

# **BID DOCUMENT**

Survey, Geo-Technical investigation, Planning, Design, Construction and Commissioning of Fixed Type Jetty with Pipe carriageway for RawWater Intake and 14 MLD Capacity Conventional Water Treatment Plant(WTP)with 5 years Operation & Maintenance after 3 months trial run for intake & WTPas per relevant BIS code / CPHEEO Manual consisting of all Civil, Mechanical and Electrical works and allied works including laying of Raw Water Rising Main(DI-K9)from intake to WTP along with specials and valves and carriage of pipes (to be supplied departmentally) from store to site with temporary road restoration for vehicular movement, Pipe Carrying bridge, Road crossing by Jack Pushing Technique works etc. all complete as per direction of Engineer-in-charge for proposed Water Supply Scheme of Panskura Municipality under AMRUT 2.0 Scheme.



**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE SUPERINTENDING ENGINEER  
SOUTH CIRCLE  
MUNICIPAL ENGINEERING DIRECTORATE  
MUNICIPAL AFFAIRS DEPARTMENT**

*Kausallya, Opposite Kausallya T.O.P., Kharagpur, Dist- PaschimMedinipore, Mail ID:sesouth.med@gmail.com*

**NOTICE INVITING e-QUOTATION**

**Memo No.MED/SE(S)/291/W-6/06 Pt-III**

**Dated-26/08/2025**

**Notice Inviting e-quotation No.-WBMAD/NIQ -09/SE(S)/2025-26**

The Superintending Engineer, South Circle, Municipal Engineering Directorate, on behalf of the Governor of West Bengal invites sealed competitive Bid on Turnkey Basis(Two-part System) from reliable and resourceful Companies/Firms/Contractors having experience and acumen in Supplying & Laying works of Ductile Iron Pipes for water supply projects as noted below.

1.	Name of Work:	Survey, Geo-Technical investigation, Planning, Design, Construction and Commissioning of Fixed Type Jetty with Pipe carriageway for Raw Water Intake and 14 MLD Capacity Conventional Water Treatment Plant (WTP) with 5 years Operation & Maintenance after 3 months trial run for intake & WTP as per relevant BIS code / CPHEEO Manual consisting of all Civil, Mechanical and Electrical works and allied works including laying of Raw Water Rising Main(DI-K9) from intake to WTP along with specials and valves and carriage of pipes (to be supplied departmentally) from store to site with temporary road restoration for vehicular movement, Pipe Carrying bridge, Road crossing by Jack Pushing Technique works etc. all complete as per direction of Engineer-in-charge for proposed Water Supply Scheme of Panskura Municipality under AMRUT 2.0 Scheme
2	Locations of work:	<b>Intake Location: Mouza-Chatinda ,Block –KolaghatDist: PurbaMedinipore</b> <b>WTP location:Mouza-UttarMechogram , JL No-67,Kh no-01, Plot No-3154,3155,3156,3162,3162,3164 at ward no-02 under Panskura Municipality.</b> <b>In Raw Water Rising Main Line</b> <b>Pipe carrying Bridge</b> <b>(i) Near Khanichak Bridge (22.451161,87.871838) , Min. Length -35 Mtr, Width-1.5 mtr,</b> <b>(ii) At Kola bazar mod (22.445852,87.871215) , Min. Length -35 Mtr, Width-1.5 mtr and</b> <b>(iii) Near Laxmi Hotel (22.430753,87.819857) , Min. Length -35 Mtr , Width-1.5 mtr</b> <b>Trenchless Jack Pushing Technique</b> <b>At Kolabazar near cold store more on PWD road</b>

3	Deleted	
4.	Eligibility to Participate in the Bid.	<p>i) Having experience and technical acumen in a similar nature of work of minimum value of 15.0Crore as a single work in any Govt. / Board / Semi Govt. / Municipal Corporation / Statutory Authority /Govt. undertaking etc. organization during last 5 (five) years prior to the date of issue of the tender notice.</p> <p style="text-align: center;">OR</p> <p>ii) Having experience and technical acumen in 2(two) similar nature of works, each of minimum value of 11.0 Crore in any Govt. / Board / Semi Govt. / Municipal Corporation / Statutory Authority /Govt. undertaking etc. organization during last 5 (five) years prior to the date of issue of the tender notice.</p> <p style="text-align: center;">OR</p> <p>iii) Intending tenderers should produce credentials of one single running work of similar nature as stated above which has been completed to the extent of 80% or more and amount of which is not less than the desired value as stated above (SI No.4(i))</p> <p><b>Similar nature of works must include Construction of Intake Structure with Electro-mechanical works / Construction of WTP with Electro-mechanical works in any water supply related projects.</b></p> <p><i>N.B.-(i).In case of running works, only those tenderers who will submit the certificate from Executive Engineer or equivalent competent authority will be eligible to participate in the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the agency i.e the tenderer.</i></p> <p><i>(ii).Credential certificate issued by the Executive Engineer or equivalent competent authority a State / Central Government, State / Central Government undertaking, Statutory / autonomous bodies constituted under the Central / State Statute, on the executed value of completed / running work will be taken as credential.</i></p> <p><i>iii)Payment certificate will not treated as Credential (Vide Ref No 04A/PW/O/10C-02/14 Dated 18.03.2015)</i></p> <p>4.2: -PAN Card, Valid Professional Tax deposit certificate, GST registration Certificate (GSTIN), EPF registration, ESI registration, Income Tax Return Receipt for the Latest Assessment year - etc. are to be accompanied with the Technical Bid document.</p> <p>4.3 -Valid Bank Solvency Certificate (Minimum 15Crore) from any Nationalized Bank/Scheduled Bank (Issue date of the certificate should be within the preceding 1 (one) year from the date of publication of the tender)</p> <p>4.4 Annual Turn Over(Minimum 15Crore )<b>inany one year during last 5 years</b> in 3CD. The Audited Report should contain the signature, name, address, contact no./email ID and membership no., UDIN no. of Chartered Accountant clearly.</p> <p>4.5 In case of Proprietorship or Partnership Firms or Company the Tax Audited Report in 3CDForm for the period upto last five years. The Audited Report</p>

