Issuing Authority may prefer an appeal to the next Superior Officer. It should be brought to the notice of such Authority within two working days after the date of issue of tender paper, a copy of such communication should also be submitted to the Tender Paper Issuing Authority within the same period, failing which no such appeal will be entertained.

4. a) Tender paper can be received by the shortlisted intending tenderers or by their duly authorised representatives free of cost from the **Sub-Divisional Officer, Salt Lake Water Supply Sub-Division** as shown in the broad sheet published by the tender issuing authority against the name of each intending tenderer, within the specified date and time.

   b) No tender paper will be supplied by Post.

   c) No tender paper will be issued on the date of opening of tenders and after expiry of date and time mentioned in the Notice. Before submitting any tender, the intending tenderers should make themselves acquainted, thoroughly, with the local conditions prevailing, by actual inspection of the site and take into considerations all aspects including transportation of materials, communicating facilities, climate conditions, nature of soil, availability of local labourers and market rate prevailing in the locality etc As no claim whatsoever will be entertained on these accounts, afterwards.

5. Earnest Money, as noted in the list of works, in the form other than those mentioned below, will not be accepted.
   a) Receipted Challan of Reserve Bank of India or Treasury showing the deposit to be credited under the Head 'P.W. Deposit' in favour of the Executive Engineer, Salt Lake Construction Division.
   b) Government Security duly pledged to the Executive Engineer, Salt Lake Construction Division.
   c) **Crossed bank Draft of any Scheduled Bank in the locality in favour of the Executive Engineer, Salt Lake Construction Division.**
   d) No adjustment of any sort of above mentioned Earnest Money previously deposited for other works will be considered. Tender without the specified earnest money will be treated as informal.

6. ***Earnest Money for works, as noted in the list of work, will have to be deposited by the contractors, Unemployed Engineers' Cooperatives & Labour Cooperatives with the tender. Anybody desirous of exemption from depositing Earnest Money, is to furnish along with his Tender, self attested copy of document exempting him from depositing Earnest Money for the tender.***

   Earnest money deposited by the agency will be converted into security deposit for the lowest tenderer. Moreover remaining amount of security deposit shall be deducted from the running account bill of the agency to cover up 3% (Three percent) of the total value of the work executed.

7. **The tenderer should quote the rate both in figures and in words** on the basis of percentage above/below or At Par on the Schedule of Rates attached with the Tender Form and also in the space provided in the Tender Form. ***The rate should be quoted in one single handwriting and preferably with the same ink. Rates quoted in different hand writing shall be treated as informal.***
8. **Any tender containing over writing is liable to be rejected.**
9. **All corrections are to be attested under the dated signature of the Tenderer without which tender may be informal.**

10. When a Tenderer signs his Tender in an Indian Language, the total amount tendered should also be written in the same language. In the case of illiterate Tenderer, the rates tendered should be attested by a witness

11. The tenderer who will sign on behalf of a Company or Firm, must produce the registered documents (within 3 days from the date of opening the tender) in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Ear nest Money will be forfeited.

12. **Any letter or other instrument submitted, separately, in modification of the sealed tender may not be entertained.**

13. Conditional Tender, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to be summarily rejected.

14. Sales Tax, Royalty, Building Working Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he/she will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work).

15. **The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending Tenderers and also reserves the right to distribute the work amongst more than one Tenderers.**

16. The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his/her/their analysis to justify the rate quoted by him.

17. The Tenders will be opened, as specified in the list of works, in presence of the participating tenderers or their duly authorised representatives, who may be present at the time of opening and who may also put their signatures in the Tender Opening Register.

18. The successful tenderer will have to execute the duplicate/triplicate/quadruplicate copies of his tender which will have to be obtained by additional cash payment in the office of the **Sub-Divisional Officer, Salt Lake Water Supply Sub-Division, within 7(seven) days** from the date of receipt of the intimation of acceptance of his tender, failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.

19. If any tenderer withdraws his tender before its acceptance or refuses/fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/refusal/failure, he/she/they shall be disqualified for submitting any tender in this Division/Circle for a minimum period of one year along with forfeiting the EMD deposited by him and his case will be referred to the Government for order as to what further action will be taken against him.

