



NOTICE INVITING REQUEST FOR PROPOSAL (RFP):-

(e)RFP No - WBUD&MA/SE/SLRDC/RFP-01(e)/ 2023-24 of Executive Engineer, Salt Lake Reclamation Division.
Memo No.8-385/14/Pt-II/1011 **Dated:-13/12/2023**

Name of Work: "Preparation of DPR with Structural, Architectural & Electrical design of new multi storied residential buildings after dismantling 6 no dilapidated B-type four storied buildings of Falguni Abasan, Block-FB, Sector-III, Bidhannagar under Salt lake Reclamation Division of Salt Lake Reclamation Development Circle, Department of U D & M A."

Urban Development & Municipality Affairs Department, Government of West Bengal intends to build High Rise, B-Type residential Building at Falguni Abasan, Salt Lake City, Kolkata and for this purpose the undersigned invites Request for Proposal (RFP) from reputed consultancy firms for preparation of DPR with structural, architectural & electrical design of the said building.

Intending bidders who desires to participate in the bids are requested to log on to the departmental website www.wburbanservices.gov.in & website <https://wbtenders.gov.in> for information about the bid. Bidders willing to take part in the process of e-Bidding are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Government of India (viz. NIC, nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBn.) DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from the approved CA they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website. Bids are to be submitted separately for each work online and intending bidders are to download the bid documents from the website stated above, directly with the help of the e-Token provided. This is the only mode of collection of bid documents.

1.0 Scope of Activities:

- i) The successful consultancy firm will have to undertake preparation of DPR with Structural, Architectural & Electrical design including vetting of the structural design by reputed educational institution like J.U., I.I.T., I.I.E.S.T. etc., preparation of all detailed working drawings of the said building and preparation of Bill of Quantities (BOQ) for both Civil & Electrical works as per PWD schedule of rate (Govt. Of West Bengal) in vogue including rate analyses of items which are not included in the PWD schedule of rate (Govt. Of West Bengal). In case of non-availability of any item in the current SOR of PWD, the same may be taken from the current SOR of UD&MA Department or current CPWD Schedule of rate as per approval of competent authority. The Architectural design and floor plan should take into consideration the fact that the buildings should be well ventilated, spacious and easy to maintain.
- ii) Successful consultancy firm will have to conduct Soil test & other investigation required for preparation of DPR.
- iii) Building plan needs to be sanctioned from Bidhannagar Municipal Corporation (BMC).
- iv) Fire & Safety certificate should also be obtained from the Fire & Emergency Service Department.
- v) Clearance certificate from Airport Authority of India may be obtained if necessary.
- vi) The building should comply with The West Bengal Municipal (Building) Rules 2007 (including Corrigendum & Addendum), in force and the architectural design should also comply with latest edition of the National Building Code. A site plan is enclosed in Annexure-I.
- vii) Minimum number of quarter must be 96 in this project. One number of new building will be constructed in place of existing B-25 & B-26 building having minimum 4 nos of flat in each floor. One or two number of buildings will be constructed in place of existing B-7, B-8, B-9 & B-10 building with an objective to have maximum no of flats (Minimum 8 nos) in each floor.
- viii) Maximum Number of floor (Preferable G+8) of each building will be as per permissibility w.r.t FAR.

Note: i) Prior approval of Floor Plans to be obtained from this end before Preparation of DPR [Time allowed 2 weeks from the date of acceptance of bid].

ii) All related charges regarding tests, investigations, vetting etc to be borne by the successful consultancy firm.

2.0 General Terms & Conditions:-

Submission of Bids

1. General process of submission:

Bids are to be submitted separately for each work online through the website stated above. All the documents uploaded by the Bid Inviting Authority form an integral part of the contract. Bidders are required to upload all the bid documents along with the other documents, as asked for in the bid, through the above website within the stipulated date and time as given in the Bid. Bids are to be submitted in two folders at a time for the work, one is Technical Bid and the other is Financial Bid. The bidder shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. He needs to fill up the rates in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded must be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Bidders should specially take note of all the addendum and corrigendum related to the bid and upload the latest documents as part of the bid.