		<p>should contain the signature, name, address, contact no./email ID and membership no., UDIN no. of Chartered Accountant clearly. [Non Statutory Documents]</p> <p>4.6 Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co.-Op. Societies are also required to furnish Certificate of Registration, Bye Laws, Tax Audit Report in 3CD Form for the period upto last five years. The Audited Report should contain the signature, name, address, contact no./email ID and membership no., UDIN no. of Chartered Accountant clearly. [Non Statutory Documents]</p> <p>4.7 Register partnership deed for partnership firm is to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners or such firm to upload such tender.</p> <p><b>Note:</b></p> <p>i. <b>The bidder should have no adverse report, on any account, against their organization for any project worked during last 5 (five) years or working at present. This clause will lead for rejection of application, even after fulfillment of other eligibility criteria.</b></p> <p>ii. Vendor list for all supplied materials need to be submitted for approval before execution.</p>
5.		Deleted
6.	Earnest Money.	<p>2% of the Quoted Bid price in two parts, vise</p> <p>a. Rs.10.00 Lakh(Rupees Ten lakh )as an initial Earnest Money Deposit shall accompany with Bid Proposal and may be remitted by selecting from either of the following payments modes: -</p> <p>i) <b>Net Banking</b> (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway. Bank Acknowledgement Slip to be uploaded during online bid submission;</p> <p>ii) <b>RTGS/NEFT</b> in case of offline payment through bank account in any Bank and also to be documented through e-filing.</p> <p>(As per GO No. 3975-F(Y) dt. 28.07.2016 of Finance Deptt., Govt. of West Bengal). Every such Transfer shall be done on or after the date of publish of NleB. Any Bid without such Transfer of EM (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled. Online transfer of Earnest Money receipt (Scanned copy) shall be uploaded as Statutory document)</p> <p>b. Earnest Money Deposit i.e. 2% of bid amount beyond the amount as mentioned in 6.a. shall have to be deposited by the L1 bidder after acceptance of Bid Proposal as demand draft in favour of the Executive Engineer,EastMidnaporeDivision,M.E.Dte Payable at Tamluk.</p> <p>Additional Performance security deposit @10% of the accepted amount is to be</p>

		<p>deposited in due course as per GoWB norms if the accepted amount is found to be @80% or less than the <b>tentative departmental cost</b> in terms of GO No.4608 f(y) Dt.18.07.2018</p> <p>The amount of earnest money will be converted into security deposit in case of the L1 bidder.</p>		
7.	Cost price of Bid documents	<p>The intending Bidders shall not have to pay the cost of tender documents for the purpose of participating in e-tendering vide Notification No. 199-CRC/2M-10/2012 dated 21/12/2012 of the Secretary, Public Works Department, Government of West Bengal. However, the successful bidder shall have to pay the cost of contract documents as per notification no-452-A/PW/O/10C-35/10 Dated:26.07.2011 of PWD Govt of West Bengal only per set at the time of formal agreement.</p>		
8.	Date and Time Schedule	<b>Sl. No.</b>	<b>Particulars</b>	<b>Date and Time</b>
		a)	Date of uploading of NIB (Bid Documents(online) (Publishing date)	26.08.2025 at 6.00P.M
		b)	Document download start date (online)	26.08.2025 at 6.00P.M
		c)	Date of Pre Bid Meeting (offline) with the intending Bidders in the office of the Superintending Engineer, South Circle, Municipal Engineering Directorate.	04.09.2025 at 1.00 P.M
		d)	Both Technical and financial bid submission starting date(On line)	26.08.2025 at 6.00P.M
		e)	Last date of submission of queries (To be reached at SE (South Circle)	NA
		f)	Document download closing date (online)	19.09.2025 at 1.00 P.M
		g)	Both Technical and financial bid submission (on line) closing date	19.09.2025 at 1.00 P.M
		h)	Date & place of opening of Technical Proposals(online)	22.09.2025 at 1.00 P.M
		i)	Date of uploading of list of technically qualified bidders (online)	To be notified later.
		j)	Date of opening of financial bid (online)	To be notified later.
		k)	Also if necessary for further negotiation through offline for final rate.	To be notified later.

		<p><b>* All bidders are requested to raise objection(s), if any, regarding the decision of TIA with respect to acceptance/non-acceptance of technical bid within these hours through official e-mail of TIA only. Failing which the objection(s) may not be considered.</b></p> <p><b>N.B.</b>-i) Maximum 2 (two) representatives of each prospective Bidders shall be allowed to participate in Pre-Bid Meeting on production of authorization letter from the Bidder. During the Pre-Bid Meeting, the Bidders may seek clarifications and offer suggestions for consideration.</p> <p>ii)The bidders are requested to submit pre-bid queries in writing (word/excel format), to reach the TIA not later than 48 hour before the scheduled date and time of pre-bid meeting from their official Reply will be given only to the written queries so submitted.</p> <p>iii) In the event of the specified date of Prebid meeting or opening of Technical/Financial Bids as mentioned above being declared a holiday by Govt. of West Bengal or the office of Govt. of West Bengal being closed on any account, the event of specified date will be extended to the next working day</p> <p>iv) All intending bidders are requested to remain present in the chamber of the Tender Inviting Authority during opening of the Financial Bid, to witness the tender opening procedure.</p>	
9	Time of completion	<b>12 months from the date of issue of Work Order.</b>	
10	Site inspection & general information	Intending Bidders are required to inspect the site of the Project with particular reference to location and infrastructure facilities. They are to make a careful study with regard to availability of materials and their sources and all relevant factors as might affect their rates and prices. They are also acquainted with relevant IS specifications with latest amendments, CPHEEO manuals, Clauses & Sub Clauses of the Bid documents and to have fully acquainted with all details of workfront, communications, underground utility services, seasonal weather and its variation, labours, water supply, existing & proposed site levels, position and	

		diversion of transportation and barricading, if required, electricity and any other general information including topological condition & existing level and level pertaining to and needed for the work to be completed in time properly. <b>Note- HFL/LWL/HTL (High Tide Level) should be collected by the bidder.</b>
11	Bid documents	A full set of Bid documents consists of 2 Parts. These are - PART I :- Containing all documents in relation to the name of the firm applied for and credential possessed along with all documents as depicted in SI. No. 4 above and all corrigenda's of this NIT and forms for Declaration. <b>PART II :-Containing the Following Document.</b> BOQ
12	Validity of Bid	A Bid submitted shall remain valid for a period of <b>270calendar days</b> from the date set for opening of Bids. Any extension of this validity period if required will be subject to reciprocal concurrence of the Bidders & the TIA.
13	Withdrawal of Bid	A Bid once submitted <b>shall not</b> be withdrawn within the validity period. If any Bidder/Bidders withdraw his/their Bid(s) within the validity period then Earnest Money as deposited by him/them will be forfeited.
14	Acceptance of Bid	The "The Superintending Engineer, South Circle, M.E.Dte." will accept the Bid. He /She does not bind himself/herself to accept otherwise the lowest Bid and reserves to himself/herself the right to reject any or all of the Bids received without assigning any reason thereof.
15	Intimation	The successful Bidder will be notified in writing of the acceptance of his Bid. The Bidder then becomes the "Contractor" and he shall forthwith take steps to execute Formal Contract Agreement in appropriate FORM (W.B. form-2911 with the "The Superintending Engineer, South Circle, M.E.Dte." and fulfill all his obligations as required by the Contract.
16	Escalation of Cost	There will be <b>no escalation in cost for materials or labour</b> and the contract price mentioned in the contract stands valid till completion of the contract, and other obligation, if any.
17	Name & address of Engineer-In-Charge (EIC) of the Work	Executive Engineer, East Midnapore Division, Municipal Engineering Directorate, Department of UD & MA, Phone: 8918928723 E-mail ID – medmideast@yahoo.com.
18	Execution of Work	The Contractor is liable to execute the whole work as per direction and instruction of the Executive Engineer, East Midnapur Division of Municipal Engineering Directorate who is the Engineer in Charge of the work after due approval of "The Superintending Engineer, South Circle, M. E. Dte."
19	Payment	Payment will be made to the successful Bidder by the "The Executive Engineer, East Midnapore Division. M. E. Dte" periodically.
20	Influence	Any attempt to exercise undue influence in the matter of acceptance of Bid is strictly prohibited and any Bidder who resorts to this will render his Bid liable to rejection.
<b>Following clauses are to be adhering to by the concerned Bidder during the process of Bidding.</b>		

