



WEST BENGAL VALUATION BOARD

(A STATUTORY BODY UNDER THE DEPTT. OF URBAN DEVELOPMENT & MUNICIPAL AFFAIRS)
GOVT. OF WEST BENGAL, "POURA PRASHASAN BHAVAN" (2nd Floor)
DD-1, Sector-1, Salt Lake, Kolkata - 700 064

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Memo No: /WBVB/ENIT/4E-7/2018

Date :

NOTICE INVITING e-TENDER (NIT) No. 01/WBVB/2024-25(2nd Call)

West Bengal Valuation Board invites bids from competent and experienced contractor/agency/agencies for providing semi skilled Office Peon at its Office for a period of one year. Based on satisfactory performance, the contract may be renewed at the end of each completed year for further two years. The contract period shall commence from the date of notification of award of contract to the selected bidder and will be valid till further order.

1. Date and Time Schedule of e-Tender:

Sl no.	Particulars	Date & Time	
1	Date of publishing N.I.T. & other Documents online	19.09.24	4:00 PM
2	Online documents download start date	19.09.24	4:00 PM
3	Seek Clarification start date	20.09.24	2:00 PM
4	Seek Clarification end date	25.09.24	2:00 PM
5	Online Bid submission start date	20.09.24	11:00 AM
6	Online documents download end date	27.09.24	12:00 PM
7	Online Bid Submission closing date	27.09.24	2:00 PM
8	Online Bid opening date for Technical Proposals	30.09.24	2:00 PM
9	Pre-bid meeting to be held at Office of Tender Inviting Authority	23.09.24	1:00 PM
10	Date of online uploading list for Technically Qualified Bidders	To be notified later	
11	Date of online opening of Financial Proposal	To be notified later	

2. In the event of any of the above-mentioned dates being declared as a holiday for the e-tender inviting authority, the bids shall be opened on the next working day at the scheduled time.
3. The bid submitted should be addressed to the tender inviting authority, i.e. to the Member Secretary, West Bengal Valuation Board as mentioned in Section VI of the Bid Documents

4. Bidders may download the e-tender document from the websites <https://wbtenders.gov.in>. Any subsequent notice regarding this e-tender shall be uploaded on the said website. Bidders are requested to check the website regularly for this purpose.
5. Necessary amount of 'Earnest Money Deposit' may be remitted through above stated portal in favour of the West Bengal Valuation Board.
6. Both technical bid and financial bid are to be submitted concurrently with the help of DSC of the owner of the firm.
7. Financial bid of the technically qualified bidders shall be considered for financial evaluation. The decision of the tender committee will be final and absolute in this respect.
8. This RFP document is not an agreement and is not an offer or invitation to any party other than the applicants who are qualified to submit the bids(Bidder). The principle purpose of this RFP document is to provide the Bidders with information to support the formulation of their proposals. This RFP document does not purport to contain all the information each bidder may entail(require). This RFP document may not be appropriate for all persons and it is not possible for the team managing RFP or advisors to consider the investment objectives, financial situation and particular needs of each bidder who reads or uses this RFP document. Each bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP document and where necessary obtain independent advice from appropriate sources. WBVB and its employees make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to precision (accuracy), reliability or completeness of the RFP document. WBVB may in its absolute discretion, but without being under any obligation to do so, update, improve or supplement the information in this RFP document.
9. Board reserves the right to cancel any proposal/tender/work order at any stage without assigning any reasons thereof.
10. In case of failure to comply with the agreement/work order, EMD and Performance Bank Guarantee may be forfeited and the agency may be debarred from taking part in any tender for three consecutive years.
11. An agreement shall be executed in Non Judicial Stamp Paper with L1 bidder within a stipulated time after issuing 'Award of Contract.'
12. As per Notification No.4374-F(Y) dated 13.07.2017 tax invoices require to be raised by the supplier in support of its claim under the contract showing separately the tax charged in accordance with the provisions of GST Act 2017.
13. Intending bidders while attending Pre-bid meeting should come with written document and proposal to be incorporated in BoQ/NIT, otherwise no action will be taken for BoQ/NIT modification/corrigendum/addendum as the case may be.
14. In case of tie bid, L-1 bidder will be selected in terms of Finance Department Memorandum No.2320-F(Y) dated 07.06.2022.
15. The bidder shall quote a 'Management fee' for providing goods and /or services, as applicable in the e-tender. The Management Fee shall be quoted as a reasonable percentage of the total Statutory Monthly Emoluments payable to the total number of



(semi- skilled) workers deployed for services in the Board .

Enclosure : Section I to X

Sd/-

Member Secretary

West Bengal Valuation Board

Memo No: 308 /1(13)/WBVB/ENIT/4E-7/2018

Date : 17.09.2024

Copy forwarded for information and necessary action to :-

1. Principal Secretary, UD&MA Department, Government of West Bengal
2. Sr Special Secretary, UD&MA Department, Government of West Bengal
3. Director, DLB, under UD&MA Department, Government of West Bengal
4. Director, SUDA, under UD&MA Department, Government of West Bengal
5. Director, ILGUS, under UD&MA Department, Government of West Bengal
6. OSD & DDO, WBVB
7. Finance Officer, WBVB
8. Surveying Valuer, WBVB
9. Sr.P.S to Hon'ble Chairman, WBVB
10. AAO(Accounts), WBVB
11. HA, WBVB
12. IT Cell, UD&MA Department, Government of West Bengal with a request to upload the notice in the Departmental website.
13. Guard File

2
12/9/24

Member Secretary

West Bengal Valuation Board