2. The undersigned reserves the right to disallow participation of any or all the applicants in the RFP, without assigning any reason whatsoever and no challenge against such refusal will be entertained. The applicants will also not be entitled to any compensation for rejection of their prayer for participation in the RFP.

3. In case of sudden closure of office due to reasons beyond the control of the undersigned, the last *date* and time as indicated hereinafter, will automatically be deferred to the next working day without further notice.

4. Participation in this RFP deems that the applicant is fully agreeable to abide by all terms and conditions as stated in this notice inviting RFP.

5. Any notice or instruction to be given to the participants under the terms of this RFP shall be deemed to have been served if it has been delivered to his authorized agent (on the strength of authorization) or representative or sent by registered letter to his address as furnished.

6. The under signed reserves the right to annul the whole process of RFP due to unforeseen reason.

7. The bidders are bound by the terms and conditions of W.B.F No. 2911 along with the specification, notice of RFP along with all enclosures, Special Terms & Conditions, if any, and schedule of works etc. which forms part and parcel of this contract. Conditional offer will not be entertained and shall be deemed as 'informal'

8. The payment shall be milestone-based as mentioned in the "Terms of Payment".

9. No conditional bid/offer/proposal shall be accepted.

10. Any bid/offer containing over writing is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which bid/offer may be informal.

Technical Bid:

The Technical Bid should contain scanned copies and/or declarations in the following standardized formats in two covers (folders).

A. Technical File (Statutory Cover) containing):

i. Application for Bid {Vide Form -1} (to be submitted in "Forms" folder).

ii. Tender Form No. 2911 (ii) to be submitted in "2911" folder).

iii. Notice Inviting Quotation {NIQ} (to be submitted in "NIQ" folder).

iv. Conceptual Architectural design/proposal **including Model floor plan and 3D view of elevation of the proposed buildings in Falguni Abasan, Block-FB, Sec-II, Salt Lake City, Kolkata** (to be submitted in "Design" folder).

v. All related documents mentioned in Table-I to be submitted for technical evaluation.

Earnest Money Deposit (EMD)

Mode of Payment:

Earnest money amounting to **Rs. 20,000.00 (Rupees twenty thousand only)** of the bidders for quotation of State Government offices will automatically get transferred from the pooling account to the State Government deposit head "8443-00 -103-001-07" through GRIPS along with the bank particulars of the bidders.

Payment in any other form, e.g. NSC, KVP, DD, BC, DD, etc. will not be accepted.

Earnest money:

The Earnest money submitted by the lowest bidder/Quotationer, whose bid/quotation is accepted, shall be converted into Security deposit and shall be refunded/returned at the end of contractual period after successful execution of work in the field. **If 2% of lowest bid is more than Rs. 20,000.00, the balance amount to be deposited in the form of draft from any nationalised bank at the time of contract.**

vi. *Credential Certificate (to be submitted in "Forms" folder)*

vii. *Declaration of not having common Interest between the participating bidders (vide Form-2)(to be Submitted in "Forms" folder).*

Note: Bids will be summarily rejected if any item in the Statutory Cover is missing.

B. Document (Non-Statutory Cover) containing:

I. Certificates:

1. Latest receipt/ Challan of Professional Tax (PT), G.S.T. Registration certificate and Permanent Account Number (PAN) of Income Tax Department

II. Company Details:

1. Registered Deed for Partnership Firm / Consortiums from Registrar of Assurances having office at Todi Mansion, Kolkata. Mere application for registration will not be considered. However, in cases where the applicant is yet to receive registration certificate from Todi Mansion, the applicant is to submit an affidavit in Non-Judicial Stamp Paper along with the application pledging that *"the registration certificate of the Consortium / Partnership Firm" would be submitted to the Bid Inviting Authority before making agreement with the Bid Accepting Authority in case he is found lowest.* In case of inordinate delay in submitting the document, his bid is liable to be rejected and his deposited EMO will stand forfeited to Government. Any change in the constituents of the *Consortium / Partnership Firm* should also be registered from the Office at Todi Mansion, Kolkata, prior to the date of application of bid otherwise his application will be rejected.