21	In case office faces sudden closure owing to reason beyond the scope and control of " The Superintending Engineer, South Circle, M.E.Dte.", any of last date/dates as schedule in SI. No 8 maybe extended up-to/to next and following working day without issuing further and separatenotice should the "The Superintending Engineer, South Circle, M.E.Dte ",feels it to benecessary and exigent.
22	Persons having authenticated and having registered Power of Attorney may be considered lawfully becoming to be acting on and for behalf of the Bidder.
23	Sufficient care has been taken to avoid variance in between the contents of the listed Documents in the Bid document. However, if there is any variance between the contents of different documents, the provision of documents appearing earlier in the list shall prevail over the same provided in the contents coming later.
24	Imposition of any duty/tax/rule etc. owing to change /application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Bidder/Contractor strictly.
25. a	Rates quoted by bidder shall be inclusive of statutory taxes and levies payable under respective statutes.
25. b	Bid Acceptance Authority is the "The Superintending Engineer, South Circle, M.E.Dte.
26	In case of any dispute arising from any clauses of similar nature between bid documents and Form No. 2911, the decision of the Superintending Engineer, Circle, M.E.Dte will be final and binding.
27	All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills from time to time as per prevailing Govt. orders and norms.
28	No conditional Bid shall be entertained.
29	In the event of e-Filing intending bidder may download the Bid document from thewebsite <a href="http://wb.tender.gov.in">http://wb.tender.gov.in</a> directly by the help of Digital Signature Certificate &necessary cost of Bid document (if any) may be remitted through online payment Gateway & same may be documented along with earnest money Deposit through e-Filing, (scanned copy to be submitted) (Details of which has been narrated in "Instruction to Bidders"). Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the Website <a href="http://etender.wb.nic.in">http://etender.wb.nic.in</a> . Bid document may be downloaded from website & submission of Technical Bid/Financial Bid as per Bid Schedule.
30	The requisite Earnest Money, as specified in this NIEB may be remitted by selecting from either of the following payments modes: - <b>i) Net Banking</b> (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway; <b>ii) RTGS/NEFT</b> in case of offline payment through bank account in any Bank and also to be documented through e-filling. Every such payment shall be made on or after the date of publish of NIEB. Any Bid without payment of requisite Earnest Money (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled.
31	The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Bid, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.
32	Prospective applicants are advised to note carefully the minimum qualification criteria as Mentioned in 'Instructions to Bidders' before bidding.

33	During scrutiny, if it is come to the notice to Bid inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that Bidder will not be allowed to participate in the Bid and that application will be out rightly rejected without any prejudice.
34	Before issuance of the work order, the Bid inviting authority may verify the Credential & other documents with the original of the lowest bidder, if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufactured or false, in that case, L.O.A./ work order will not be issued in favour of the bidder under any circumstances.
35	If any discrepancy arises between two similar clauses on different notifications, the decision of "Superintending Engineer, South. Circle, M.E.Dte" is final & binding.
36	Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970, (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
37	Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any Bid for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such Bid. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.
38	Any legal matter will be settled within the jurisdiction of Hon'ble District Judges Court at Tamluk, Dist.- Purba Medinipore, West Bengal.
39	Bidder would be at liberty to point out any ambiguities, contradictions, omissions etc. seeking clarifications thereof or interpretation of any of the conditions of the Bid documents before the Bid Inviting Authority in writing 48 hours prior to Pre-Bid Meeting, beyond such period no representation in that behalf will be entertained by the Bid Inviting Authority.
40	The successful Bidder will remain liable for following with West Bengal Contract Labour (Regulation & Abolition) Act 1970 and necessary certificates from appropriate authority to be submitted within 07 (seven) days from the date of issue of work order, otherwise the work order will be cancelled.
41	Successful Bidder will have to submit requirement of all materials, work programme and Working drawing for laying and sectional drawing as per IS Specification for each dia. of pipe <u>after awarding work order by competent authority.</u>
42	<b>Deduction of tax, royalty, Labour welfare Cess &amp; GST</b> As per prevailing Govt. orders/norms or as per notification during work.
43	No mobilization Advance and Secured Advance will be allowed. Agencies shall have to arrange required land for installation of Plant & Machineries, (specified for each awarded work, storing of materials, labour shed, laboratory etc. at their own cost and responsibility nearest to the work site)
44	Payment will be made phase wise against each item of work as per BOQ of the bid document. Security Deposit will be deducted from each and every running account bill @8% <b>as per prevailing Govt. Orders/Norms.</b>

45	<p><b>Defect Liability Period-</b> Defect liability period Should be observed for 5 (Five) Years from the date of completion. (As per Notification No. 5784-PW/L&amp;A/2M-175/2017 dt. 12.09.2017 of Principal Secretary, PWD).</p> <p><b>Release of Security Deposit:</b></p> <p>No amount shall be refunded to the contractor for first 3 (three) years from the actual date of completion of the work;</p> <p>30% (thirty percent) of the same shall be refunded to the contractor on expiry of 4 (four) years from the actual date of completion of the work;</p> <p>The balance 70% (seventy percent) of the same shall be refunded to the contractor on expiry of 5 (five) years from the actual date of completion of the work.</p>
46	<p><b>In case of item rate tender, the technically qualified bidder, whose total offered price considering sum of offered prices of all the items of works taken together, stands lowest, will be considered for acceptance. In no case lowest bidder of individual items of works will be considered for acceptance for the corresponding items of works.</b></p>
47	<p>Tender inviting Authority may ask to submit justification of rate offered by the bidder.</p>
48	<p>The employer (Tender accepting authority) reserves the right to accept or reject any quotation and to cancel the quotation process and reject all quotations at any time prior to the award of contract without thereby incurring any liability to the affected Tenderers or any obligation to inform the affected Tenderers of the ground for employer's (Tender accepting authority) action.</p>
49	<p><b>Technical Personnel-</b>The prospective tenderer shall have in their full time engagement experienced technical personnel. (Authenticated documents in respect of qualification and engagement shall be furnished for Technical Evaluation)</p> <p>Civil Engineer (Minimum Diploma holders with min. 3 Yrs. of experience in construction field): 1 no.</p> <p><b>Note:</b> 1) The bidder must be submitted the relevant document in proof of employment along with educational qualification &amp; experience.</p> <p>2) Declaration as per annexed format from the end of the engineer also has to be submitted.</p>

**Bid Evaluation Committee (BEC):**

A Bid Evaluation Committee (BEC) has been constituted under the Superintending Engineer, South Circle, Municipal Engineering Directorate, Government of West Bengal.