20. The successful tenderer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.

21. <u>In the following cases a tender may be declared informal and unacceptable.</u>

a) **Correction, alterations, additions, etc. if not attested by the Tenderer.**

b) **Earnest Money in the form of Government Security, KVP and NSC etc.**

c) **If the Tender Form is not properly filled in respect of the general description of the work, Estimated Cost, Rate of deduction of Security Deposit, etc. in page-2 and other pages as are required to be filled in.**

d) **If the specified pages of the Tender Document are not signed by the tenderer.**

e) **If the tender is not submitted in a Cover properly sealed and the name of the work is not indicated on the cover.**

22. For the return of the Earnest Money of the unsuccessful Tenderer(s), he/they is/are to apply for the same to the Executive Engineer, Salt Lake Construction Division giving the reference to the work, N.I.T. No., date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all Tenderers other than the lowest tenderer in each case, may be refunded, after acceptance of the rate in the comparative statement, as early as possible.

23. To verify the competency, capacity and financial stability of the intending tenderer(s), the Tender Paper Issuing Authority may demand production of any necessary document(s) as it may deem necessary.

24. The payment of R/A as well as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entertained. 1% Cess will be deducted from contractors bill with other deductions as per norms.

25. Replaced Clause -25 of 'arbitration' will be considered as per order of Finance Departments, Audit Branch with Memo No. 8182-F(Y), dated 26.09.2012.

26. Recent modification of Clause -17 of contract as per Law & Arbitration Cell, P.W.D. Order No. 5784-PW/L&A/2M-175/2017, dated 12.09.2017 may be applicable for these work and will be as per decision of Engineer-in-Charge.

27. If for in any reason any date as mentioned herewith and related with this tender falls or is being declared as holiday then the next day will be treated as the working day for that purpose.

28. For Detail NIT, Corrigendum and Addendum, if any, Office Notice Board and Departmental Website of Urban Development Department (and may also by login through ***www.wburbanservices.gov.in***, Govt. of West Bengal) may be followed.

29. Modifications of Clause No-17 and Clause No-25 of West Bengal Form No.2911/2911(i)/2911(ii) will be the part of agreement of the contract. (As per concurrence of Group-T of Finance (Audit) Department vide their U.O.No.614; Dated 06.07.2012.

30. **For Corrigendum, if any Office Notice Board may please be followed which will be the part of the agreement of the contract.**

13/06/2025

Sub-Divisional Officer
Salt Lake Water Supply Sub Division
Second Floor, Nirman Bhavan, Kol-91

Memo No.: 422(E)/13 **Dated:** 13/06/2025

Copy forwarded for information & necessary action to:

1. The Principal Secretary, to the Govt. of W.B., Department of Urban Development Department & Municipal Affairs, Nagarayan, Kolkata-64.
2. The chief engineering advisor, Department of Urban Development Department & Municipal Affairs,(Salt lake Project) Nirman Bhawan, Kolkata.
3. Special Engineer, Salt Lake Reclamation & Development Circle, Nirman Bhawan, Salt Lake, Kolkata-91.
4. The Administrator, Bidhannagar, Nirman Bhawan, Salt Lake, Kolkata-91.
5. Executive Engineer & T.A to Special Engineer, Salt Lake Reclamation & Development Circle, Nirman Bhawan, Salt Lake, Kolkata-91
6. Executive Engineer, Salt Lake Construction Division, Nirman Bhawan, Salt Lake, Kolkata-91
7. Executive Engineer, Salt Lake Reclamation Division, Nirman Bhawan, Salt Lake, Kolkata-91
8. Executive Engineer, Design, Salt Lake Reclamation & Development Circle, Nirman Bhawan, Salt Lake, Kolkata-91.
9. Executive Engineer, Bidhannagar Municipal Services Division, Nirman Bhawan, Salt Lake, Kolkata-91.
10. Executive Engineer, Central Mechanical Division, Nirman Bhawan, Salt Lake, Kolkata-91.
11. Sub-Divisional Officer, Salt Lake Sewerage Sub-Division, Nirman Bhawan, Kolkata-91
12. Divisional Accountant, Salt Lake Construction Division, Nirman Bhawan, Kolkata-91.
13. Office notice board.

13/06/2025

Sub-Divisional Officer
Salt Lake Water Supply Sub Division
Second Floor, Nirman Bhavan, Kol-91

NIT No.: 01 of 2025-2026 OF SUB-DIVISIONAL OFFICER, SALT LAKE WATER SUPPLY SUB-DIVISION

Sl. No.	*Name of Work*	*Estimated Amount Put to Tender*	*Time of Completion*	*Cost of Tender Documents*	*Earnest Money to be Deposited*
01	***Sweeping and cleaning of 206 Bus Stand for Six months (up to Dec 2025) at AJ Block, Bidhannagar, for the year 2025-26***	*Rs. 96,745.00*	*06 Months*	*Free of cost*	*Rs. 2,000.00*

12/06/2025

Sub-Divisional Officer
Salt Lake Water Supply Sub Division
Second Floor, Nirman Bhavan, Kol-91