Note: *An affidavit regarding authorized user of DSC for Consortiums and a declaration regarding such authorization for limited Companies is to be submitted.*

2. Trade License for Proprietorship Firms.

3. Memorandum of Articles for Limited Companies.

4. The architect(s) will have to submit self-attested photocopy of the registration from Council of Architecture. The originals will have to be produced for verification by the successful participant only. The originals will be returned after verification.

III. Credential/ Eligibility Criteria:

Registered bonafide, reliable and resourceful architectural agencies/firms *having sufficient experience in execution of similar type of works* may participate in this Request For Proposal (RFP).

Addenda/ Corrigenda: If published.

Note: *Bidders are to keep track of all the Addendum / Corrigendum issued with a particular bid and upload all the above digitally signed along with the NIT. Bids submitted without the Addendum / Corrigendum will be treated as informal and liable to be rejected.*

Others: Any other documents found necessary.

Note: *Failure of submission of any one of the above mentioned documents will render the bid liable to summarily rejection.*

Financial Bid:

) Financial bid of only the technically qualified bidders will be opened.

-) The bidder offering the lowest Financial bid shall be considered for issuing Work Order.
-) The Financial Bid should contain the following document in one cover (Folder):

vi. Bill of Quantities (BOQ)

The contractor is to quote the rate online through computer in the space marked for quoting rate in the BoQ. *(Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor)*. The Bidder must include the cost of Soil Test & other investigations, cost of vetting of Architectural, Structural, Electrical Design by reputed educational institution like J.U., I.I.T.,I.I.E.S.T. etc. and all taxes like G.S.T. & CESS etc. before quoting his/her rate but must not include the Statutory Fees for sanctioning the plan from Bidhannagar Municipal Corporation, Fire & Safety certificate from Fire & Emergency Department & Clearance certificate from Airport Authority of India (if necessary) which will be paid by this Department to the concerned Authority directly.

3.0 Selection/ Acceptance of the successful Bid/Offer /Proposal

The selection/acceptance of the bid/offer/proposal shall be made by a panel of experts to be constituted by the government. The evaluation of the technical bid of the firm will be done by the expert committee and the marking are as follows:

Table-I

Serial No.	Criteria	Marks
1	Past experience of the firm) Number of years of experience (10)) Past experience of studies/job of similar nature (10)) Past experience in carrying out studies/job in related sectors (5)) Studies/job carried out in West Bengal (5)	30
2	Methodology, work plan and understanding of TOR	20
3	Suitability of key personnel proposed for the assignment) Qualifications (20)) Relevant experience (20)	40
4	Financial strength of the consultant.) Turnover figure for last three years (5)) Net profit figure for last three years (5)	10

Note: i) The Firm obtained at least 60 marks in technical evaluation as above shall be eligible for opening of Technical bid.

ii) The Selection will be made under QCBS (Quality and Cost Based Selection).

iii) The accepting authority reserves the right to reject any or all of the bid/offer/proposal received without assigning any reason whatsoever to the Intending participants including lowest bid/offer/proposal received.

4.0 Terms of Payment

The payment shall be milestone-based whose details are given below.