The members of Bid Evaluation Committee:-

1. Superintending Engineer ,South Circle, MED- Chairman
2. Executive Engineer, EastMidnapore Division, MED- Member.
3. Executive Engineer, South Circle, MED - Member.
4. Divisional Accounts Officer / Divisional Accountant, EastMidnaporeDivision, MED - Member.

The Bid Evaluation Committee will do the technical and financial evaluations and make recommendation to the tender accepting authority.

The bidders will have to meet all the minimum criteria regarding:-

Financial Capacity

Technical Capability

Experience / Credential

The eligibility of a bidder will be ascertained on the basis of his digitally signed documents in support of the minimum criteria as mentioned in (a), (b), (c) above with the help of his DSC and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such case the eligibility of the bidder/ tenderer will be out rightly rejected at any stage without any prejudice and further penal action may be taken against him as per rule.

In case there is any objection regarding prequalifying an agency, that should be lodged to the Chairperson & Convenor of the Bid Evaluation Committee

**General notes:**

- (a) ~~No joint venture in the form of M.O.U. or in any shape will be accepted at any stage of tendering.~~
- (b) The Bidder should also upload Place of Registration, Principal Place of Business & Power of attorney of signatory of tender.
- (c) The annual turnover shall be based on audited balance sheets of last 5 (five) consecutive financial years.

- (d) The drawing and design to be submitted by the successful bidder in connection to the work for the components stated in the Bid.
- (e) Canvassing in connection with the e-tenders is strictly prohibited and the tenders submitted by bidder who take resort to canvassing will be liable to rejection.
- (f) Partnership Firms shall furnish the registered partnership deed and Companies shall furnish the Article of Association and Memorandum. [Non Statutory Documents]
- (g) In case of Proprietorship and Partnership Firms and Company, the Tax Audited Report to be furnished along with balance sheet and profit and loss account and all schedules forming the part of Balance Sheet and Profit & Loss Account in favour of applicant. No other name along with applicant name, in such enclosure will be entertained. [Non Statutory Documents]
- (h) Submission of Income Tax Acknowledgement Receipt for Current Assessment Year is mandatory.
- (i) Any legal matter will be settled within the jurisdiction of the Hon'ble District Judges' Court at Tamruk, Distt.-PurbaMedinipore, West Bengal.
- (j) The bidder would be at liberty to point out any ambiguities, contradictions, omissions etc. seeking clarifications thereof or interpretation of any of the conditions of the Tender documents before the Tender Inviting Authority in writing within the stipulated date and time as mentioned in this e-NIQ. Beyond such period no representation in this regard will be entertained by the Tender Inviting Authority. The Pre-Bid Meeting, if any, will be held at the Office of the Superintending Engineer, South Circle, M.EDte on Stipulated date &time.
- (k) Written clarification or amendments etc. as may be issued by the Tender inviting authority in pursuance to the presentation made by the Bidder shall be final and binding on the Bidder and shall form part of the Tender documents
- (l) Before issuance of the Acceptance / Work Order, the tender inviting authority may verify the credential & other documents of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest tender is either manufactured or false in that case, work order will not be issued in favour of the lowest bidder under any circumstances.
- (m) In case of ascertaining authority at any stage of tender process or execution of work necessary registered irrevocable power of attorney is to be produced on demand.
- (n) In case of tie bid, L1 bidder will be selected following the prescribed procedure mentioned in the Memorandum No.-2320-F(Y), Dated-7.6.2022 of the Principal Secretary, Finance Department, Govt. of W.B.

**Electrical Licence and LabourLicence:**

Upon receipt of acceptance order, the successful bidder has also to obtain the labour licence from the office of the Joint Labour Commissioner of the concerned District in which the location/site of the work falls, under the provision of W.B. Contract Labour (Regulation & Abolition) Rules, 1972 and Electrical Licence and Electrical Supervisory Licence has to be obtained by the bidder from the appropriate authority. Copies of the licenses are to be submitted to this office through the concerned Executive Engineer before execution of deed of contract.

### **Penalty for suppression / distortion of facts**

If any bidder fails to produce the original hard copies of the documents or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the bidder will be suspended from participating in the tenders on the Tender platform for a period of 3 (three) years. In addition, his User Id will be deactivated and Earnest Money Deposit will stand forfeited, besides, the tender inviting authority may take appropriate legal action against such defaulting bidder.

### **Award of Contract**

The Tender Inviting Authority reserves the right to accept or reject any Bids and Cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Tender Inviting Authority's action. The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting authority through acceptance letter. The notification of award will constitute the formation of the Contract.

### **.Security Deposit/Deduction.:**

The entire deposited amount as EMD shall be converted to initial security deposit in case of successful bidder.

ii) Balance amount of security deposit (10% of the accepted value of the work or as per Govt Order amended time to time - EMD already deposited) will be deducted from each progressive bill of work. All duties, taxes, royalties, cess and also an amount equal to 1% of the contract amount will be deducted from the RA bill / final bill on account of "the building and other construction work (regulation of employment and condition of service) Act, 1996" and "The building and other construction work welfare cess Act, 1996" apart from other statutory deductions from bills/ payment due & GST will be deducted as per Govt norms. Royalty Certificate need to be produced from appropriate authority. Otherwise necessary deduction should be made from the bill.

### **Payment**

Payment of RA as well as final bill will depend upon the availability of fund and no financial claim in case of any delay in payment will be entertained. Payment on supply without successful erection and

commissioning will not be entertained. Materials which will be supplied should be supported by valid challans.

The bidder will notify the authority regarding the work being completed. The quantity and quality of executed work will be taken into account for the preparation of bill. The engineers shall field verify the work executed. Only the items which are successfully installed and commissioned will be taken in the preparation of bill.

