

GOVERNMENT OF WEST BENGAL
URBAN DEVELOPMENT & M.A DEPARTMENT
OFFICE OF THE SUB-DIVISIONAL OFFICER
SALT LAKE ELECTRICAL SUB DIVISION
NIRMAN BHAVAN, BIDHANNAGAR, KOLKATA-700 091

NOTICE INVITING TENDER No. WBUDMA/SDO(E)/CMD/NIT-06/25-26

Memo No. **237**

Date : 04.09.2025

Sealed tenders are invited by the Sub-Divisional Officer, Salt Lake **Electrical** Sub Division, Nirman Bhavan, Bidhannagar, Kolkata-700 091, from Mechanical / Electrical resourceful Contractor having vast experience and knowledge of doing such works as per attached annexure.

Intending participants having 50% credential in a single similar type of work in a financial year during last 5 (five) years (to be determined from the actual year of completion, considering current financial year as one year.) are needed and also credential needed as per list.

Name of work and work sl. No. should be super scribed on the sealed cover of the tender. Amount put to tender, earnest money, cost of tender documents, last date of application, date of issue, date of submission, date of opening etc is mentioned in the enclosed list. Earnest money **@2% (two percent)** of the amount put to tender should be deposited in Bank Draft/Pay order in favour of the Executive Engineer, Central Mechanical Division and one photocopy should be attached with the tender, failing which the tender will be treated as informal. Moreover, remaining amount of security deposit shall be deducted from the running account bill of the agency to cover up 10% (ten percent) of the total value of the work executed.

Intending tenderers must apply to the undersigned in writing together with documentary evidences in support of their experience and competency to execute such type of works along with valid **Trade License, PAN Card, GST Reg. Certificate, P.T, I.T Return, Credential**, for obtaining permission from undersigned to purchase tender documents for the work. Details of work, specification etc. can be seen from the office of the undersigned. Tender paper shall be purchased from office of the Executive Engineer, Central Mechanical Division.

Rates should be quoted in figures as well as in words at percentage above/below or at par within the rates shown in the schedule of the above-mentioned work; no tender with price variation clause will be entertained.

Acceptance of the lowest or any other tender is not obligatory and reserves to right to reject any or all of the tender received, without assigning any reason whatsoever to the intending tenderer Payment will be made according to the availability of fund and no claim, whatsoever, due to delayed in payment, will be entertained. Corrigendum if any published in connection with the N.I.T will be treated as a part of the tender agreement. GST, IT, or any other statutory deduction will be made as per Govt. Rules. For any grievance regarding issuance of tender paper, applicants may write to the Special Engineer, Salt Reclamation & Development Circle, Nirman Bhavan, Salt Lake, Kolkata-700 091, within two days from the date of issuance.

Enclo:- As stated

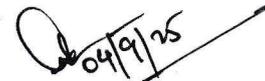


Sub-Divisional Officer
Salt Lake Electrical Sub Division.
Nirman Bhavan, Saltlake, Kolkata-700091

Date : 04.09.2025

Memo No. **237**
Copy submitted to:-

- 1) The Special Engineer , Saltlake Reclamation and Development Circle, Nirman Bhavan, Saltlake, Kol-91.
- 2) The Executive Engineer, Central Mechanical Division, Nirman Bhavan, Saltlake, Kol-91.
- 3) The S.D.O., Saltlake Mechanical Sub-Division, Nirman Bhavan, Saltlake, Kol-91.
- 4) Estimate Section, Central Mechanical Division, Nirman Bhavan, Kol-91
- 5) Office notice Board
- 6) Divisional Accounts Officer, Central Mechanical Division.
- 7) The Special Secretary, I.T Cell, Nagarayan, Kol-64



Sub-Divisional Officer
Salt Lake Electrical Sub Division.
Nirman Bhavan, Saltlake, Kolkata-700091

ANNEXURE

N.I.T. No- **WBUDMA/SDO(E)/CMD/NIT-06/25-26** of Sub-Divisional Officer, Salt lake Electrical Sub-Division.

Memo No.- 237

Date- 04.09.2025

Work Sl. No.	Name of work	Amount put to tender	Earnest money (Rs.)	Cost of tender documents (Rs.)	Last date of application	Last date of issue of tender paper	Last date of purchase of tender paper	Date of submission Of tender paper	Date of opening Of tender paper	Credential
1.	Annual comprehensive maintenance service contract for split Air Conditioning machine installed at Annex Building and other places, under Central Mechanical Division for one year.	96672.00	1933.00	255.00	12.09.25 Up to (2 pm)	15.09.25 Up to (2 pm)	15.09.25 Up to (4 pm)	16.09.25 Up to (2.00 pm)	16.09.25 After (2 pm)	As mentioned in N.I.T.

Sub-Divisional Officer
Saltlake Electrical Sub-Division
Nirman Bhavan, Saltlake,
Kolkata-700091