Sl. No.	Description of item	% of payment of total quoted amount to be released
1.	Submission of D.P.R. along with Architectural, structural and electrical design and sanitary & plumbing drawing with respect to soil test and other investigation report and following The West Bengal Municipal (Building) Rules 2007 (including Corrigendum & Agendum), existing norms of Fire & Emergency Service Department and Airport Authority. Building plan to be approved/sanctioned from Bidhannagar Municipal Corporation (BMC), Fire & Emergency Service Department and Airport Authority of India (if required). Preparation of Bill of Quantities (BOQ) for both civil & electrical parts. [Time allowed 6 weeks from the date of acceptance of bid.] Prior approval of Floor Plans to be obtained from this end before Preparation of DPR [Time allowed 2 weeks from the date of acceptance of bid].	30%
2.	Administrative Approval & Financial Sanction of the D.P.R. by the competent authority.	10%
3.	Supply of all detailed working drawings (Architectural, structural and electrical) well ahead of execution of the work and necessary alteration during execution of the work according to site condition.	40%
4.	Submission of Five sets of final drawings duly sanction by Bidhannagar Municipal Corporation (BMC) along with two sets of soft copies on completion of the whole project. Completion Certificate from the Bidhannagar Municipal Corporation to be obtained within 21(twenty one) days from the completion of work.	20%

Special Terms and Conditions:

1. All participants are requested to visit the site and satisfy themselves about local conditions and also other matters that may be required in connection to the work. Such matters should be duly taken care of during the work.

2. Any corrigendum regarding this RFP will be uploaded in the website of Urban Development Department i.e www.wburbanservices.gov.in and W B Govt. bid website <https://wbtenders.gov.in> along with publication through office notice board. *The intending participants are requested to visit the websites for any updates etc. in this regard.*

3. All changes in the architectural design and subsequent structural design will have to be done free of cost by the selected bidder/firm. Also, any changes those are unavoidable must be done by the selected bidder free of cost.

4. All N.O.Cs related to fire, environment, Airport Authority of India (AAI) etc. are to be arranged by the successful agency.

5. The selected bidder/ firm has to submit Completion Drawing (five hard copies) and two soft copies to Special Engineer, Salt Lake Reclamation & Development circle at the end of the project.

6. Payment shall be made on availability of fund.

7. Time is the essence of contract. Proportionate progress must be achieved with elapse of proportionate time, failing which penalty @ 01% (one percent) of contracted amount per month subject to a maximum amount of 10% (ten percent) of the total contractual amount shall *be deducted from the bill of the agency for the delay in achieving the target.*

8. The intending bidders are to quote their offer taking all the above points into consideration and no extra claim whatsoever shall be admissible afterwards.

SCHEDULE of Dates for e-RFP :

Sl. No.	Activity.	Date & Time.
1.	Publishing/ Notification Date.	13/12/2023 at 17.30 hrs.
2.	Document Download Start date.	13/12/2023 at 17.30 hrs.
3.	Bid Submission start date.	20/12/2023 at 13.00 hrs
4.	Document Download end date.	20/12/2023 at 13.00 hrs
5.	Bid Submission end date.	03/01/2024 at 13.00 hrs
6.	Technical Bid opening date	05/01/2024 at 13.00 hrs
7.	Financial Bid opening date.	To be notified later.

