



Government of West Bengal
Department of Urban Development & Municipal Affairs
Office of the Sub-Divisional officer
SALT LAKE MECHANICAL SUB-DIVISION

1st Floor, Nirman Bhawan, Salt Lake, Kolkata-700091

Memo no. 27

NOTICE INVITING QUOTATION

Date - 12/08/2026

N.I.Q. No. -UD&MA/SDO/SLMSD/NIQ-02/2026-2027

Sealed Quotations are invited for acceptance of the Special Engineer, Salt Lake Reclamation & Development Circle, Urban Development Department on behalf of the Governor of West Bengal, for the work as per format mentioned below from Suppliers, Dealers, and from bonafide Owners, in the Interest of Public Works:-

NAME OF WORK.	TIME OF COMPLETION.	ACCEPTING /APPROVAL AUTHORITY OF QUOTATION
Providing Cable TV Connection (Premium Package) at Annex Building of Inspection Bungalow, the chamber of the Principal Secretary and the Honorable MIC (UD & MA Deptt.) at Nagarayan, Salt lake, Kolkata-700064 for the period of Twelve (12) months of F.Y. 2026-27	Twelve (12) months	Special Engineer, Salt Lake Reclamation and Development Circle, 1 st floor, Nirman Bhawan.

A. SCOPE OF WORKS

Uninterrupted 25 Nos. Cable TV Connection (Premium Package) needs to be provided at the following places for One(01) Year ---

- Annex Building of Inspection Bungalow, Salt lake, Kolkata-700064
- Principal Secretary, UD&MA , Nagarayan, Salt lake, Kolkata-700064
- Honorable MIC, UD&MA , Nagarayan, Salt lake, Kolkata-700064

B. TERMS AND CONDITIONS

- Prayer for issue of tender papers may be addressed to the **Sub-Divisional Officer, Salt Lake Mechanical Sub-Division**, and Urban Development & Municipal Affairs Department. Intending Tenderer should apply for Quotation papers in their respective Letter Heads with the self-attested photo copy of the following documents.
 - Permanent Account Number (PAN) of Income Tax Department.
 - Professional tax registration certificate.
 - Trade License.
 - GST registration certificate.
 - Credentials.
- Preference to be given to the persons having certificate in this field.
- 2% (Two) of quoted amount in the form of Bank Draft from any Nationalized Bank is to be submitted by the successful bidder during the execution of formal agreement in favor of **the Executive Engineer, Central Mechanical Division** payable at **Kolkata**.
- Quotation paper will be issued to the agency having sufficient credential in this field.
- Cost of quotation paper is nil.
- Special Engineer, Salt Lake Reclamation & Development Circle is the accepting authority of this quotation.
- The accepting authority reserves the right to reject any or all the bids/offers/proposals received without assigning any reason whatsoever to the intending participants including lowest bid/offer/proposal received.
- The undersigned reserves the right to annul the whole process of e-Quotation without assigning any reason whatsoever.

9. The bidders are bound by the terms and condition of W.B.F No. 2911 along with the specification, notice of Quotation along with all enclosures, Special terms & condition, if any and schedule of works etc. which forms part and parcel of the contract.
10. No conditional bid/offer/proposal shall be accepted and shall be deemed as 'informal'.
11. Willing bidder will have to quote their rates both in words and figure in the prescribed BOQ.
12. Successful bidder has to execute contract with Executive Engineer, Central Mechanical Division.
13. Quoted rate should be inclusive of all taxes such as GST, CESS, income tax etc.

C. Submission of Tenders

- a) Before submitting any quotation, the intending quotation should make them acquainted, thoroughly, with the local conditions prevailing, by actual inspection of the site and take into considerations all aspects including availability of local laborers, equipment and market rate prevailing in the locality etc.
- b) Any quotation containing over writing is liable to be rejected.
- c) All corrections are to be attested under the dated signature of the quotation without which quotation may be informal.
- d) Any letter or other instrument submitted, separately, in modification of the sealed quotation may not be entertained.
- e) Conditional quotation, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to be summarily rejected.

Sl. No.	Activity	Date & Time
1.	Publishing Date	12/08/2026 from 14.00 hrs
2.	Last Date of Application	19/08/2026 up to 14.00 hrs
3.	Last Date of Issuance of Tender Papers	19/08/2026 up to 15.00 hrs
4.	Last Date and time of submission of quotation	21/08/2026 up to 14.00 hrs
5.	Date and time of opening of quotation	21/08/2026 after 14.30 hrs



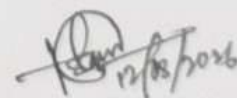
Sub-Divisional Officer
Salt Lake Mechanical Sub-Division
Nirman Bhawan (1st Floor), Salt Lake
Kolkata- 700 091

Memo No : 27 (8)

Date: 12/08/2026

Copy forwarded for information & necessary action to:

1. The Special Engineer, Salt Lake Reclamation & Development Circle, Department of UD & MA, Salt Lake, Kolkata-91
2. The Executive Engineer, Central Mechanical Division, Nirman Bhavan, Salt Lake, Kolkata- 91.
3. The Executive Engineer, Salt Lake Reclamation Division, Nirman Bhavan, Salt Lake, Kolkata- 91
4. The Executive Engineer, Bidhannagar Municipal Services Division, Nirman Bhavan, Kolkata-91
5. The Executive Engineer, Salt Lake Construction Division, Nirman Bhavan, Salt Lake, Kolkata- 91
6. The SDO, Salt Lake Electrical Sub-Division, Nirman Bhavan, Kolkata-91
7. Notice Board.
8. The Divisional Accounts Officer, Central Mechanical Division.



Sub-Divisional Officer
Salt Lake Mechanical Sub-Division
Nirman Bhawan (1st Floor), Salt La
Kolkata- 700 091

SCHEDULE

GOVT. OF WEST BENGAL DEPARTMENT OF UD & MA OFFICE OF THE SUB-DIVISIONAL OFFICER, SALT LAKE MECHANICAL SUB-DIVISION NIRMAN BHAVAN, 1 st FLOOR, SALT LAKE CITY, KOLKATA-700091.	ISSUED TO :
---	-------------

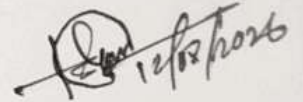
Schedule for the work: Providing Cable TV Connection (Premium Package) at Annex Building of Inspection Bungalow, the chamber of the Principal Secretary and the Honorable MIC (UD & MA Deptt.) at Nagarayan, Salt lake, Kolkata-700064 for the period of Twelve (12) months of F.Y. 2026-27

Time of Completion : Twelve (12) Months

N.I.Q. No. :- UD&MA/SDO/SLMSD/NIQ-02/2026-2027

Item No.	Description of Items	Quantity	Unit	Rate (Rs.)	Amount (Rs.)
1	Providing Uninterrupted Cable TV Connection (Premium Package) at Annex Building of Inspection Bungalow, the chamber of the Principal Secretary and the Honourable MIC (UD & MA Deptt.), Nagarayan, Salt lake, Kolkata 700064	300	Per Month		
Total =					

Total Rupees In words:



Sub-Divisional Officer
Salt Lake Mechanical Sub-Division
Nirman Bhawan (1st Floor), Salt Lake
Kolkata- 700 091