

GOVERNMENT OF WEST BENGAL
URBAN DEVELOPMENT DEPARTMENT
OFFICE OF THE EXECUTIVE ENGINEER
CENTRAL MECHANICAL DIVISION
SECH BHAWAN, BIDHANNAGAR
1ST FLOOR, SALT LAKE CITY
KOLKATA-700091

2nd Call

NOTICE INVITING QUOTATION NO. 06 OF 2013-14 of Executive Engineer, Central Mechanical Division
Memo No. 29-251/ Date: 23.9.13

Sealed Quotations are invited for acceptance of the Special Engineer, Salt Lake Reclamation and Development Circle, Urban Development Department for the following works, from eligible, reliable and resourceful Electrical / Mechanical Contractor / reputed firm, having valid ESI & PF registration including electrical licence and 40% credential in single similar type of work in a financial year during last five years (to be determined from the actual year of completion, considering current financial year as one year).

Name of the work: Comprehensive operation with daily routine running maintenance (minor) to ensure trouble free run of different pumping & allied units at Bagjola Sewerage Treatment Plant having a capacity of 6 MGD Sewage, for One year.

2. Prayer for issue of quotation papers must be addressed & submitted to the Executive Engineer, Central Mechanical Division, Sech Bhawan, Salt Lake, Kol-91, along with valid PAN, VAT, IT , PT challan, credential (completion / payment certificate), Electrical licence, Electrical supervisor's competency certificate. In the completion certificate, name of work, tender number, actual date of completion and gross final value of works are to be mentioned by the competent authority. **Agency must have ESI & PF registration & valid certificate for his staffs. No paper will be issued until & unless the firm can produce ESI & PF Registration.**

3. Short listed participants shall be asked to purchase the quotation documents from the office of the Executive Engineer, Central Mechanical Division, Sech Bhawan, Salt Lake, Kol-91, on cash payment of **Rs.2500.00** only for each set.

4. Important Dates are as follows:

a. Last Date and Time for submission of prayer for issue of bid/quotation papers is **25.10.13 up to 16:00 hours.**

b. Last Date and Time for purchase of quotation papers by the short listed applicants is on **29.10.13 up to 16:00 hours.**

c. Last Date of dropping of bid /offer/ quotation papers, in the tender box only, is on **31.10.13 up to 14:00 hours** in the office of the Executive Engineer, Central Mechanical Division, Sech Bhawan, Salt Lake, Kol-91, and will be opened on the same day and in the same office on or shortly after 15:00 hours, in presence of the participants or their authorized representative and the participants are to put their signature in the opening register.

5. a. Earnest money @2% of the quoted amount is to be submitted by the participating bidders, / quotationers in the shape of Bank Draft / Pay order / Bankers cheque purchased from any nationalized bank drawn in favour of the Executive Engineer, Central Mechanical Division, payable at Kolkata. **This earnest money shall be enclosed with the Bid, failing which the bid will be declared informal.** Moreover, remaining amount of security deposit shall be

deducted from the running account bill of the agency to cover up 10%(ten percent) of the total value of the work executed.

Unsuccessful bidder / quotationer may submit application for refund of their Earnest money and that shall be released after issuance of work order to the bidder, whose bid / quotation is accepted. If the bidders / quotationers are exempted from depositing earnest money, the necessary valid order in favour of the quotationers / bidders issued by the competent authority are to be submitted with the quotation / bid document, duly attested by the concerned bidders / quotationers.

b. Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of quotation papers.

c. Any corrigendum notice that may be issued in connection with this N.I.Q shall also form part of the agreement of contract.

d. Bidder / quotationer who will sign on behalf of the manufacturer's Company or Firm, must produce the authenticate documents in support of his competency to enter into an Agreement of Contract in relevant W.B Form No. 2911 in triplicate, at their own cost, on behalf of the Company or the Firm under the Indian Partnership Act, failing which all the papers in his favour will be treated as cancelled and the deposited Earnest Money will be forfeited.

e. Conditional bid / quotation, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to be summarily rejected.

6. Bid Documents:

It contain all the papers issued by the department (i.e Notice Inviting Quotation, Terms and Condition, Schedule etc) and to be returned duly signed on all pages by the authorized signatory of the bidders / quotationers. The bidders / quotationers shall quote their rates only **in schedule** for each of the items and for all the items both in words and figures inclusive of all taxes, duties and incidental charges. One lump-sum rate / price against all the items shall not be accepted. All these papers shall be submitted in a **sealed cover** marked **Bid for the work "Comprehensive operation with daily routine running maintenance (minor) to ensure trouble free run of different pumping & allied units at Bagjola Sewerage Treatment Plant having a capacity of 6 MGD Sewage, for One year."**

7. The bid / quotation accepting authority does not bind to accept the lowest bid / quotation, and reserves to right to reject any or all of the bid / quotation as received, without assigning any reason whatsoever to the intending bidders / quotationers.

8. Vat, IT, cess or any other statutory deduction will be made as per Govt. Rules.

9. The payment of running account bills, as well as final bill, for the work will be made according to the availability of fund and no claim, whatsoever, due to delayed in payment, will be entertained.

10. The interested bidders / quotationers are always well come to visit the site before submitting the application / quotation / bid etc. Before submitting quotation the intending participants should make themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the site and take into considerations all aspects, as no claim whatsoever will be entertained on these accounts afterwards.

11. Earnest money for works, as noted in the list of work, will have to be deposited by the contractors, unemployed Engineers' Co-operative & Labour Co-operatives with the tender. Anybody desirous of exemption from depositing Earnest Money, is to furnish along with his quotation, self attested copy of document exempting him from depositing Earnest Money for the quotation.

12. Correction if any, is to be attested under the dated signature of the Quotationer without which tender may be informal.

13. The Quotationer who will sign on behalf of a Company or Firm, must produce the registered documents (within 3 days from the date of opening the tender) in support of his competency to enter into an agreement on behalf of the company or firm under the Indian Partnership Act, failing which the Quotation will not be considered and the deposited Earnest Money will be forfeited.

14. For any grievance regarding issuance of quotation paper, applicants may write to the Special Engineer, Salt Reclamation & Development Circle, Sech Bhawan, Salt Lake, Kolkata-700 091, within two days of the arising of dispute in writing.


Executive Engineer
Central Mechanical Division
G.O. 22/9

Memo No. 29-251/ 1213 (10)

Date: 23.9.13

Copy for information & necessary action to the:

1. Special Engineer, Salt Lake Reclamation & Development Circle, Sech Bhawan, Salt Lake, Kol-91.
2. Executive Engineer, Salt lake Construction Division, Sech Bhawan, Salt Lake, Kol-91.
3. Executive Engineer, Salt lake Reclamation Division, Sech Bhawan, Salt Lake, Kol-91.
4. Executive Engineer, B.M.S Division, Sech Bhawan, Salt Lake, Kol-91.
5. Executive Engineer, Metropolitan Drainage Mech. Division, Jalsampad Bhawan, Kol-91.
6. Executive Engineer, Metropolitan Electrical Division, Jalsampad Bhawan, Kol-91.
7. S.D.O, Salt Lake Mechanical Sub Division, Sech Bhawan, Kol-91.
8. S.D.O, Salt Lake Electrical Sub Division, Sech Bhawan, Kol-91.
9. Office Notice Board.
10. Accounts Branch, Central Mechanical Division.


Executive Engineer
Central Mechanical Division