ANNEXURE-1
DESIGN BRIEF

- J **NAME OF WORK:-** Preparation of DPR with Structural, Architectural & Electrical design of new multi storied residential buildings after dismantling 6 no dilapidated B-type four storied buildings of Falguni Abasan, Block-FB, Sector-III, Bidhannagar under Salt lake Reclamation Division of Salt Lake Reclamation Development Circle, Department of U D & M A.
- J **ABOUT THE PROJECT :-** Proposed building will be residential building having provision of enough natural light, well ventilated, spacious and easy to maintain.
- J There are two no of plots 1280 & 478 Sqm approximately at Falguni Abasan, Block-FB, Bidhannagar, Kolkata- 700 064 has been earmarked for this project.
- J The authority has a dream that this multifunctional city of Salt Lake will get elegant residential building for government employees which may enhance the landmark of the Abasan. The aim of the authority is to have buildings with unique combination of the best natural resources, economy, and modern technology.
- J **The design of the landmark building should cater to the following demands.**
- J **Functional Demand**
- J **Spatial Demand**
- J **Physical Demand**
- J **Cultural Demand**
- J **LOCATION (Site & the surroundings):-** The proposed residential building is to be located at Falguni Abasan, Block-FB, Sec-III, Bidhannagar, Kolkata- 700 097 measuring 1280 & 478 Sq.m. approximately. Shapes of plots are almost rectangular.
- J **LAND AREA:** 1280 & 478 Sq.m. approximately.
- J **USE OF BUILDING:** Residential Building.
- J **PERMISSIBLE F.A.R.:** Maximum permissible FAR is to be achieved in the design as per the prevailing Bidhannagar Municipal Building Rules, in force.
- J **PERMISSIBLE GROUND COVERAGE:** Maximum permissible as per the prevailing Bidhannagar Municipal Building Rules, in force.
- J **REQUIRED BUILT UP AREA:** 70.00 Sq.m. for each flat.
- J **NO OF FLOOR PER BUILDING:** Preferable G+8
- J **NO OF FLAT PER FLOOR:** Maximum no. Permissible (Minimum 12 nos per Floor considering all building)
- J **FUNCTIONAL ACTIVITY SYSTEM:** Each flat must include two bed room, one living cum dining, one kitchen, two toilets and one balcony.
- J **PARKING FACILITIES:** Open area parking facility for Cars, L.C.Vs. etc. for residents, office staff etc. shall have to be provided as per the prevailing Bidhannagar Municipal Building Rules, in force.
- J **CIRCULATION SYSTEM:** Circulation within the project should be smooth, easy and flawless. Internal roads drive ways, path ways etc. should cater all the connections within the project.
- J **OTHER FACILITY:** Provision of office room, security room and store room at ground floor of the building.
- J **SERVICE SYSTEM:** To maintain smooth building operation Pump room, water supply system, drainage and sewerage system must be provided in the project.
- J **FIRE FIGHTING ARRANGEMENT:** As per existing norms of Fire & Emergency Service Department.
- J **SECURITY SYSTEM:** Close circuit TV monitor system at the entrance, manual security guard along with guard rooms etc. must be included in the project.
- J The designer consultant is free to include any other facility which may be deemed appropriate for this office building.

Sd/-
Executive Engineer
Salt Lake Reclamation Division

FORM - 1
APPLICATION FOR RFP

To
The Special Engineer
Salt Lake Reclamation & Development. Circle
Urban Development Department

Notice Inviting RFP No. : _____

Dear Sir,

Having examined the Statutory, Non-statutory & RFP documents, I/We hereby like to state that I/We willfully accept all your conditions and offer to execute the works as per RFP No. and Serial No. stated above. I/We also agree to remedy the defects after / during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 2023

Full name of applicant: _____

Signature: _____

In the capacity of : _____

Duly authorized to sign bids for
and on behalf of (Name of Firm) : _____
(In BLOCK CAPITALS or typed)

Office Address : _____

Telephone No(s) (Office) : _____

Mobile No. _____

Fax No. _____

E mail ID _____

FORM - 2
Declaration against Common Interest

I / We Sri / Smt. _____ , the authorized signatory on behalf of
_____ do hereby affirm that I / We / any of the member of

Bidding against RFP No. _____ Sl. No. _____ do not have any common interest either as a partner or any Partnership Firm / Consortium as a Proprietor / Owner of any other firm in the same serial for the work I / We want to participate.

