



Government of West Bengal  
Department of Urban Development and Municipal Affairs  
Office of the Sub-Divisional Officer  
Salt Lake Mechanical Sub-Division  
Nirman Bhawan, Salt Lake  
Kolkata- 700091

memo no. 68

dt-18/07/25

**NOTICE INVITING EXPRESSION OF INTERESTS (EOI)**  
(For Budgetary Purpose)

**EOI No.:- WBUD&MA/SDO/EOI-01/2025-26 of SDO/ Salt Lake Mechanical Sub-Division.**

Expression of interest for obtaining competitive budgetary quotes at competitive market prices is being invited from reliable reputed resourceful Manufacturer/ Distributor/ Stockiest/ Supplier in their office letter pad in connection with the determination of estimate cost of Three nos. of IT peripheral items related to the work **"Procurement of Desktop Computer Sets, Printers & Photocopiers for different offices under Salt Lake Reclamation & Development Circle & Administrator Office (Bidhannagar) at Nirman Bhawan, UD & MA Department"** by the Sub-Divisional Officer, Salt Lake Mechanical Sub-Division for acceptance of the Special Engineer, Salt Lake Reclamation & Development Circle, Salt Lake Project, Nirman Bhawan, Urban Development and Municipal Affairs Department for and on behalf of the Governor of West Bengal.

Issue of EOI documents: The EOI documents can be obtained from the departmental website [www.wburbnservices.gov.in](http://www.wburbnservices.gov.in) as well as from the office of the Sub-Divisional Officer, Salt Lake Mechanical Sub-Division during office hours on working days till 24/07/2025.

The intending agencies should submit their most competitive budgetary quotes which should be quoted including all taxes both in word & figure, as per current market price in the given format in the notice on their own letter head with proper sign and seal in a sealed envelope.

The intending quotationer or their authorized representative in the EOI may remain present while opening the sealed covers quoting of EOI. Selection of appropriate EOI entirely rests upon the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department. The authority reserves the right to accept or reject any or all EOI without assign any reason thereof.

As the notice inviting EOI is made for Estimation purpose, therefore no work will be allotted, no work order, will be issued to the participating bidders and no payment whatsoever, will be borne by Department of Urban Development and Municipal Affairs' or submission of EOI.

**SCHEDULE OF DATES FOR EOI**

Date of Publishing EOI	18/07/2025	Sealed quotation will be submitted in the O/o The Sub-Divisional Officer, Salt Lake Mechanical Sub-Division, Central Mechanical Division under Urban Development & Municipal Affairs Department
Starting Date of submission of Filled up EOI in sealed cover	24/07/2025 from 11.00 Hrs	
Last Date of submission of Filled up EOI in sealed cover	25/07/2025 up to 16.00 Hrs	
Date of opening of EOI	25/07/2025 after 16.30 Hrs	

**SPECIFICATION OF IT PERIPHERALS**

No	Nomenclature	Unit	Rate
1	<b><u>DESKTOP COMPUTER COMPLETE SET</u></b> INTEL CORE I3 PROCESSOR 12 <sup>th</sup> GEN or ABOVE, 16 GB RAM, 512 GB NVME SSD, WIN 11 PROFESSIONAL, 19.5" LED, KEYBOARD, OPTICAL MOUSE, UPS (REPUTED BRAND) ETC. (MAKE: HP//DELL)	1	Rs.
2	<b><u>PRINTER (LASER JET SINGLE FUNCTION)</u></b> A4 PRINTER SINGLE FUNCTION, UP TO 600X600 RESOLUTION. (MAKE: CANON/HP)	1	Rs.
3	<b><u>A3 MONOCHROME LASER MULTIFUNCTIONAL DUPLEX PHOTOCOPIER</u></b> CORE FUNCTION: PRINT,COPY,SCAN; UP TO 600X600 RESOLUTION, (MAKE: CANON)	1	Rs.

  
18/07/2025

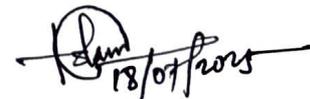
**Sub-Divisional Officer  
Salt Lake Mechanical Sub Division  
First Floor, Nirman Bhawan, Kolkata-91**

**Memo No: 68**

**Dated: 18/07/25**

Copy forwarded for information to the:

- 1) The Special Engineer, S L R & D Circle, Nirman Bhawan, Salt Lake, Kolkata-91.
- 2) Executive Engineer, Central Mechanical Division, Nirman Bhawan, Salt Lake, Kolkata-91.
- 3) Executive Engineer & T.A to Special Engineer, Salt Lake Reclamation & Development Circle, Nirman Bhawan, Salt Lake, Kolkata-91
- 4) Executive Engineer, Salt Lake Reclamation Division, Nirman Bhawan, Salt Lake, Kolkata-91
- 5) Executive Engineer, Bidhannagar Municipal Services Division, Nirman Bhawan, Salt Lake, Kolkata-91.
- 6) Executive Engineer, Salt Lake Construction Division, Nirman Bhawan, Salt Lake, Kolkata-91.
- 7) JE Concerned, Salt Lake Mechanical Sub-Division, Nirman Bhawan, Salt Lake, Kolkata-91.
- 8) Notice Board of this Office.

  
18/07/2025

**Sub-Divisional Officer  
Salt Lake Mechanical Sub Division  
First Floor, Nirman Bhawan, Kolkata-91**

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