All the applicable routine test, type test and other test reports shall be submitted along with the bill prayer.

## **PAYMENT TERM**

**Major Payment break-up of following sub-items of BOQ are as under :**

A	Survey, Geo-Technical investigation, Planning, Design, Construction and Commissioning of Fixed Type Jetty head for facilitating erection of suction assembly consisting of all Civil, Mechanical and Electrical works, accommodating pumping machinery (20 hours operation) for pumping of Raw Water to inlet well at 14 MLD capacity WTP, working bay and also act as marine protection to the pump and other assemblies etc in tidal rivers supported on piles of appropriate size including construction of PUMP HOUSE for pumping machineries over intake jetty and installation of Raw water Pumps and allied works including Sub-station building, Pipe carriageway(min. 3m width), Land Development, Boundary wall with Gate, Masonry Drain, Bituminous approach Road, RCC Retaining Wall, Guard Room, River Bank Protection work with necessary testing, structural testing, equipment testing etc. all complete as per direction by Engineer-in-charge and 3 months trial run after successful commissioning.	18 % of Quoted Amount as per BOQ
B	Survey, Geo-Technical investigation, Planning, Design, Construction and Commissioning of a Conventional 14 MLD Capacity WATER TREATMENT PLANT consist of Inlet well, Parshall flume, Flash mixer, Chemical House, Clariflocculator Rapid Gravity Filters with under drainage system, connecting pipes and channels, , Clear water Reservoir with pump house for accommodating Clear Water Pump (21 hours operation), Back-wash water Tank, Sludge sump-cum-pump house, Sludge lagoon, Sub-station building etc as per BIS/CPHEEO Manual consisting of all Civil, Mechanical and Electrical works including consisting of HT Sub Station including supply and installation of Chlorination arrangements and allied works i.e. Land development, Internal road, storm water drains, administrative building (for accommodating office, laboratory, SCADA room, conference room etc.), staff quarter, boundary wall, guard room and , Approach road, Retaining Wall etc. necessary testing, structural testing equipment testing all complete as per direction by Engineer-in-charge and 3 months trial run after successful commissioning	59 % of Quoted Amount as per BOQ

C	Laying of D.I. (K-9) and MS pipes with all kinds of Specials and valves from Intake to WTP site including earth work in excavation in any kind of soil having minimum depth to keep the top surface of pipe 1.10 m below of the existing ground level for under-ground installation and for Over-Ground installation in small ditches etc. supported with RCC pillars including fitting, fixing, jointing (all types of joints), specials, valves etc. as per requirement, in position, cutting, chamfering of pipes as required & construction of Valves Chamber, Thrust Blocks etc.as per requirement and necessary hydraulic pressure testing including Cleaning and disinfection thoroughly the inner surface of pipe line, specials and valves etc. and Submission of complete detailed drawing of Rising Main Intake to WTP after execution of work showing position of different types of valves, fittings, specials, with location and temporary Roads Restoration work for vehicular movement as per scope of the work as well as relevant IS code and direction of EIC all complete.	8% of  Quoted  Amount as per BOQ
D	Surveying, designing,drawing and construction of M.S Pipe Carrying Bridge with suitable foundation including supply of all materials & complete in all respect as direction of EIC and as per scope of work	3% of  Quoted  Amount as per BOQ
E	Survey, drawing ,Supplying and laying of M.S. Conduit 700mm dia. (internal) 10mm thick as casing pipe and 400mm dia (internal) 8mm thick M.S.. carrier pipe with necessary specials across & underneath the Railway track (including obtaining of Way Leave Permission as necessary) by Jack Pushing Technique with necessary pit arrangement and providing all kinds safety measure and making connection with the proposed pipe line on both sides including necessary temporary road restoration and hydraulic testing as per relevant IS code complete	1% of  Quoted  Amount as per BOQ
F	5 (five) years Operation & Maintenance of Intake and WTP after 3 months trial run	11% of  Quoted  Amount as per BOQ

### **Deduction of tax, royalty ,Labour welfare Cess& GST**

All duties, taxes, royalties, labour welfare cess and also an amount equal to 1% of the contract amount will be deducted from the RA bill / final bill on account of “the building and other construction work (regulation of employment and condition of service) Act, 1996” and “The building and other construction work welfare cess Act, 1996” apart from other statutory deductions from bills/ payment due & GST will be deducted as per Govt norms

### **Minimum Wages**

Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.

### **Cost of Tender Documents:**

The intending Bidders shall not have to pay the cost of tender documents for the purpose of participating in e-tendering vide Notification No. 199-CRC/2M-10/2012 dated 21/12/2012 of the Secretary, Public Works Department, Government of West Bengal. However, the successful bidder shall have to pay the cost of contract documents as per notification no-452-A/PW/O/10C-35/10 Dated:26.07.2011 of PWD Govt of West Bengal only per set at the time of formal agreement.

**Laboratory Test:**

The successful bidder will have to establish field testing laboratory equipped with requisite instruments in conformity with relevant code of practice and technical staff according to the requirements of works to be executed. The executing agency will have to produce satisfactory test report of all the materials of the work as well as on samples collection jointly by him and concerned authority of the Engineer-in-Charge from all completed / ongoing items of works as per relevant codes of practice at his own cost from any Govt. approved / Govt. testing laboratory during execution of works. The successful bidder will have to bring all requisite plants and mechanical equipment and / or technical personnel and / or laboratory and field testing machineries and equipment for all the items of work as per BOQ and / or as per relevant IS / IRC Codes of practice and / or as per direction of the Engineer-in-Charge and / or as per relevant PWD Schedule of Rates at the time of execution of work at site even if upon technical evaluation he is declared as “qualified” without having all the requisite plants and mechanical equipment and / or technical personnel and / or laboratory and field testing machineries and equipment at the time of submission of bid.

**No Mobilisation Advance:**

No Mobilisation Advance and Secured Advance will be allowed. Agencies shall have to arrange required land for installation of Plant & Machineries, (specified for each awarded work, storing of materials, labour shed, laboratory etc. at their own cost and responsibility nearest to the work site.

**Influence**

Any attempt to exercise undue influence in the matter of acceptance of Tender is strictly prohibited and any bidder who resorts to this will render his bid liable to rejection.

- If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:

- (i) West Bengal Form No. 2911(ii)
- (ii) NleB
- (iii) Special terms & Conditions
- (iv) Technical bid
- (v) Financial bid

In case of inadvertent typographical mistake in the BOQ / Schedule of Works/ Price

Schedule/rates /elsewhere, the same may be treated to be so corrected as to conform with the relevant schedule of rates and / or technically sanctioned estimate.