Date : _____

Signature of the bidder

FORM – 3

Power of Attorney for signing of Contract/Tender Agreement *

(Notarized)

(May be submitted if the bidder is a Company, Autonomous Body, Undertaking, Corporation, and NGO, in plain paper or otherwise in any legally acceptable format which shall be treated as the self declaration of the bidder)

Know all men by these presents, I/We, (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorise Mr./Ms (Name).....son/daughter of and presently residing at....., who is presently employed with us/ the Lead Member of our Consortium/Joint Venture and holding the position of, as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid for the ***** Project proposed or being developed by the Governor of the State of West Bengal represented by the Special Engineer, Circle, U.D.&M.A. Department, Government of West Bengal, including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidders' and other conferences and providing information / responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our bid, and generally dealing with the 'Authority' in all matters in connection with or relating to or arising out of our bid for the said Project and/or upon award thereof to us and/or till the entering into of the Agreement with the Authority;

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,, THE ABOVE NAMED PRINCIPALS HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF, 20.....For.....

(Signature Name date designation and address of the bidder/(s) & Contact No. & e-mail ID)

Witnesses: (Full Name with permanent addresses and contact nos.)

- 1.
- 2.

Signed & accepted

Notes:

- 1 *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law in India and the charter documents of the executants and when it is so required, the same should be under common seal affixed in accordance with the required procedure.*
- 2 *Wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a board or shareholders' resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.*
- 3 *For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. However, the Power of Attorney provided by Bidders from countries that have signed the Hague Legislation Convention, 1961 are not required to be legalized by the Indian Embassy if it carries a conforming Apostle certificate.*

) ***This is only a specimen format and the bidder may submit any other legally valid format by bidder organisation except Proprietorship Firms.***

FORM - 4

Declaration on antecedents and performance

(To be submitted letter head as per specimen, duly filled up by the bidder)

Ref:- e- RFP No.

e-Tender ID No.....

List of Work Sl. No.....

**To,
The Special Engineer
Salt Lake Reclamation & Development Circle, U.D. & M. A. Department**

I/We, Sri/Smt. _____, the authorized signatory on behalf of _____ do hereby affirm that I/We/any of the member of..... bidding against e - NIT No. Sl. No. are not black listed suspended or debarred from participation in State Government procurements and tenders in the U.D. & M.A. Department, Government of West Bengal, other Departments of the State Government and Government of India on the date of publication of this Request For Proposal (**RFP**).

If at a later stage this submission (undertaking) is found incorrect, the bidder company along with all its constituent members/owners/partners would be liable to penal actions as decided by the Government under the law.

Dated this _____ day of _____ 201__

Full name of Bidder / Contractor: _____

Authorised Signatory: _____

In the capacity of: _____

Duly authorized to sign bid

for & on behalf of (Name of Firm): _____

(In block Capital letters or typed)

Office address with seal:

Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

(SIGNATURE OF BIDDER)

FORM-5*

Power of Attorney for Lead Member of Consortium/Joint Venture

(To be submitted in Non-Judicial Stamp Paper of appropriate value, which shall be treated as the self declaration of the bidder Consortium/Joint Venture as their joint affidavit-Specimen format, bidder may furnish in any other legally accepted format)

Whereas the Governor of West Bengal represented by having its Head Quarters at,PIN-.....Phone No....., e-mail ID & Principal office at Nagarayan, Salt Lake, Sector-III, Bidhannagar, Kolkata, PIN 700097, in West Bengal (“The Authority”) has invited bids from eligible, bonafide, registered companies/registered joint ventures or consortiums, having desired credentials within India for the Project, U.D. & M. A. Department, Government of West Bengal”;

AND Whereas, (1).....,(2) and (3)..... (collectively the “Consortium”/Joint Venture) being Members of the Consortium/Joint Venture are interested in bidding for the Project in accordance with the terms and conditions of the Tender and other connected documents in respect of the Project, and

Whereas, it is necessary for the Members of the Consortium/JV to designate one of them as the Lead Member with all necessary power and ‘The Authority’ to do for and on behalf of the Consortium/Joint Venture, all acts, deeds and things as may be necessary in connection with the Consortium/Joint Venture’s bid for the Project and its execution;