**Bid Evaluation Committee (BEC):**

A Bid Evaluation Committee (BEC) has been constituted under the Superintending Engineer (South Circle), Municipal Engineering Directorate, Government of West Bengal, who is the tender inviting authority for all works beyond the tender accepting power of the Executive Engineers.

The members of Bid Evaluation Committee would be:-

1. Superintending Engineer (South Circle)- Chairman
2. Executive Engineer(East Midnapore Division)- Member.
3. Executive Engineer, (South Circle)- - Member.
4. Divisional Accounts Officer / Divisional Accountant (East Midnapore Division) - Member.

The Bid Evaluation Committee will do the technical and financial evaluations of the bidders for different types of works and make recommendation to the tender accepting authority. The bidders will have to meet all the minimum criteria regarding:-

Financial Capacity

Technical Capability

Experience / Credential

The eligibility of a bidder will be ascertained on the basis of his digitally signed documents in support of the minimum criteria as mentioned in (a), (b), (c) above with the help of his DSC and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such case the eligibility of the bidder/ tenderer will be out rightly rejected at any stage without any prejudice and further penal action may be taken against him as per rule.

In case there is any objection regarding prequalifying an agency, that should be lodged to the Chairperson &Convenor of the Bid Evaluation Committee.

**Defect Liability Period:-**

For Civil work defect liability periodShould be observed for 5 (Five) Year from date of completion. (As par Notification No. 5784-PW/L&A/2M-175/2017 dt. 12.09.2017 of Principal Secretary, PWD).

**Refund of Security Deposit:**

In cases of Refunding and Releasing of 100% (one hundred percent) Security Deposit held with the Government, arising out from works contract, Security Deposit will be released after issuance of Completion Certificate.

**For Civil work with 5 (five) years Defect Liability Period:**

No amount shall be refunded to the contractor for first 3 (three) years from the actual date of completion of the work;

30% (thirty percent) of the same shall be refunded to the contractor on expiry of 4 (four) years from the actual date of completion of the work;

The balance 70% (seventy percent) of the same shall be refunded to the contractor on expiry of 5 (five) years from the actual date of completion of the work.

**Note: All addendum and corrigendum, if published through <https://wbtenders.gov.in> in relation to this tender, will have to be considered as parts and parcel of this comprehensive tender document. Bidders have to follow all publications carefully and it will be the responsibility of the bidder to finalize their quoted Rate before the date of final submission.**

**Justification of offered rate-**

Tender inviting Authority may ask to submit justification of rate offered by the bidder (if required).

**Penalty for suppression / distortion of facts:**

If any Tenderers fails to produce the original hard copies of the documents uploaded or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the Tenderers will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his/her/their user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, The Superintending Engineer, South Circle, Municipal Engineering Directorate, may take appropriate legal action against such defaulting Tenderers. The authority may ask to show hard copies of all certificates, company details, partnership deeds etc. etc. as uploaded by the Tenderers and allied papers in connection with this tender as and when necessary for verification purpose as per convenience of the authority during processing of this tender.

**Rejection of Tender**

The employer (Tender accepting authority) reserves the right to accept or reject any Quotation and to cancel the quotation process and reject all quotations at any time prior to the award of contract without thereby incurring any liability to the affected Tenderers or any obligation to inform the affected Tenderers of the ground for employer's (Tender accepting authority) action

**Superintending Engineer  
South Circle, M.E.Dte.**

CHAPTER-1  
INSTRUCTION TO BIDDERS/BIDDERS  
SECTION – A

**1. General guidance for e-tendering**

Instructions / Guidelines for Bidders for electronic submission of the tenders have been annexed for assisting them to participate in e-tendering.

**2. Registration of Bidder**

Any Bidder willing to take part in the process of e-tendering will have to be enrolled and registered with the Government e-procurement system, through logging on to <http://wbtenders.gov.in>. The Bidder is to click on the link for e-tendering site as given on the web portal.

**3. Digital Signature certificate (DSC)**

Each Bidder is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the service provider of the National Information's Centre (NIC) or any other bonafide service provider on payment of requisite amount. Details are available at the Web Site stated in Clause 2 of Guideline to Bidder. DSC is given as a USB e-Token.

4. The contractor can search and download NIB and Tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

**5.Submission of Tenders.**

General process of submission, Tenders are to be submitted through online to the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal and the other is Financial Proposal before the prescribed date and time using the Digital Signature Certificate (DSC) the documents are to be uploaded

virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

#### **A. Technical proposal**

The Technical proposal should contain scanned copies of the following further two covers (folders).

##### **A-1. Statutory Cover Containing**

###### **1. Prequalification Document**

- i. Prequalification Application (Sec-B, Form – I)
- ii. Scanned Copy online Transaction of earnest money (EMD) as prescribed in the NleB against each of the serial of work.

###### **2. NleB with Bid Documents (downloads and upload the same Digitally Signed)**

###### **3. Technical Document (To be filled, scanned & digitally signed)**

- i. Financial Statement (Section – B, Form – II).
- ii. Affidavits(Ref. :- format for general affidavit shown in “Y” Part “B”. )
- iii. Bank Solvency Certificate.
- iv. Form III & IV of Section B.

##### **A-2. Non statutory Cover Containing / My Documents**

- i. GST Certificate (up to date).
- ii. Registration Certificate under Company Act. (if any).
- iii. Registered Deed of partnership Firm/ Article of Association and Memorandum, if applicable.
- iv. Power of Attorney (For Partnership Firm/ Private Limited Company, if any)
- v. Tax Audit Report along with Balance Sheet and Profit and Loss A/c for the period up to last five years(year just preceding the current Financial Year will be considered as year – I)
- vi. Clearance Certificate for the Current Year issued by the Assistant Registrar of Co-Op (S) (ARCS) bye laws are to be submitted by the Registered labour Co-Op(S) Engineers’ Co.-Opt.(S), if applicable.
- vii. Credential: Scanned copy of Original Credential Certificate as stated in NleB.

Intending Bidders should upload Non-Statutory documents as per following folders in My Document:

E-Bidding system of Government of West Bengal			
<b>Bidder Document Sub Category Master</b>			
Sl. No.	Category Name	Sub Category Name	Sub Category Description
A	CERTIFICATES	A1. CERTIFICATES	1. GST Certificate 2. E.S.I & EPF Registration Certificate.
B	COMPANY DETAILS	B1. COMPANY DETAILS	1. Proprietorship Firm (Trade License). 2. Registered Deed of partnership Firm 3. Registration Certificate under Company Act. (if any). Ltd. Company (Incorporation Certificate, Trade License) 4. Power of Attorney (For Partnership Firm / Private Limited Company, if any) 5. Society (Society Registration copy, Trade License)
C	CREDENTIAL	C1. CREDENTIAL1	Similar nature Work & Completion

			Certificates/certificate of running work along with work order, BOQ and payment certificate issued by competent authority (as per Sl. No. 3 of NleB)
D	EQUIPMENT	LABORTARY equipments & other MACHINERIES	1. List of Machineries and equipment necessary for field as well as laboratory test of all materials as per NleB
E	FINANCIAL INFO	E1. P/L & BALANCE SHEET 2011- 2012	P/L & BALANCE SHEET (as per NleB)
		E2. PAYMENT CERTIFICATE 1	Payment Certificate in support of valid Credential only to be submitted
		E3. PAYMENT CERTIFICATE 2	
F	MANPOWER	TECHNICAL PERSONNEL	List of technical personnel employed under the organisation (or on contact basis) in details with name, qualification, experience and, address with contact number.
G	DECLARATION	DECLARATION 1	1. Bank Solvency Certificate (As per NleB)
		DECLARATION 2	2. Valid Document in support of annual turnover as per NleB.
		DECLARATION 3	3. Corrigendum and additional document (if any).

### **B. Bid Evaluation**

- i. Opening and evaluation of Bid :-No exemption from payment of EMD will be allowed.
- ii. Opening of Technical proposal: - Technical proposals will be opened by the Bid Inviting Authority electronically from the website using his/ her Digital Signature Certificate.
- iii. Cover (folder) of statutory documents (vide Cl. No. 5.A-1) should be opened first and if found in order, cover (Folder) for non-statutory documents (vide Cl. No.– 5.A-2) will be opened. If there is any deficiency in the statutory documents the Bid will summarily be rejected.
- iv. Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded and handed over to the Bid Evaluation Committee. Scrutiny of technical proposal and recommendation thereafter and processing of comparative statement for acceptance etc. will be made by the Municipal Engineering Directorate, under the department of Municipal Affairs, Govt. of West Bengal. Comparative Statement may be forwarded to appropriate authority depending on the value of the work as applicable as per existing norms and guidelines under AMRUT programme.
- v. Uploading of summary list of technically qualified bidders.

vi. Pursuant to scrutiny and decision of the screening committee the summary list of eligible Bidder and for which their proposal will be considered and uploaded in the web portals.

### **C. Financial proposal**

As per Sl. 9 Part II (a) , Bid Price / Price Schedule. To be uploaded digitally signed by the Bidder.

**6. Financial capacity of a Bidder** will be judged on the basis of working capital and available bid capacity as mentioned in the N.I.T. to be derived from the information furnished in FORM-I and II (Section-B) i.e., Application (for Pre-qualification) and Financial Statement. If an applicant feels that his / their Working Capital beyond own resource may be insufficient, he/they may include with the application a letter of guarantee issued by a Nationalised/Scheduled Bank to supplement the applicant. This letter of guarantee should be addressed to the Tender Inviting / Accepting Authority and should guarantee duly specifying the name of the project that in case of contract is awarded to the Bidder, the Bidder will be provided with a revolving line of credit. Such revolving line of credit should be maintained until the works are taken over by the Authority.

The audited Balance sheet for the last five years, net worth bid capacity etc. are to be submitted which must demonstrate the soundness of Bidder's financial position, showing long term profitability including an estimated financial projection of the next two years.

#### **7. Penalty for suppression / distortion of facts:**

Submission of false document by Bidder is strictly prohibited and in case of such act by the Bidder the same may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of earnest money forthwith.

#### **8. REJECTION OF BID**

The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (tender accepting authority) action.

The Bidder who's Bid has been accepted will be notified by the Tender Inviting and Accepting Authority through acceptance letter/ Letter of acceptance. The Letter of acceptance will constitute the formation of the Contract.

The Agreement in Printed Tender Form will incorporate all necessary documents e.g. N.I.B., all addenda-corrigendum, special terms and condition (Section –C), different filled-up forms (Section –B), Price Schedule and the same will be executed between the Tender Accepting Authority and the successful Bidder.

FORM —I  
**PRE-QUALIFICATION APPLICATION**

**To**  
**The Superintending Engineer**  
**South Circle, M.E.Dte.**

Ref: Bid

For \_\_\_\_\_

Name of work \_\_\_\_\_

**NleB No.:**.....

Dear Sir,

Having examined the Statutory, Non statutory and NleB documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of \_\_\_\_\_ In the capacity \_\_\_\_\_

dulyauthorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

(a) Bid Inviting and Accepting Authority can amend the scope and value of the contract bid under this project.

(b) Bid Inviting and Accepting Authority reserves the right to reject any application without assigning any reason.

**Enclo:- e-Filling:-**

1. Statutory Documents

2. Non Statutory Documents

Date: -

-----

**Signature of applicant including title  
and capacity in which application is made**

**N.B :-THIS APPLICATION MUST BE MADE IN THE LETTER HEADED PAD OF THE FIRM CLEARLY MENTIONING  
THE ADDRESS, E-MAIL AND CONTACT NUMBER OFTHE FIRM.**

**AFFIDAVIT — "X"**

**(To be furnished in Non — Judicial Stamp paper of appropriate value duly notarized)**

<b>Work in progress</b>				<b>Work order issued but work not started</b>		
Sl. No.	Name of the work with Tender No.	Tender Amount	% of work executed	Sl No.	Name of the work with Tender No.	Tender Amount

**Note: Applicant should enclose copy of work order & up-to-date work  
progress report duly certified by the concerned Executive Engineer.**

\_\_\_\_\_  
Signature, name and designation  
of Authorized Signatory

\_\_\_\_\_  
For and on behalf of  
(Name of the Applicant)