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS

We, having our registered office at, M/s....., having our registered office at, and M/s....., having our registered office at, (hereinafter collectively referred to as the “Principals”) do hereby irrevocably designate, nominate, constitute, appoint and authorize M/s having its registered office at, being one of the Members of the Consortium/Joint Venture, as the **Lead Member** and true and lawful attorney of the Consortium/Joint Venture (hereinafter referred to as the “Attorney”) and hereby irrevocably authorize the Attorney (with power to sub-delegate) to conduct all business for and on behalf of the Consortium/JV and any one of us during the bidding process and, in the event the Consortium/JV is awarded the Contract, during the execution of the Project, and in this regard, to do on our behalf and on behalf of the Consortium/JV, all or any of such acts, deeds or things as are necessary or required or incidental to the submission of its bid for the Project, including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidders’ and other conferences, respond to queries, submit information/ documents, sign and execute contracts and undertakings consequent to acceptance of the bid of the Consortium/Joint Venture and generally to represent the Consortium/Joint Venture in all its dealings with the Authority, and/ or any other Government Agency or any person, in all matters in connection with or relating to or arising out of the Consortium/Joint Venture’s bid for the Project and/ or upon award thereof till the Agreement is entered into with the Authority;

AND hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us/ Consortium/Joint Venture.

IN WITNESS WHEREOF WE THE PRINCIPALS ABOVE NAMED HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF 20....

For
(Signature, Name & Title)
For
(Signature, Name & Title)
For
(Signature, Name & Title)
(Executants/s)

Notes:

- 1 The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants (s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- 2 Wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a board or shareholders' resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.
- 3 For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. However, the Power of Attorney provided by Bidders from countries that have signed The Hague Legislation Convention, 1961 are not required to be legalized by the Indian Embassy if it carries a conforming Apostle certificate.

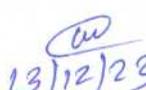
(* This is a specimen sample and the Consortium/Joint Venture is at liberty to furnish this affidavit in any legally valid format in India for Works contract)

Memo No.8-385/14/Pt-II/1011

Dated:-13/12/2023

Copy forwarded for information & necessary action to:

1. The Special Commissioner (DDG) to the Govt. W.B., Urban Development & Municipal Affairs Department, Nagarayan, Salt Lake, Kolkata- 64;
2. Sri. Joly Choudhury, WBCS(Exe), Additional Secretary, UDMA Department, Nagarayan, Salt Lake, Kolkata- 64;
3. The Administrator, Bidhannagar. Nirman Bhavan, Salt Lake, Kolkata- 700 091.
- ✓ 4. Additional Secretary to the Govt. of West Bengal (DB), IT/eGovcell, Nagarayan, Urban Development Department, DF-8, Sector - I of Salt Lake City with request to upload the Notice in the Departmental Website www.wburbanservices.gov.in
5. The Special Engineer, Salt Lake Reclamation & Development Circle, Nirman Bhavan, Salt Lake, Kol- 91.
6. The Deputy Financial Advisor, UD&MA Department;
7. P.S. to the Principal Secretary, to the Govt. of W.B., Department of Urban Development Department & Municipal Affairs, Nagarayan, Kolkata-64.
8. The Executive Engineer, Design, Nirman Bhavan, Salt Lake, Kolkata- 700 091
9. The Executive Engineer, Salt Lake Construction Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
10. The Executive Engineer, Bidhannagar Municipal Services Division, Nirman Bhavan, Salt Lake, Kol- 91.
11. The Executive Engineer, Central Mechanical Division, Nirman Bhavan, Salt Lake, Kolkata- 700 091.
12. Sri. Ujjwal Kanti Karan, Executive Engineer, Bidhannagar Municipal Corporation,
13. The SDO/ Salt Lake Reclamation Sub-Division-II.
14. Accounts branch / Office Notice Board.


13/12/23


Executive Engineer
Salt Lake Reclamation Division