**AFFIDAVIT — "Y"**

**(To be furnished in Non — Judicial Stamp paper of a appropriate value duly notarized)**

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted is proved to be false, incorrect or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
2. The under-signed also hereby certifies that neither our firm \_\_\_\_\_ nor any of its constituent partners had been debarred to participate intender by any directorate of Public Works Department during the last 5(five) years prior to the date of this NIT.
3. The under-signed also hereby certifies that neither our firm \_\_\_\_\_ nor any of its constituent partners have failed to executed more than one works contract under any directorate of Public Works Department and that neither our firm nor any of its constituent partners was terminatedby any sub-rule under clause 3 of Tender Form no. 2911 and that neither our firm \_\_\_\_\_ nor any of its constituent partners was terminated under any clause of standard Bidding Documents by the Engineer-in-Charge/ Employer during last 3(three) years.
4. Certified that I have access to or have available liquid assets (aggregate of working capital, cash-in-hand, uncommitted Bank Guarantees) and/or credit facilities not less than 10% of the estimated cost put to tender. In this respect, I have attached necessary documents with this application. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
5. The under-signed understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
6. Certified that I have applied in the tender vide e-NIT no \_\_\_\_\_ in the capacity of individual/ as a partner of a firm & I have not applied severally for the same job.
7. The under-signed also hereby certifies that the Bid shall remain valid for a period not less than 120 (One Hundred twenty) days, after the dead line date for Bid submission.
8. I, the under-signed, declare that all the statements made in the attached documents in respect of mode of ownership of machineries are true and correct. I shall arrange facilities for different types of day to day testing as per MoRTH, IRC & IS guideline at the working site at my own cost relate to work.
9. Certified that required specified machineries for the works under this NIT will be installed at the working site within 15(fifteen) days from the date of issue of Work Order.
10. I / we do hereby certify that I shall bring all requisite technical personnel and /or plants/ testing machineries / equipments for all the items of works as per relevant IRC / IS codes of practice and as per BOO and as per direction of the Engineer-In-Charge at the time of execution of work at site even if upon Technical evaluation I am declared as "qualified" without having all the requisite technical personnel and /or plants/ testing machineries / equipments at the time of submission of tender.
11. I, the under-signed do certify that all the statements made in the attached documents are true and correct. If any declaration submitted is found / ascertain to be incorrect / fabricated / misrepresented / fraudulent etc. accordingly tender will be liable to be cancelled / terminated immediately & I / my firm / company shall also be liable to prosecuted under section 197, 199 & 200 of Indian Penal Code, 1860

along with section-71 & section-73 of Indian Information & Technology Act 2008 & any other applicable law for the time being in force in addition to forfeiture of Earnest Money / Security Deposit.

Date :

\_\_\_\_\_  
Signature, name and designation  
of Authorized Signatory

\_\_\_\_\_  
For and on behalf of  
(Name of the Applicant)

**Declaration of the Bidder**

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Rs. 10/- and enclosed with the Bid documents which is required to be submitted in time duly)

I, ....., son of ....., aged

about ..... years by .....

occupation..... do hereby solemnly affirm and confirm as follow:

1. That, I am the ..... of..... have
2. duly authorized by and competent to affirm this affidavit on behalf of the said Bidder.
3. That, I have inspected the site of work covered under NleB (NleB No ..... )  
circulated through Office memo bearing No ----- dated and have made myself fully  
acquainted with the site conditions existing level/proposed level and local conditions in and around the site  
of work. I have also carefully and meticulously gone through the Bid documents. Bid of the above named  
Bidder is offered and submitted upon due consideration of all factors and if the same is accepted, I on and  
for behalf of the aforesaid Bidder, being lawfully and duly authorized, promise to abide by all the  
covenants, conditions and stipulations of the Contractual documents and to carry out, complete the works to  
the satisfaction of the Bid accepting Authority of the Work and abide by all instructions as may given by  
the Engineer in Charge of the work time to time. I also hereby undertake to abide by the provisions of  
Law including the provisions of Contract Labour (Regulation & Abolition) Act, Apprentice Act 1961,  
West Bengal Sales Tax Act, VAT Act, Income Tax Act as would be applicable to the Contractor upon  
entering into formal Contract / agreement with the Bid Inviting/Accepting authority.
4. That I declare that, no relevant information as required to be furnished by the Bidder has been  
suppressed in the Bid documents.
5. That the statement above made by me is true to my knowledge.

Deponent

Solemnly affirmed by the said

\_\_\_\_\_

Before me .....(1st class Judicial Magistrate  
/ Notary Public)

**DECLARATION OF TECHNICAL PERSONNEL**

I,..... S/o, D/o, W/o.....residing at ..... do hereby declare that I am a Civil Engineer having qualification, DCE/BCE/MCE and working in the capacity of ..... (Designation) in the organisation namely ....., address-..... since DD/MM/YYYY.

Copy of my passed certificate has been attached herewith.

Signature with date.....

Name.....

Address.....

Mobile No.....

Email.....

**FORM- III**

**STRUCTURE AND ORGANISATION**

**A.1** Name of applicant :

**A.2** Office Address :

Telephone No. and Cell Phone No. :

Fax No. :

E mail :

**A.3** Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

**Note:** Application covers Proprietary Firm, Partnership, Limited Company or Corporation.

**Signature of applicant including title  
and capacity in which application is made**

**FORM — IV**

**C. DEPLOYMENT OF MACHINERIES (in favour of owner / lessee): -**

(Original document of own possession arranged through lease deed to be annexed)

(If engaged before Certificate from E.I.C. to be annexed in respect of anticipated dated of release of Machineries.)

Name of Machine/ Instrument	Make	Type	Capacity	Motor / Engine No	Machine No.	Possession Status		Date of release/engaged
						Idle	Engaged	

For each item of equipment the application should attach copies of

- (i) Document showing proof of full payment,
- (ii) Receipt of Delivery,
- (iii) Road Challan from Factory to delivery spot, is to be furnished.

**Signature of applicant including title  
and capacity in which application is made**

## SECTION – C

### Form - II

#### FINANCIAL STATEMENT

**B.1** Name of Applicant :

**B.2** Summary of assets and liabilities on the basis of the audited financial statement of the last five financial years.

(Attach copies of the audited financial statement of the last five financial years)

	1st Year (Rs. In lakh)	2nd Year (Rs. In lakh)	3rd Year (Rs. In lakh)	4th Year (Rs. In lakh)	5th Year (Rs. In lakh)
a) Current Assets : (It should not include investment in any other firm)					
b) Current liabilities : (It should include bank over draft)					
c) Working capital : (a) – (b)					
d) Net worth : (Proprietors Capital or Partners Capital or Paid up Capital + Reserve and surplus )					
e) Bank loan/ Guarantee : (As per clause G.2. with all sub clauses)					

**B.3** Annual value of construction works undertaken :

Work in hand i.e. Work order issued	As on 31.03.2023	As on 31.03.2022	As on 31.03.2021	As on 31.03.2020	As on 31.3.2019	As on 31.03.2018

**Signed by an authorized officer of the firm**

\_\_\_\_\_  
**Title of the officer**

\_\_\_\_\_  
**Name of the Firm with Seal**

**Date** \_\_\_\_\_

Copy forwarded for information and with a request for wide publicity through the Notice Board to: -

1. The Chairperson ,Board of Administrator, PanskuraMunicipality,PurbaMedinipur.
2. The State Mission Director AMRUT, Subhanna, Saltlake.
3. The Chief Engineer, South Zone, M. E. Dte. BikashBhavan, Salt Lake, Kol. – 700 091.
4. The Addl. Chief Engineer (South), M. E. Dte. BikashBhavan, Salt Lake, Kol. – 700 091.
5. The District Magistrate, PurbaMedinipur.
6. The Executive Engineer, East Midnapore Division, M.E.Dte.
7. Notice Board of this office.
8. Office File.

**Superintending Engineer,  
South Circle, M.E. Directorate**